



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MARCH 19, 2019**  
**7:10PM, Directly following Liquor Board**

**CALL TO ORDER**      **7:15PM**

**ROLL CALL**

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee OPEN
Trustee Jake Spears	Trustee, Art Fox	
Mayor Duke Gerber	Administrator Barb Smith	

Absent: Trustee Amelia Neat

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion By Valarie Blevins to approve the agenda, seconded by Duke Gerber, unanimously approved.

**APPROVAL OF MINUTES**

1. March 5, 2019

Motion By Valarie Blevins to approve the minutes, seconded by Art Fox, Jake Spears abstained, unanimously approved.

**PUBLIC COMMENTS**

None.

**DISCUSSION & ACTION ITEMS**

1. Introduction to new staff.

The Town has hired two new staff members:

Billy Martinez, long time resident will be helping with vehicle mechanics and maintenance on a part time basis with most of his hours used in winter months with snow plowing.

Lorenzo Sandoval, also a long time resident and past Mayor will be helping with maintenance and also work as Code Compliance. His experience with the Town rules and regulations will be a big asset for the town as well as his determination to make Red Cliff inviting for residents and guests.

2. Update of snow and road conditions.

There has been a lot of snow and weather conditions with lots of overtime expected for maintenance workers. They have been able to keep up with assistance from Eagle County removing excess snow from the snow storage areas. Residents are reminded to keep snow out of the middle of the road, use planned snow retainage areas and any removal that must be made have excess snow placed at the side of the road.

## UPDATES

### 1. Mayor Update

Mayor Gerber noted he has started work on a town project to bring competitive horseshoe pits into Red Cliff.

### 2. Administrator Update

The Eagle River Community Plan meeting is from 9am – noon on Friday 22<sup>nd</sup>. Lorenzo Sandoval volunteered to attend as town staff.

The Town has a new building inspector from RG & Associates, John Schmacher, who has many years of experience as a building official.

At the last Mayors and Managers meeting in Eagle discussions were about adopting consistent town regulations for drones and for animal codes/requirements. Also a discussion on the county first time home buyer program. The program helps home buyers with down payments to allow them to get into their first homes with a payback system (2<sup>nd</sup> loan) that offsets the initial amount for closing.

### 3. Other Staff/Trustee Updates

None.

## BILL PAY

### 1. General Account

Acorn Petroleum, Inc	5092 · Fuel	(1,492.38)
Ashlee Amrhein	5100 · Building/Grounds	(18.60)
Century Link - x199B	5041 · Telephone	(149.20)
Century Link - x664B (FAX)	5041 · Telephone	(83.80)
Eagle County Animal Services	5050 · Animal Control	(164.00)
Garfield & Hecht	5013 · Attorney	(1,231.14)
Hunn Planning & Policy, LLC	5012 · Planner	(1,739.25)
Lewan & Associates	5041 · Postage, Print	(40.00)
Mitchell & Company, LLC	5046 · Computer & Internet	(220.00)
RG and Associates, LLC	5015 · Building Inspection	(724.96)
Waste Management	5086 · Trash Collection	(83.58)
Xcel Energy x7923-0	5084 · Xcel Street Lights	(19.16)
Xcel Energy x7080-4	5082 · Xcel TV Tower	(67.92)
Duran, Floyd	Payroll	(2,487.52)
Martinez, William	Payroll	(747.38)
Smith, Barbara J	Payroll	(1,826.95)
		<u>(11,095.84)</u>

Motion by Valarie Blevins to approve the general account bill pay, seconded by Tom Henderson, unanimously approved.

## 2. Enterprise Account

American Conservation & Billing	5028 · Meter Reads/Billing	(647.40)
CenturyLink	5033 · Utilities	(50.49)
Ferrellgas	5026 · Utilities: Propane	(5,369.99)
Garfield & Hecht	5013 · Attorney	(148.00)
Home Depot	5093 · Maintenance	(15.58)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5100 · Buildings/Grounds	(15.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(485.05)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(1,556.34)
		<u>(9,893.85)</u>

Motion by Valarie Blevins to approve the enterprise account bill pay, seconded by Duke Gerber, unanimously approved.

### **ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Valarie Blevins, unanimously approved at 8:00PM.