



MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
Tuesday, MARCH 6, 2018
7:00PM

CALL TO ORDER

ROLL CALL

Trustee Tom Henderson Trustee Amelia Neat Trustee Valarie Blevins
Trustee Lorenzo Sandoval Mayor Anuschka Bales Trustee Scott Burgess (arr. 7:10pm)
Administrator Barb Smith
Absent: Trustee Jake Spears, Deputy Clerk Suzanne Vondrell

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Valarie Blevins to approve the Agenda with the addition of an Executive Session, seconded by Tom Henderson, unanimously approved.

APPROVAL OF MINUTES

1. February 20, 2018

Motion by Anuschka Bales to approve the Minutes, seconded by Valarie Blevins, unanimously approved.

PUBLIC COMMENTS – None

DISCUSSION AND ACTION ITEMS

1. Update on the Priority Based Budgeting Project Meeting that was held on March 1, 2018 and attended by Mayor Bales and Administrator Smith.
 - Important to put our best management practices on paper and adopt them by resolution.
 - Capital improvement plans with multiyear projects – money intended for projects need to be recorded by Resolution with amounts per spending/saving year detailed. This is especially important for projects that will be multiple years. Maintenance amounts should be recognized to keep from having continual replacement expenses.
 - Recommend adopting the current financial policies by Resolution to keep us on track.

Motion by Anuschka Bales to go into the Executive Session, seconded by Tom Henderson, unanimously approved at 7:15PM.

EXECUTIVE SESSION

Executive Session to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal or other property interest under C.R.S. Section 24.6.402(4)(a).

ROLL CALL – 7:25PM

Trustee Tom Henderson, Trustee Amelia Neat, Trustee Valarie Blevins, Trustee Lorenzo Sandoval, Trustee Scott Burgess, Mayor Anuschka Bales, Administrator Barb Smith

UPDATES

1. Mayor Update
 - a. Attended the Eagle County Transit Development Plan meeting last week – Red Cliff extension was discussed. More information to follow.
 - b. A representative with the Denver Olympics Exploratory Committee presented to the Eagle County Commissioners to consider the Olympics for the 2026 or 2030 Winter Games.

- c. Attended a meeting with Jeff Zechman, Wildland Mitigation Specialist for the ERFPD, regarding the matching \$4,000 FACO Grant that the Town of Red Cliff received to hold an event to help mitigate for wildfires. The event is tentatively scheduled to be held the weekend of June 1-3, 2018. The grant is to clear fire sources near at-risk homes and buildings throughout the Town. The match from the Town will be in-kind removal work.
 - d. Follow up meeting March 7, 2018 with the CU Graduate Students regarding their broadband study. They are planning to come up again to Mango's to conduct more interviews with residents about their experiences with broadband service. Are also working on a tumbler website for Red Cliff that acts as a blog and tutorial for people to enter questions on using the internet.
 - e. March 9, 2018 - Mayors Managers Meeting
2. Administrator Update
- a. Candidates Forum to be held Thursday, March 29, 2018 at Mango's from 6:00PM to 7:00PM.
 - b. Continuing to work on the April 3rd election polling process. Still need one more election judge.
 - c. March 4-10, 2018 is Colorado Flood & Wildfire Awareness Week
 - Barb Smith was asked to join a team that is being built to help develop better communications between all Eagle County agencies regarding alerts for Natural Disaster Emergencies.
 - d. Received the exact fund balance from Xcel Energy at \$29,104 + 3-year allocation projection of \$4,587 to equal a grand total of \$33,691. These funds may only be used for future underground utility placement.
 - e. Have received the contract for the \$10,000 budgeted codification. Actual cost to be \$7,000 with yearly updates at approximately \$75.
 - f. Thursday, March 15, 2018 Downtown Colorado Inc to meet in Red Cliff to walk through Town, talk to residents and get a feel for the Town. Currently we have seven volunteer residents joining in on the walk. A three-day conference will be held in May to discuss solutions and suggestions.
 - g. Currently working on a new Town website.
 - h. Received CIRSA New Optional Coverage Program for Municipal Sales Tax Revenue Interruption 2018 Plan Application – Board decision to opt out due to already low sales tax revenue received from Town businesses.
 - i. May 4, 2018 – NWCCOG will be holding an Economic Summit in Silverthorne 9:AM to 4:00PM
 - j. June 19, 2018 – CIRSA Event to be held in Vail 10:00AM to 4:00PM
 - k. June 20-22, 2018 – CML Conference to be held in Vail
3. Other Staff/Trustee Updates – None

BILL PAY

1. General Account

Century Link-FAX	5041 · Postage, Print, Telephone, Supplies	(78.25)
Century Link	5041 · Postage, Print, Telephone, Supplies	(156.16)
Colorado Appraisal Group	5019 · Appraisals	(400.00)
Downtown Colorado	5043 · Education/Training	(300.00)
Forethought.net	5046 · Computer & Internet	(541.34)
Hunn Planning & Policy, LLC	5012 · Planner	(459.60)
OJ Watson	5093 · Maintenance	(320.16)
Pinnacol Assurance	5072 · Worker's Compensation	(480.00)
US Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	(224.58)
US Treasury	Payroll Liabilities	(3,119.64)
Waste Management	5086 · Trash Collection	(79.40)
Xcel Energy	5083 · Gen Ops: Xcel Town Hall	(1,529.23)
Amelia Neat	5062 · Board Member	(150.00)
Anuschka Bales	5061 · Mayor	(250.00)
Jake Spears	5062 · Board Member	(150.00)
Lorenzo Sandoval	5062 · Board Member	(150.00)
Scott Burgess	5062 · Board Member	(150.00)

Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Beyer, David	Payroll	(681.42)
Duran, Floyd	Payroll	(1,341.60)
Smith, Barbara J	Payroll	(1,933.00)
Smith, Barbara J	Expense Reimbursement	(197.71)
Vondrell, Suzanne M	Payroll	<u>(760.91)</u>
		(\$13,753)

Motion by Valarie Blevins to approve the General Account bill pay, seconded by Scott Burgess, unanimously approved.

2. Enterprise Account

Ace Hardware	5023 · Repairs	(16.14)
Auto Truck Group	5022/5023 · Repairs	(674.25)
CenturyLink	5033 · Utilities	(49.08)
Garfield & Hecht	5013 · Attorney - Water	(230.90)
Home Depot	5100 · Buildings/Grounds	(28.73)
WalMart	5100 · Buildings/Grounds	(6.87)
Water Quality Control Professionals	5021/5031 · Operators 5022/5023 · Repairs	<u>(3,337.07)</u>
		(\$4,343.04)

Motion by Anuschka Bales to approve the Enterprise Account bill pay, seconded by Amelia Neat, unanimously approved.

ADJOURNMENT

Motion by Tom Henderson to adjourn, seconded by Amelia Neat, approved 5 to 1 at 8:05PM.