



**MINUTES**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**Tuesday, July 3, 2018**  
**7:15PM**

**CALL TO ORDER**

**ROLL CALL**

Trustee Tom Henderson      Trustee Valarie Blevins      Mayor Pro-tem Lorenzo Sandoval  
Trustee Jake Spears      Trustee Duke Gerber      Administrator Barb Smith  
Deputy Clerk Suzanne Vondrell  
Absent: Trustee Amelia Neat, Mayor Anuschka Bales

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Jake Spears to approve the Agenda, seconded by Valarie Blevins, unanimously approved.

**APPROVAL OF MINUTES**

1. June 19, 2018

Motion by Valarie Blevins to approve the Minutes, seconded by Jake Spears, unanimously approved.

**PUBLIC COMMENTS** – None

**DISCUSSION & ACTION ITEMS**

1. Recommendations from Planning & Zoning for 508 Water Street, a single-family home.

Motion by Valarie Blevins to accept the recommendation for approval of a single-family home at 508 Water Street, seconded by Duke Gerber, unanimously approved.

2. Playground area owned by the Archdiocese of Denver
  - a. Archdiocese has asked for the playground equipment on their property be removed due to the property being on the market for sale.
  - b. The Archdiocese will be requested to supply a survey to show the actual property lines. The Board has directed staff to have the Town Attorney write a letter to the Archdiocese stating that we would be happy to remove the equipment once the property is under contract. We also hope that the Archdiocese will accept our offer to purchase the property in which case the equipment would not be moved.

**UPDATES**

1. Mayor Update - None
2. Administrator Update
  - a. June 20-23 – Attended the CML Conference in Vail with Mayor Bales.
    - Met with Greg Winkler of DOLA, had a long discussion about the direction of the Town of Red Cliff. Planning to visit here to go over budgeting and offer suggestions on creating financial security for the town.
    - Attended an Art Resource meeting that discussed out how art draws in more tourists/money and ways to use art in a town to attract more visitors.
  - b. CDOT's "The Science behind the bridge repair on I-70 between Wolcott and Edwards" was passed around that explained damage on a bridge with similar damage to Water St. Bridge.
  - c. Stage 2 Fire Ban in Effect!
  - d. Eagle River Valley Food Bank, new non-profit in EC. Their first delivery to Red Cliff was 6/29. Next delivery is Wed 7/11 after 2pm at the Town Hall and will occur every other week. You do not need to show financial need, only phone numbers and how many people are in your household.
  - e. Boiler Inspection was held in the town building. No problems were found.

- f. Aug 9 – Small Communities Workshop, Montrose.
  - g. Aug 17-18 – Stage 4 & 5 TransRockies Run in Red Cliff.
  - h. Aug 18 – Cemetery Tour, sponsored by the Eagle County Historical Society.
  - i. Aug 18 – Red Cliff Creative Industries Art/Crafts Fair and Rummage Sale.
3. Other Staff/Trustee Updates - None

**BILL PAY**

**1. General Account**

ABC Parts	5093 · Maintenance	(61.66)
Century Link-FAX	5041 · Postage, Print, Telephone, Supplies	(79.10)
Century Link	5041 · Postage, Print, Telephone, Supplies	(151.37)
CIRSA	5071 · Liability/Commercial Insurance Premium	(3,966.00)
Colorado Dept of Revenue	Payroll Liabilities	(1,326.00)
CTSI	5009 · Benefits	(1,215.40)
Edwards Building Center	5100 · Building/Grounds	(32.04)
Forethought.net	5046 · Computer & Internet	(140.00)
Intuit	5041 · Postage, Print, Phone, Supplies (Payroll Subscript)	(24.50)
Intuit	5041 · Postage, Print, Phone, Supplies (QBO Subscript)	(29.50)
Lewan & Associates	5041 · Postage, Print, Phone, Supplies	(46.74)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	(1,091.25)
Pinnacol Assurance	5072 · Worker's Compensation	(480.00)
Statewide Internet Portal Authority	5046 · Computer & Internet	(388.00)
US Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	(214.51)
US Treasury	Payroll Liabilities	(3,019.75)
Xcel Energy	5083 · Gen Ops: Xcel Town Hall	(656.33)
Anuschka Bales	5061 · Mayor	(250.00)
Amelia Neat	5062 · Board Member	(150.00)
Duke Gerber	5062 · Board Member	(150.00)
Jake Spears	5062 · Board Member	(150.00)
Lorenzo Sandoval	5062 · Board Member	(150.00)
Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Beyer, David	Payroll	(763.44)
Duran, Floyd	Payroll	(1,365.54)
Smith, Barbara J	Payroll	(1,856.58)
Vondrell, Suzanne M	Payroll	(743.16)
Vondrell, Suzanne M	Expense Reimbursement	(54.99)
		<b>(\$18,855.86)</b>

Motion by Jake Spears to approve the General Account bill pay, seconded by Valarie Blevins, unanimously approved.

**2. Enterprise Account**

American Conserv & Billing Solutions	5028 · Meter Reads/Billing	(581.25)
CenturyLink	5033 · Utilities	(48.48)
Home Depot	5100 · Buildings/Grounds	(106.71)
WalMart	5100 · Buildings/Grounds	(57.17)
Water Quality Control Professionals	5021/5031 · Operators 5022/5023 · Repairs	(4,566.53)
		<b>(\$5,360.14)</b>

Motion by Valarie Blevins, to approve the Enterprise Account bill pay, seconded by Lorenzo Sandoval, unanimously approved.

**ADJOURNMENT**

Motion by Valarie Blevins to adjourn, seconded by Jake Spears, unanimously approved at 8:12PM.