



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**Tuesday, MARCH 20, 2018**  
**7:00PM**

**CALL TO ORDER**

**ROLL CALL**

Trustee Tom Henderson      Trustee Amelia Neat      Trustee Lorenzo Sandoval  
Trustee Jake Spears      Trustee Scott Burgess      Mayor Anuschka Bales  
Administrator Barb Smith      Deputy Clerk Suzanne Vondrell  
Absent: Trustee Valarie Blevins

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Anuschka Bales to approve the Agenda, seconded by Jake Spears, unanimously approved.

**APPROVAL OF MINUTES**

1. March 6, 2018

Motion by Tom Henderson to approve the Minutes, seconded by Amelia Neat, unanimously approved. Jake Spears abstained.

**PUBLIC COMMENTS**

1. Town Code Compliance Resource
  - a. Craig Boss introduced himself to the Board as our new Town Code Compliance Resource. Craig has already been going around the Town to introduce himself to the residents and business owners and is confident that through consistency, communication and education, compliance can be reached without resorting to enforcement actions.

Motion by Anuschka Bales to go into the Executive Session, seconded by Lorenzo Sandoval, unanimously approved at 7:15PM. Attorney Nicole Garrimond-Campagna

**EXECUTIVE SESSION**

Pursuant to C.R.S. Sec. 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators regarding pending water court cases in which the Town is a party, and/or pursuant to C.R.S. Sec. 24-6-402(4)(b) for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions related thereto.

**ROLL CALL – 7:40PM**

Trustee Tom Henderson, Trustee Amelia Neat, Trustee Lorenzo Sandoval, Trustee Jake Spears, Trustee Scott Burgess, Mayor Anuschka Bales, Administrator Barb Smith, Deputy Clerk Suzanne Vondrell

**DISCUSSION AND ACTION ITEMS**

1. Discussion regarding the requirements for undergrounding electrical service.
  - a. There is a grey area of what is required of Xcel Energy, and the Town in regards to new construction, change of use, remodels and/or repairs of existing poles and overhead lines. Current code needs more clarification.

## UPDATES

### 1. Mayor Update

- a. Attended the Western Colorado Mayor's Summit in Montrose today. Agenda pertained mostly to Urban Renewal Authority with the following highlights;
  - Provided pertinent information that ties into our Downtown Colorado Inc. grant and planning for redevelopment. Discussions on grant avenues, creative implementations for vacant lots or property not owned by the Town and how to leverage resources.
  - Met a representative from the Town of Rico, CO, a small town very similar to and established the same year as the Town of Red Cliff. Rico currently has their own waste water treatment issues and Mayor Bales was able to provide some advice regarding our own treatment plant.
  - Discussion on short-term rentals – important to be proactive to set rules/standards sooner than later.
  - Discussion on nutrient regulations for water treatment plants – not an issue for our plant.
  - The Montrose Public Works Department did a presentation on the method of Pipe Bursting used to replace old waste water lines. Found that it is 30% cheaper than the traditional methods.
- b. The Town of Red Cliff appeared in the CML Newsletter regarding the celebration of the Town installation of the new broadband.
- c. There will be a Wildfire Mitigation Event in Red Cliff scheduled for June 1 -3<sup>rd</sup>, 2018. Mayor Bales has spoken to several residents whose property is considered a high risk and all are on board to have the mitigation done.
- d. Easter Egg Hunt! – Sunday, April 1, 2018, 11:00AM at the Town Park with BBQ.

### 2. Administrator Update

- a. The Board received a Community Financial Best Practices handout to help with reviewing current financial policies. The current policies will need to be adopted by Resolution to help future Board members best understand the policies in place.
- b. The compressor at the water treatment plant is getting repaired, the backup compressor received a PM and is running the plant – water is good and tank is full.
- c. On March 15, 2018, the Downtown Colorado Inc., Challenge Studio was started for planning the Town of Red Cliff downtown area.
  - Large discussion on; drainage, sidewalks, lighting, under grounding conduit, accessory pieces such as benches, bike racks, trash & dog litter containers and gardens.
  - Those in attendance included Mayor Anuschka Bales, Town Administrator Barb Smith and Town Planner, Scot Hunn. CU master students; Linda Rock, Jaime Shapiro plus residents Stephanie Winkler, Dan Muller, Jill Vesty and Mike Kowalski.
  - There will be a conference call later this week to help with any questions regarding the Town direction for the project.
- d. Received final payment on the broadband tower grant!
- e. March 27, 2018 – There will be a P & Z meeting to review the building plans for a remodel of 216 Monument. With the additional size, this project will be looked at as a new residence for building requirements.
- f. March 29, 2018 – Meet the Candidates, 2<sup>nd</sup> floor of Mango's 6PM-7PM
- g. April 3, 2018 – Election polling place at the Town Hall Auditorium 7AM-7PM
- h. May 4, 2018 – NWCCOG Economic Summit at the Silverthorne Pavilion 9:00AM-3:30PM
- i. June 19, 2018 – CIRSA Meeting, The Sebastian, Vail 10AM-4:00PM
- j. June 20-23, 2018 – CML Conference, Vail

### 3. Other Staff/Trustee Updates

- a. Suzanne Vondrell attended the Eagle County Youth Master Plan Meeting on March 19, 2018.
  - First of several Youth Coalition meetings where the Community Stakeholders will help to identify and address the needs and goals of young people.

- Main objectives of the meeting were to understand the Youth Master Plan process and purpose and to identify a shared vision.
- Purpose for attending to remind the stakeholders not to forget about the smaller rural communities that are on the outskirts of all that is easily available to kids that live down valley.

**BILL PAY**

**1. General Account**

CIRSA	5074 · Insurance Losses	(500.00)
Eagle County Animal Services	5050 · Animal Control	(115.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	(573.75)
Mango's Mountain Grill	5110 · Road/Bridge	(32.65)
Municode	5049 · Miscellaneous - Codification	(3,330.00)
SafeBuilt	5015 · Building Inspection	(445.05)
Xcel Energy	5084 · Xcel Street Lights	(26.90)
Xcel Energy	5082 · Xcel TV Tower	(96.06)
Jake Spears	5062 · Board Member-Donation	150.00
Beyer, David	Payroll	(889.24)
Boss, Craig	Payroll	(243.80)
Duran, Floyd	Payroll	(1,411.00)
Smith, Barbara J	Payroll	(1,762.95)
Vondrell, Suzanne M	Payroll	<u>(670.72)</u>
		<b>(9,947.12)</b>

Motion by Scott Burgess to approve the General Account bill pay, seconded by Anuschka Bales, unanimously approved.

**2. Enterprise Account**

Ferrellgas	5026 · Utilities: Propane	(12.00)
Home Depot	5100 · Buildings/Grounds	(26.95)
The Paint Bucket	5100 · Buildings/Grounds	(88.16)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5093 · Maint	(2.97)
Xcel Energy	5023 · Utilities - WTP	(550.96)
Xcel Energy	5033 · Utilities - WWTP	<u>(1,246.57)</u>
		<b>(3,533.61)</b>

Motion by Jake Spears to approve the Enterprise Account bill pay, seconded by Amelia Neat, unanimously approved.

**ADJOURNMENT**

Motion by Jake Spears to adjourn, seconded by Amelia Neat, unanimously approved 8:45PM.