



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, JULY 16, 2019**

**CALL TO ORDER 7:02PM**

**ROLL CALL**

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee, Art Fox
Trustee Amelia Neat	Trustee OPEN	Trustee OPEN
Mayor Duke Gerber	Administrator Barb Smith	Deputy Clerk Melissa Matthews
Attorney: John Belkin		

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Valarie Blevins to approve the agenda, seconded by Amelia Neat, unanimously approved.

**APPROVAL OF MINUTES**

1. July 2, 2019

Motion by Tom Henderson to approve the minutes, seconded by Duke Gerber, Valarie Blevins abstained, unanimously approved.

2. July 9, 2019

Motion by Valarie Blevins to approve the minutes, seconded by Tom Henderson, Amelia Neat abstained, unanimously approved.

**PUBLIC COMMENTS**

Jack Holmes, Homestake

Concerned about the Red Cliff retail district with Shrine Pass remaining closed. Urging Town Council to bring this up with the Forest Service. Also bringing attention to the multiple proposals regarding the water districts. Mayor Duke Gerber expressed concern and the Town also does not want Shrine Pass closed.

Phillip Fletcher, 1219 Homestead Road

Wants to put pressure on the Forest Service to get Shrine Pass open and to offer his volunteer services. Mayor Duke Gerber will call the Forest Service.

Trish Marcine, 522 Water Street

Looking to get clarification on the applicable Energy Code for projects that she is working on. Manager Barb Smith explained that we do not have the current code codified and posted, as this is a work in progress. Trustee Valarie Blevins recommended that she submit a CORA request and asked staff to put a rush on getting this information.

**DISCUSSION & ACTION ITEMS**

1. Update on the High Street Bridge (bridge to the water treatment plant)

Manager Barb Smith gave an update. The bridge cannot be used by vehicles. HDR Engineering Firm re-inspected the bridge. CDOT needs to determine if it can be fixed temporarily or if a temporary bridge

would be a solution. The next steps: potential costs, and grant options. Mayor Duke Gerber noted that we have to wait for the water to go down to completely assess the situation. The Board agreed we need more information.

2. Street Scape Project Update and request for resident group.

We need to get a resident group together to help with interviews and input. Mayor Duke Gerber noted that we need to spread the word and get public input. Manager Barb Smith noted that there will be a lot of outreach over the next year, which will be largely done by the Design Company we choose.

**ORDINANCES & RESOLUTIONS**

1. None.

**EXECUTIVE SESSION**

Executive session to discuss the purchase, acquisition, lease, transfer, or sale of real property pursuant to C.R.S. Sec. 24-6-402(4)(a).

Motion by Duke Gerber to go into Executive Session, second by Tom Henderson, unanimously approved at 7:46 PM.

**ROLL CALL** 8:16pm

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee, Art Fox
Trustee Amelia Neat	Mayor Duke Gerber	Administrator Barb Smith
Deputy Clerk Melissa Matthews		Attorney: John Belkin

Based on discussion in Executive Session, Valarie Blevins on behalf of the Board of Trustees instructed staff to: research grant options and obtain an appraisal and a survey for said property.

**UPDATES**

1. Mayor Update

Mayor Duke Gerber asked about a Community Yard Sale and the board all agreed that we will not be doing this again.

2. Administrator Update

We have the paperwork to add a Trustee as a signer.

Mayors/Manager meeting talked about the fire updates and keeping the restrictions throughout the county the same and more specific. Also Eagle County Animal Control is looking to keep restrictions consistent throughout the county, likely including leash laws. Drones may also pose a problem in the future, so we could consider dealing with this at some point.

We will be working to help citizens understand the role of the office and the time constraints of our small staff, specifically with an 'education corner' in the newsletter, which the Board all agreed is a good idea.

The Town Audit to be presented at the next meeting, on 8/6/2019.

3. Other Staff/Trustee Updates

Melissa Matthews was at the Colorado Municipal Clerk Institute all of last week where she was trained on many of the aspects of her role in working for the town.

Art Fox is ready to use the County's Chipper – He will let staff know when he wants to get it scheduled to be at the cemetery.

**BILL PAY**

1. General Account

Eagle County Animal Services	5050 · Animal Control	(164.00)
Hotels	5043 · Education/Training - Melissa	(664.91)
Hunn Planning & Policy, LLC	5012 · Planner	(1,335.30)
Intuit	5041 · Postage, Print, Telephone, Supplies	(276.97)
Jake Spears	5100 · Building/Grounds - Reimbursement	(22.30)
Jake Spears	5100 · Building/Grounds - Reimbursement	(51.06)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	(915.00)
Restaurants	5043 · Education/Training	(83.43)
RG and Associates, LLC	5015 · Building Inspection	(976.45)
Valley Automotive and Tire	5091 · Repairs	(669.36)
Xcel Energy x7923-0	5084 · Xcel Street Lights	(21.55)
Xcel Energy x7080-4	5082 · Xcel TV Tower	(77.31)
Duran, Floyd	Payroll	(1,848.14)
Martinez, William	Payroll	(132.99)
Matthews, Melissa	Payroll	(1,140.20)
Sandoval, Lorenzo	Payroll	(669.08)
Smith, Barbara J	Payroll	(1,826.36)
Vondrell, Suzanne M	Payroll	(110.82)
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		<b>(10,985.23)</b>

Motion by Tom Henderson to approve the General Account bill pay excluding reimbursements to Jake Spears, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

McDonald Farms	5032 · Repairs, Testing & Maintenance	(6,840.00)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5093 · Maintenance	(89.72)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	(1,802.50)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	(2,880.37)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(409.50)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(974.52)
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		<b>(14,602.61)</b>

Motion by Tom Henderson to approve the Enterprise Account bill pay, seconded by Valarie Blevins, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Amelia Neat, unanimously approved at 8:45PM.