



MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
Tuesday, October 16, 2018
7:00 PM

CALL TO ORDER

ROLL CALL

Trustee Tom Henderson	Trustee Valarie Blevins (arr 7:05pm)	Trustee Duke Gerber
Trustee Amelia Neat	Trustee Jake Spears	Mayor Pro-tem Lorenzo Sandoval
Administrator Barb Smith	Deputy Clerk Suzanne Vondrell	
Absent; Mayor Anuschka Bales		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Jake Spears to approve the Agenda, seconded by Tom Henderson, unanimously approved.

APPROVAL OF MINUTES

1. October 2, 2018

Motion by Jake Spears to approve the Minutes, seconded by Valarie Blevins, unanimously approved. Amelia Neat and Duke Gerber abstained.

PUBLIC COMMENTS – None

RESOLUTIONS

RESOLUTION 6, SERIES 2018

RESOLUTION ACCEPTING THE RESIGNATION OF MAYOR ANUSCHKA BALES, AND PROVIDING NOTICE OF AN OPEN BOARD OF TRUSTEE POSITION FOR THE TOWN OF RED CLIFF, COLORADO.

Motion by Valarie Blevins to approve Resolution 6, seconded by Amelia Neat, unanimously approved.

DISCUSSION & ACTION ITEMS

1. Appointment of Mayor

Motion by Jake Spears to appoint Mayor Pro-tem, Lorenzo Sandoval as Mayor of the Town of Red Cliff, seconded by Duke Gerber, unanimously approved.

2. Reserve Policy

- Administrator Smith read the description of the Town of Red Cliff Reserve Policy and reviewed the first draft of the proposed amounts to be budgeted for those accounts.

- a. General Account – Reserves for emergencies and grant matches
- b. General Account – Capital Expense Savings
- c. Enterprise Account – Reserves for emergencies and USDA requirement
- d. Enterprise Account – Capital Expense Savings

The amounts will be reviewed and discussed further with the Budget discussions at the future Board of Trustees meetings through November.

3. Town of Red Cliff Budget – Initial Discussion

- Linda Overcash, Accountant for the Town of Red Cliff, presented the initial budget to the Board of Trustees. The Budget for 2019 includes the reserve for Capital Improvements as well as other state and federally required reserves.

4. Bridge Report- sufficiency ratings.
 - Mayor Bales and Administrator Smith met with HDR, Inc Engineers on Oct 11, 2018 to review the Town of Red Cliff 2018 CDOT Off System Bridge Inspection Report. It was determined that two bridges have low sufficiency rating: Water St. Bridge located under the Green Bridge and the bridge leading directly to the Water Treatment Plant.

Motion by Lorenzo Sandoval to move into Executive Session, seconded by Valarie Blevins, unanimously approved at 8:40PM. Executive Session joined by Nicole Garrimone-Campagna, Attorney for the Town, via phone.

EXECUTIVE SESSIONS

C.R.S. 24-6-402(4)(e), for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators; regarding the actions of the Archdiocese of Denver.

ROLL CALL - 9:00PM

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee Duke Gerber
Trustee Amelia Neat	Trustee Jake Spears	Mayor Lorenzo Sandoval
Administrator Barb Smith	Deputy Clerk Suzanne Vondrell	

Attorney directed to respond to the Archdiocese.

UPDATES

1. Mayor Update
 - a. In honor of Breast Cancer Awareness Month next October 2019, Mayor Sandoval suggested a "Paint the Wall Pink" along the cement wall. Breast cancer survivors from all over could come and sign their name or honor someone else.

2. Administrator Update
 - a. Received a burn permit for the large slash pile above the cemetery. Scheduled for Wed, October 24. Jeff Zechman, Wildland Mitigation Specialist of the Eagle River Fire Protection District will oversee the event.
 - b. Tues, October 23, 9am-4pm – DOLA Meeting in Rifle
 - c. Tues, October 30 – Governor Hickenlooper coming to Red Cliff to celebrate the town success with Broadband at the Town Auditorium - time TBD.
 - d. Wed, November 14 – ECO Transit Board Meeting
 - e. Wed, December 5 – Town of Vail invites Eagle County Town Board Members and Managers for dinner at the Donovan Pavilion – time TBD.
 - f. Thurs, December 6, 4pm-6pm – Update on Eagle Mine in Avon

3. Other Staff/Trustee Updates
 - a. Trustee Valarie Blevins informed the Board that the previous owners of 521 Water St. will hand the title of the abandoned truck to the current owner in order for the truck to be disposed of.

BILL PAY

1. General Account

Ashlee Amrhein	5100 · Building/Grounds	(111.90)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	(157.85)
Century Link - x664B	5041 · Postage, Print, Telephone, Supplies	(82.97)
Colorado State Treasurer	Payroll Liabilities (SUTA)	(114.09)
Eagle County Animal Services	5050 · Animal Control	(115.00)
Edwards Building Center	5100 · Building/Grounds	(161.42)

Hunn Planning & Policy, LLC	5012 · Planner	(818.45)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	(1,381.25)
Mike Morton	5093 · Maintenance - Cinder Box	(1,500.00)
Mountain Marketplace	5049 · Miscellaneous - Help Wanted Ad	(75.00)
RG and Associates, LLC	5015 · Building Inspection	(714.00)
The Paint Bucket	5100 · Building/Grounds	(163.61)
Waste Management	5086 · Trash Collection	(84.69)
Xcel Energy x7923-0	5084 · Xcel Street Lights	(29.29)
Xcel Energy x7080-4	5082 · Xcel TV Tower	(83.74)
Beyer, David	Payroll	(386.02)
Duran, Floyd	Payroll	(1,701.48)
Duran, Floyd	Expense Reimbursement	(93.35)
Smith, Barbara J	Payroll	(1,763.39)
Smith, Barbara J	Expense Reimbursement	(351.09)
Vondrell, Suzanne M	Payroll	(674.69)
Vondrell, Suzanne M	Expense Reimbursement	(7.05)
		\$10,570.33

Motion by Jake Spears to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

American Conserv & Billing Solutions	5028 · Meter Reads/Billing	(620.00)
CenturyLink	5033 · Utilities	(50.34)
Home Depot	5093 · Maintenance	(27.62)
NBH Bank/Bank Midwest	2065 · NBH Capital Lease - Principal & Interest - PAYOFF	(43,953.85)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5100 · Buildings/Grounds	(32.82)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	(1,814.10)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	(1,534.80)
Xcel Energy	5023 · Utilities - WTP	(797.47)
		(\$50,437.00)

Motion by Valarie Blevins, to approve the Enterprise Account bill pay, seconded by Jake Spears, unanimously approved.

ADJOURNMENT

Motion by Valarie Blevins to adjourn, seconded by Amelia Neat, unanimously approved at 9:15PM.