



**Meeting of the Board of Trustees  
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff  
TUESDAY, FEBRUARY 19, 2019  
7:40PM – Directly followed Liquor Board Meeting**

**CALL TO ORDER**

**ROLL CALL**

Trustee Tom Henderson      Trustee Valarie Blevins      Trustee OPEN  
Trustee Jake Spears      Trustee, Art Fox  
Mayor Duke Gerber      Administrator Barb Smith  
Absent: Trustee Amelia Neat

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Jake Spears to approve the agenda, seconded by Valarie Blevins, unanimously approved.

**APPROVAL OF MINUTES**

1. February 5, 2019

Motion by Duke Gerber to approve the minutes, seconded by Jake Spears, Art Fox recused, unanimously approved.

**PUBLIC COMMENTS**

None.

**DISCUSSION & ACTION ITEMS**

1. Review of recommendations from the Planning & Zoning Commission for the Water Street multi family project at 177 and 187 Water Street

Motion by Jake Spears to approve the recommendations from the Planning & Zoning Commission included below, seconded by Tom Henderson, unanimously approved.

- The Applicant shall provide a final Landscape Plan for review and approval prior to or concurrent with building permit application. In no event shall a building permit be issued prior the Landscape Plan being reviewed and approved by the Planning Commission. The Applicant is encouraged to provide low-impact development (LID) or green infrastructure elements and techniques for site drainage and stormwater management on the subject property and to focus the final Landscape Plan details on rehabilitation and enhancement of the Turkey Creek Riparian Area on the western property boundary of Lots 3 & 4, for the express purpose of protecting and/or enhancing riparian areas and water quality within the Turkey Creek drainage.
- Stormwater management, construction management and erosion control notes listed on Sheet C4 of the Design Development drawings by Yarnell Consulting and Civil Design, LLC dated 1/18/19 shall be adhered to by the developer before, during and following construction, as applicable. The developer shall conduct a pre-construction meeting with Town staff to ensure that conditions and restrictions prescribed on sheet C4 are, or can be, implement prior to and/or as part of the daily management of the construction of the project.

- The Civil and Architectural plans shall be rectified to ensure consistency of grading, paving designs for improvements such as at grade patios and pathways prior to or concurrent with building permit application.
- The Applicant shall provide final (draft) HOA documents, inclusive of parking management plans, and associated parking management signage plans, for review prior to or concurrent with building permit application. The HOA documents may also include details and restrictions on limiting access to or within the Turkey Creek riparian area by residents and guests of the Water Street Residences for the purpose of protecting the riparian area and improving water quality in Turkey Creek.
- If applicable, the Applicant shall work with the Town of Red Cliff staff to apply for and obtain any required permits to construct within a public way (Groom Alley) prior to any construction activities commencing at the subject property that will impact Town property.

## 2. Appointment of Representatives to the NWCCOG Board

Motion by Duke Gerber to appoint Duke Gerber to the NWCCOG Board, seconded by Valarie Blevins, unanimously approved.

Motion by Duke Gerber to appoint Jake Spears as the Alternate to the NWCCOG Board, seconded by Valarie Blevins, unanimously approved.

## UPDATES

### 1. Mayor Update

A thank you goes out to Staff and resident volunteers that helped with the main water line freeze and flooding problems over the weekend.

### 2. Administrator Update

Friday's water outage lasted an hour and a half. Saturday's outage was the same, however the firehydrant could not be shut off and the shut off valve below was not accessible. John Volk, our Water Operator loaned the town a valve from Red Sky Ranch area and Floyd Duran added a hose to slow and direct the water. Residents helped with clearing ice and coverage from the two drains to help with flooding on the roads and worked to help add the valves and clear paths for run-off.

Administrator requested to send gift cards as thanks to the helpful residents.

Administrator noted the need to upgrade the firehydrant that is used when water lines freeze, moving the old hydrant to another location once it is repaired. Also, the firehydrant shut off to be excavated and repaired for easier access.

The Judge has granted the transfer of the Red Cliff Water District property to the Town of Red Cliff.

### 3. Other Staff/Trustee Updates

Trustee Blevins attended the ECOTransit meeting where she suggested a bus stop shelter for the bus stop at the Y. She is also supporting increasing transportation options for Red Cliff.

**BILL PAY**

1. General Account

|                              |  |                   |
|------------------------------|--|-------------------|
| Eagle County Animal Services | 5050 · Animal Control                      | (164.00)          |
| Hunn Planning & Policy, LLC  | 5012 · Planner                             | (342.50)          |
| MyNamePlates.com             | 5041 · Postage, Print, Telephone, Supplies | (16.05)           |
| USPS                         | 5041 · Postage, Print, Telephone, Supplies | (55.00)           |
| Xcel Energy x7923-0          | 5084 · Xcel Street Lights                  | (18.20)           |
| Xcel Energy x7080-4          | 5082 · Xcel TV Tower                       | (59.66)           |
| Duran, Floyd                 | Payroll                                    | (1,687.49)        |
| Smith, Barbara J             | Payroll                                    | (1,916.17)        |
| Vondrell, Suzanne M          | Payroll                                    | (273.36)          |
|                              |  | <hr/>             |
|                              |  | <b>(4,532.43)</b> |

2. Enterprise Account

|                        |                                   |                   |
|------------------------|-----------------------------------|-------------------|
| Ferrellgas             | 5026 · Utilities: Propane         | (12.00)           |
| USDA/Rural Development | 2075 · Refunding Bonds - Series A | (777.00)          |
| USDA/Rural Development | 2085 · Refunding Bonds - Series B | (829.00)          |
| Xcel Energy            | 5023 · Utilities - WTP            | (623.93)          |
| Xcel Energy            | 5033 · Utilities - WWTP           | (1,380.66)        |
|                        |                                   | <hr/>             |
|                        |                                   | <b>(3,622.59)</b> |

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Jake Spears, unanimously approved at 8:20PM.