



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, JUNE 4, 2019**  
**Followed The Planning & Zoning Meeting**

**CALL TO ORDER**    7:45PM

**ROLL CALL**

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee Art Fox
Trustee Amelia Neat	Trustee Jake Spears	
Mayor Duke Gerber	Administrator Barb Smith	Planner Scot Hunn

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Valarie Blevins to approve the agenda with a change in the order of the Discussion and Action Items, seconded by Art Fox, unanimously approved.

**APPROVAL OF MINUTES**

1. May 21, 2019

Motion by Jake Spears to approve the minutes, seconded by Tom Henderson, unanimously approved.

**PUBLIC COMMENTS**

None related to Town business.

**DISCUSSION & ACTION ITEMS**

1. Review and Action on the P&Z Commission suggestions for the Wolfe garage addition at 361 Pine Street.

Motion by Jake Spears to approve the garage project with Applicant to provide color boards and/or sample materials as well as cut sheets for exterior fixtures prior or concurrent with building permit application, seconded by Duke Gerber, unanimously approved.

2. Review and Action on the P&Z Commission suggestions for the Medina minor remodel at 516 Eagle Street.

Motion by Jake Spears to approve the remodel, seconded by Tom Henderson, unanimously approved.

3. Review and Action on the P&Z Commission suggestions regarding the Special Review Use application of Rocky Mountain Adventure Rentals

Motion by Duke Gerber to approve the SRU with the following conditions:

- a. SRU to be reviewed in one year as the Town Code dictates.
- b. An escort will be provided on all weekdays at the school bus stop location
- c. All conditions listed in the Town Code for mechanized rentals will be adhered to or the SRU would be void.

Motion seconded by Tom Henderson, motion approved 4 to 2.

Jake Spears left the meeting at 8:45PM.

## **UPDATES**

### 1. Mayor Update

Noted appreciation of the work done on the old school ball field park. Lilac bushes to be added.

### 2. Administrator Update

Meeting with the Townhouse builders for the Water Street TH project was today. They are starting on the foundation portion first with capping off all old utilities. Part of Water Street will be closed down for water for a few hours during the day. Residents affected will be notified with flyers on their doors prior to the shut off.

The Streetscape project is moving along. The RFP's have come in. We are fortunate to have received 7 strong submissions for this project. Review period is the next two weeks with interviews following. NWCCOG has a small grant available through DOLA, we applied for, to be used in the resident outreach to residents portion of our streetscape project along with the Staff work on the process. Melissa Matthews will be reaching out to residents.

Bob Will offered to put an art installation at the entrance to the Town at High Street. The Board was in favor of the project.

### 3. Other Staff/Trustee Updates

Scot Hunn noted the need for some updating to CH 16 residential building code for the Town.

Art Fox noted work happening in the Cemetery. Some trees are being cut dow that are falling down and some which have grown into and are imparing some grave sites to be removed. Slash to be piled and chipped later for the roads around the cemetery.

## **BILL PAY**

### 1. General Account

Amazon Marketplace	5055 · Town Events	(253.88)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	(151.92)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	(83.42)
Eagle County Animal Services	5050 · Animal Control	(164.00)
Forethought.net	5046 · Computer & Internet	(140.00)
Garfield & Hecht	5013 · Attorney - General Matters	(3,619.06)
Hunn Planning & Policy, LLC	5012 · Planner	(1,456.40)
Intuit	5041 · Payroll Subscription	(51.00)
Intuit	5041 · QBO Subscription	(24.50)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	(3,232.67)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	(1,347.50)
Pinnacol Assurance	5072 · Worker's Compensation	(370.00)
Statewide Internet Portal Authority	5046 · Computer & Internet	(88.00)
US Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	(226.42)
Vail Honeywagon	5100 · Building/Grounds	(800.00)
Waste Management	5086 · Trash Collection	(88.29)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	(983.04)
Duke Gerber	5061 · Mayor	(250.00)
Amelia Neat	5062 · Board Member	(150.00)
Art Fox	5062 · Board Member	(150.00)
Jake Spears	5062 · Board Member	(150.00)

Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Duran, Floyd	Payroll	(1,858.90)
Duran, Floyd	Expense Reimbursement	(123.06)
Martinez, William	Payroll	(757.50)
Matthews, Melissa	Payroll	(353.82)
Matthews, Melissa	Expense Reimbursement	(25.16)
Sandoval, Lorenzo	Payroll	(465.45)
Smith, Barbara J	Payroll	(1,826.36)
Vondrell, Suzanne M	Payroll	(36.94)
		<u>(19,527.29)</u>

Motion by Valarie Blevins to approve the general account bill pay, seconded by Amelia Neat, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	(678.60)
CenturyLink	5033 · Wastewater Ops - Utilities	(50.35)
		<u>(728.95)</u>

Motion by Tom Henderson to approve the enterprise account bill pay, seconded by Valarie Blevins, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 9:20PM.