



MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
Tuesday, September 4, 2018
7:00 PM

CALL TO ORDER

ROLL CALL

Trustee Tom Henderson	Trustee Valarie Blevins (Arv 7:02pm)	Trustee Amelia Neat
Mayor Pro-tem Lorenzo Sandoval	Trustee Jake Spears	Trustee Duke Gerber
Administrator Barb Smith	Deputy Clerk Suzanne Vondrell	
Absent: Mayor Anuschka Bales		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Jake Spears to approve the Agenda, seconded by Amelia Neat, unanimously approved.

APPROVAL OF MINUTES

1. August 21, 2018

Motion by Tom Henderson to approve the Minutes, seconded by Duke Gerber, unanimously approved.

PUBLIC COMMENTS

1. Art Fox, 463 Pine St, presented several items of concern:
 - a. Cardboard recycling container.
 - b. Cemetery could use more clean-up plus several more trees have fallen down. Good opportunity for someone needing to do community service.
 - c. Dog waste continues to be a problem up the road to and in the cemetery area. Owners that walk dogs up there at night are not picking up after them.
 - d. The green CBR truck continuously parks too close to the corner at the intersection of Monument and Eagle Streets making it unsafe and difficult for larger vehicles and trailers to make the turn.
2. Ramon Montoya, former mayor, sent a letter of concern with the increase of activity on Shrine Pass as well as underage local children driving and riding ATV's without helmets.

DISCUSSION & ACTION ITEMS

1. Water & Waste Water Plants Update from Water Quality Control Professionals, John Volk
 - a. Water Plant – operations are normal, filters will be changed, epoxy coating to be applied on the floors.
 - b. Waste Water Plant – there is an increase in foam and will be tested next week, removal of sludge will happen prior to winter, a repair to the bio-wheel chain is scheduled.
2. Re-Issue of Encroachment Agreement between the Town and the property at 605 Spruce Street Block K, Lots 17-20.

Motion by Jake Spears to accept The Encroachment Agreement made and entered into this 4th day of September, 2018, by and between Anuschka K. and Joseph Laurie Bales, Owners of Lot 17 through 20, Block K, Town of Red Cliff, Eagle County, Colorado whose mailing address is: P.O. Box 282, Red Cliff, Colorado 81649 and the Town of Red Cliff, a municipal corporation whose mailing address is: P.O. Box 40, Red Cliff, Colorado. Seconded by Duke Gerber, unanimously approved.

UPDATES

1. Mayor Pro-tem Update
 - a. Lorenzo Sandoval and Art Fox cleaned up the intake and drain of the Eagle River reservoir. Note was made that the opening of the drain needs future repair.

- b. Dogs running free throughout town continues to be a problem. Residents are advised to take a photo and send to the Eagle County Animal Services.
- 2. Administrator Update
 - a. A pre-mitigation plan for floods was filed with the CDPHE. The town does not have any historical history on flooding damage in our area and were advised to seek a FEMA grant for rock and snow slides instead.
 - b. The Catholic Archdiocese sent another request to move the playground equipment. The town will move it when a proper survey had been presented or when the property is sold.
 - c. The CML website has a Planning Process Webinar for officials. It is recommended that our own Planning & Zoning Commission and the Board watch this to learn more information about the planning and building process.
 - d. The first reading of the financial statements for the 2019 Budget will be held October 2nd.
 - e. There will be a chalk art exhibition on the retaining wall along High St. on Saturday, 9/8 between 10am-2pm. One lane will be closed for safety.
 - f. Community Unity Day is Sunday, September 9 from Noon to 4pm with a Hawaiian Luau Theme. Free food, music and games for the kids will all be available as well as representatives of Eagle County will be present.
- 3. Other Staff/Trustee Updates
 - a. Trustee, Tom Henderson gave an update on the Open Space Commission.

BILL PAY

1. General Account

ABC Parts	5093 · Maintenance	(587.43)
Amazon Marketplace	5055 · Town Events	(372.93)
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Ashlee Amrhein	5100 · Building/Grounds	(236.10)
Forethought.net	5046 · Computer & Internet	(140.00)
Garfield & Hecht	5013 · Attorney - General Matters	(435.27)
Home Depot	5100 · Building/Grounds	(67.16)
i-Kno Tech	5046 · Computer & Internet	(95.00)
Intuit	5041 · Postage, Print, Telephone, Supplies (Payroll Subscription)	(24.50)
Intuit	5041 · Postage, Print, Telephone, Supplies (QBO Subscription)	(29.50)
John Cutler & Assoc	5014 · Accounting/Bookkeeping/Finance	(1,500.00)
Pinnacol Assurance	5072 · Worker's Compensation	(480.00)
US Treasury	Payroll Liabilities	(3,146.77)
Utility Notification Center of CO	5100 · Building/Grounds	(20.00)
Vail Honeywagon	5100 · Building/Grounds	(300.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	(464.32)
Anuschka Bales	5061 · Mayor	(250.00)
Amelia Neat	5062 · Board Member	(150.00)
Duke Gerber	5062 · Board Member	(150.00)
Jake Spears	5062 · Board Member	(150.00)
Lorenzo Sandoval	5062 · Board Member	(150.00)
Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Beyer, David	Payroll	(797.60)
Duran, Floyd	Payroll	(1,596.05)
Duran, Floyd	Expense Reimbursement	(73.91)
Smith, Barbara J	Payroll	(1,763.39)
Vondrell, Suzanne M	Payroll	(755.33)
		\$ 14,335.16

Motion by Jake Spears to approve the General Account bill pay, seconded by Tom Henderson, unanimously approved.

2. Enterprise Account

CDPHE	5024 · Discharge Permit	(100.00)
Garfield & Hecht	5013 · Attorney - Water	(100.10)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	(1,649.70)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	<u>(2,013.70)</u>
		(\$3,863.50)

Motion by Jake Spears, to approve the Enterprise Account bill pay, seconded by Tom Henderson, unanimously approved.

ADJOURNMENT

Motion by Duke Gerber to adjourn, seconded by Amelia Neat, unanimously approved at 8:15PM.