



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**Tuesday, JANUARY 2, 2018**  
**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

Trustee Tom Henderson	Trustee Valarie Blevins (arr. 7:05)	Trustee Scott Burgess (arr. 7:20)
Trustee Amelia Neat	Trustee Jake Spears	Trustee Lorenzo Sandoval
Mayor Anuschka Bales	Administrator Barb Smith	Deputy Clerk Suzanne Vondrell

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Jake Spears to approve the Agenda, seconded by Tom Henderson, unanimously approved.

**APPROVAL OF MINUTES**

1. December 19, 2017

Motion by Jake Spears to approve the Minutes, seconded by Lorenzo Sandoval, unanimously approved.

**PUBLIC COMMENTS** – none

**DISCUSSION AND ACTION ITEMS**

1. Discussion regarding lighting requirements within the Town of Red Cliff.
  - a. Mayor Bales briefly recapped the following;
    - With new construction, the Building Code requires that all exterior lighting be dark-sky compliant.
    - Prior to the new lighting regulations in the code, when replacing old exterior fixtures the only requirement was for the light shed to be restricted to the resident's own property.
    - Reminder to residents that anything done to the exterior of a residence or building needs to be approved by Planning & Zoning.

Public Comment – Will Harris, 567 Eagle St, stated that as a new Red Cliff home owner, he was not aware of the remodeling rules with the Town. Suggested that the Welcome Letter should have a note telling folks that if they are considering any kind of remodeling to call the Town office.

- b. Direction given to staff to include more information on who to contact when thinking about doing any remodeling on their home in the Welcome Letter. Information will also be relayed by Mayor Bales in the monthly Town Newsletter.

**RESOLUTIONS**

**RESOLUTION 1, SERIES 2018**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, APPOINTING THE TOWN CLERK AS THE DESIGNATED ELECTION OFFICIAL AND DELEGATING AUTHORITY AND RESPONSIBILITY TO THE TOWN CLERK TO APPOINT ELECTION JUDGES FOR THE UPCOMING MUNICIPAL ELECTION SCHEDULED FOR APRIL 3, 2018.

Motion by Anuschka Bales to approve Resolution 1, SERIES 2018, seconded by Valarie Blevins, unanimously approved.

## UPDATES

1. Mayor Update
  - a. The 12/28/17 Board Banter at Mango's was quiet with only a few questions. Some folks did express their happiness with the new internet.
  - b. Broadband Celebration invitations will be going out soon. An event is scheduled for January 17th, 2018, 11:00am in the Town Auditorium.
  - c. The next Community Event will be a Valentine's Day Dance to be held in the Town auditorium. More details to come.
  - d. Influx of new homeowners in Town – Warm welcome to Erin Kelly and Dana Veljacic!
  - e. Anuschka will be attending the Mayor Manager's Meeting next week in Eagle.
2. Administrator Update
  - a. We are currently working on the preparing for the April election. This will be a polling place election-no mail in ballots. Those wishing to obtain an absentee ballot must request one from the Town Administrator. Looking for three Election Judges to work at the Town Hall on April 3, 2018.
  - b. Election Nomination Petition Packets are ready to be picked up at the Town office. There are three, four-year term positions open for the Board of Trustees. Petitions must be returned by January 22, 2018.
3. Other Staff/Trustee Updates
  - a. Trustee Valarie Blevins stated that Aspen has raised the age to buy cigarettes to 21 years, and significantly increased the tax.

## BILL PAY

### 1. General Account

ABC Parts	5091 · Repairs	(44.95)
Ace Hardware	5100 · Building/Grounds	(7.58)
CIRSA	5071 · Liability Insur / Commercial Package	(3,966.00)
Colorado Dept. of Revenue	Payroll Liabilities	(1,142.00)
Colorado State Treasurer	Payroll Liabilities (SUTA)	(96.77)
CTSI	5009 · Benefits	(1,215.40)
Eagle County Clerk & Recorder	5184 · Election Expenses	(500.00)
Garfield & Hecht	5013 · Attorney - General Matters	(95.00)
Garfield & Hecht	5013 · Attorney - Internet Matters	(1,665.20)
Home Depot	5110 · Road/Bridge	(2.36)
US Treasury	Payroll Liabilities	(3,130.04)
Wal-Mart	5110 · Road & Bridge	(11.84)
Wal-Mart	5032 · Repairs, Testing & Maintenance	(3.72)
Amelia Neat	5062 · Board Member	(150.00)
Anuschka Bales	5061 · Mayor	(250.00)
Jake Spears	5062 · Board Member	(150.00)
Lorenzo Sandoval	5062 · Board Member	(150.00)
Scott Burgess	5062 · Board Member	(150.00)
Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Beyer, David	Payroll	(810.50)
Duran, Floyd	Payroll	(1,668.95)
Duran, Floyd	Expense Reimbursement	(294.00)
Smith, Barbara J	Payroll	(1,589.85)
Vondrell, Suzanne M	Payroll	<u>(771.22)</u>
		<b>(\$18,165.38)</b>

Motion by Jake Spears to approve the General Account bill pay, seconded by Tom Henderson, unanimously approved.

**2. Enterprise Account**

American Conser. & Billing Solutions	5028 · Meter Reads/Billing	(689.25)
Eagle County Health & Human Svcs	5032 · Repairs, Testing & Maintenance	(132.38)
Garfield & Hecht	5013 · Attorney - Water	(1,314.20)
Water Quality Control Professionals	5021/5031 · Operators 5022/5023 · Repairs	<u>(3,391.60)</u>
		<b>(\$5,527.43)</b>

Motion by Anuschka Bales to approve the Enterprise Account bill pay, seconded by Scott Burgess, unanimously approved.

**ADJOURNMENT**

Motion by Tom Henderson to adjourn, seconded by Valarie Blevins, unanimously approved at 7:40PM.