



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, JUNE 18, 2019
followed the Planning & Zoning Commission Meeting approx. 7:00PM

CALL TO ORDER 7:23 PM

ROLL CALL

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee, Art Fox	Planner Scott Hunn
Trustee Amelia Neat	Trustee OPEN	Trustee OPEN	
Mayor Duke Gerber	Administrator Barb Smith	Clerk Melissa Matthews	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Duke Gerber to approve the agenda, seconded by Tom Henderson, unanimously approved.

APPROVAL OF MINUTES

1. June 4, 2019

Motion by Valarie Blevins to approve the minutes, seconded by Amelia Neat, unanimously approved.

PUBLIC COMMENTS

Jake Spears, 179 High Street, noted the passing of long time Red Cliff resident Kate Heriot. The Board and Staff expressed their condolences and willingness to help the family should they want to use any of the Town facilities.

DISCUSSION & ACTION ITEMS

1. Review and Action on the P&Z Commission suggestions for the Hill addition at 521 Water Street.

Motion by Valarie Blevins to approved the request with the conditions suggested by Planner Scot Hunn:

- a) Applicant shall revise the site plan to clearly show all proposed grading and drainage details (existing and proposed contours, with drainage patterns) for the driveway. Materials (aggregate, asphalt or concrete) for the driveway and parking surfaces is to be shown on the plan.
- b) Applicant shall provide color boards, and/or sample materials describing all exterior materials, as well as specifications (cut sheets) for exterior fixtures, prior to or concurrent with building permit application.
- c) Applicant shall revise and update the plans prior to or concurrent with building permit application to clearly show locations for all exterior light fixtures. Exterior light fixtures are required to be dark sky compliant.
- d) Prior to or concurrent with building permit application, the Applicant shall provide evidence from easement holders and/or utility companies demonstrating that any easements may (or already have been) abandoned, or that placement of a new residential structure on, over, across or within an existing easement is approved and will not impact utility service to the subject property or neighboring properties.

Seconded by Amelia Neat, unanimously approved.

2. TransRockies Run Event, August 16 & 17. TransRockies would like to return to Red Cliff this year as they have for the past 13 years. The format to remain consistent with prior years.

Motion by Valarie Blevins to approve the event with the following conditions:

- a) Notify residents who live nearby
- b) May not block sidewalk or the Post Office.

- c) Require better trash pick up
- d) Keep out of the single lane of the road during the event.

Seconded by Art Fox, unanimously approved.

ORDINANCES & RESOLUTIONS

Resolution for additional requirements for all SRUs of motorized vehicles will be on a later agenda.

RESOLUTION 2, SERIES 2019

RESOLUTION ACCEPTING THE RESIGNATION OF BOARD OF TRUSTEE MEMBER, JAKE SPEARS AND PROVIDING NOTICE OF AN OPEN BOARD OF TRUSTEE POSITION FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Duke Gerber to approve Resolution 2, seconded by Valarie Blevins, unanimously approved.

UPDATES

1. Mayor Update

Read through Street Scape proposals and scored them. They all seem to be good options and professional.

Moving forward with Horseshoe pits which will be located next to the ball park. Should be room for 4 pits.

2. Administrator Update

We need a new signer on the bank account. Motion to add Amelia Neat as a signer by Valarie Blevins, seconded by Duke Gerber, unanimously approved.

Go Pro was good this year. They cleaned up well and were in and out very quickly.

The Archdiocese of Denver sent a letter regarding the playground equipment being moved. Attorney responded equipment moved Oct 2018.

The Quit Claim Deed for the water treatment plant area is in Battle Mountain Partners' hands.

On Thursday, 6/27/19, it is Legislative Day with Habitat for Humanity. Board members have been invited.

3. Other Staff/Trustee Updates

Art Fox will continue work on the cemetery this Saturday cutting down trees that have negative effects on grave sites.

Ameila Neat and Valarie Blevins are going to begin steps to possibly create single track around/near the town. IMBA may be a valuable resource.

Melissa Matthews will start the free kids lunch and play program on Wednesdays throughout the summer.

Melissa will also be setting up a couple of free family movie nights for in the ball park (weather permitting or auditorium)

BILL PAY

1. General Account

AED Authority	5100 · Building/Grounds	(195.00)
Acorn Petroleum, Inc	5092 · Fuel	(1,199.46)
Amazon Marketplace	5055 · Town Events	(169.98)
Colorado Municipal Clerks	5043 · Education/Training	(35.00)
Eagle County Animal Services	5050 · Animal Control	(164.00)
John Cutler & Assoc	5014 · Accounting/ /Finance	(4,000.00)
MyNamePlates.com	5041 · Supplies	(24.58)
NWCCOG	5009 · Benefits - June 2019	(1,255.40)
Xcel Energy x7923-0	5084 · Xcel Street Lights	(16.71)
Xcel Energy x7080-4	5082 · Xcel TV Tower	(64.84)
Duran, Floyd	Payroll	(1,557.83)
Martinez, William	Payroll	(750.08)
Matthews, Melissa	Payroll	(290.33)
Matthews, Melissa	Expense Reimbursement	(149.74)
Sandoval, Lorenzo	Payroll	(792.20)
Smith, Barbara J	Payroll	(1,895.97)
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		(12,561.12)

Motion by Valarie Blevins to approve the general account bill pay, seconded by Amelia Neat, unanimously approved.

2. Enterprise Account

Home Depot	5093 · Maintenance	(243.77)
The Paint Bucket	5100 · Buildings/Grounds	(71.56)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(829.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(777.00)
WalMart	5093 · Maintenance	(56.73)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	(1,690.00)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	(1,430.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(425.66)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(1,049.97)
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		(6,573.69)

Motion by Tom Henderson to approve the enterprise account bill pay, seconded by Valarie Blevins, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 8:35PM.