



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, AUGUST 20, 2019

CALL TO ORDER 7:05pm

ROLL CALL

Trustee Tom Henderson	Trustee Valarie Blevins (arrived 7:10pm)	Trustee, Art Fox
Trustee Amelia Neat	Trustee OPEN	Trustee OPEN
Mayor Duke Gerber	Administrator Barb Smith	Deputy Clerk Melissa Matthews

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda with the change adding an Executive Session to discuss the two action items, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. August 6, 2019

Motion by Tom Henderson to approve the minutes, seconded by Art Fox, unanimously approved.

PUBLIC COMMENTS

Chris Laske, 508 Water Street.

Having issues with the inspection company: not getting called back and not scheduling the inspections. He is now concerned that because of this, he will not be able to meet the required deadlines. Manager Barb Smith will help Chris Laske with follow up on this project.

2018 AUDIT PRESENTATION

Linda Overcash presented the Town of Red Cliff Audit for the year 2018. Copies are available at the Town office.

DISCUSSION & ACTION ITEMS

1. Selection of the engineering firm and bridge for the WTF bridge replacement.
 - a. We only received one bid, from Marcin Engineering which was opened and reviewed in the Executive Session.
 - b. We are working on the getting the deed transferred to the Town.
 - c. We also need to work with Eagle County to sub-divide the area.
2. Selection of Engineering Team for the Streetscape Project.
 - a. We started with 7 RFPs. The top 3 all came in for interviews.
 - b. We will need to stretch out the schedule due to surveying and other considerations.

EXECUTIVE SESSION

Duke Gerber moved that the Board go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and directing negotiations pursuant to C.R.S. Sec. 24-6-402(4)(e) for two items: the selection of the

engineering firm and bridge for the WTF bridge replacement and the selection of Engineering Team for the Streetscape Project. Second by Tom Henderson, unanimously approved at 8:15PM.

Tom Henderson recused himself from voting on these issues because he is an employee of one of the firms discussed.

ROLL CALL 8:45PM

Trustee Tom Henderson Trustee Valarie Blevins Trustee, Art Fox
Trustee Amelia Neat Mayor Duke Gerber Administrator Barb Smith
Deputy Clerk Melissa Matthews

Motion by Valarie Blevins that the Board select G.A. Western Construction, Marcin Engineering and KRM Engineering for the replacement bridge at the Water Treatment Facility and that Duke Gerber and Barb Smith have the ability to negotiate terms of the contract up to \$200,000. Second by Amelia Neat, Tom Henderson recused himself, unanimously approved.

Motion by Duke Gerber to direct Barb Smith to move forward with SGM Engineering for the Streetscape Project. Second by Valarie Blevins, Tom Henderson recused himself, unanimously approved.

UPDATES

1. Mayor Update

Mayor Duke Gerber:

- Attended the interviews, along with Tom Henderson.

2. Administrator Update

Manager/Clerk Barb Smith:

- Asked the Board if they would like to entertain an Ordinance raising the age for tobacco purchase to 21. They all do.
- Today, we were told that Nova Guides has put in a Land Use application to the County. Barb would like to be directed to talk to Nova Guides and let them know that we will support their renewal, but we want them to support our Town (i.e. hold a business license, support our local businesses, etc.). Board directed Barb Smith to ask them (and any other companies who come through our town frequently and charge for this) to support our town through a possible fee.

3. Other Staff/Trustee Updates.

Deputy Clerk Melissa Matthews:

- Town movie this Friday.
- Community Unity Day is coming up on September 8. We are still looking for live music for the event.

BILL PAY

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	(1,067.71)
Amazon Marketplace	5100 · Building/Grounds	(34.43)
Eagle County Animal Services	5050 · Animal Control	(164.00)
Hotels	5043 · Education/Training - Floyd	(177.38)
Hunn Planning & Policy, LLC	5012 · Planner	(132.50)

Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	(883.75)
NWCCOG	5009 · Benefits - September 2019	(1,255.40)
RG and Associates, LLC	5015 · Building Inspection	(30,297.26)
Sticker Mule	5051 · Marketing/Advertising	(132.07)
Xcel Energy x7923-0	5084 · Xcel Street Lights	(22.45)
Xcel Energy x7080-4	5082 · Xcel TV Tower	(79.40)
Duran, Floyd	Payroll	(1,766.84)
Martinez, William	Payroll	(743.68)
Matthews, Melissa	Payroll	(816.89)
Matthews, Melissa	Expense Reimbursement	(81.05)
Sandoval, Lorenzo	Payroll	(931.21)
Smith, Barbara J	Payroll	(1,826.37)
		<u>(40,412.39)</u>

Motion by Valarie Blevins to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

Dana Kepner Company	5022 · Repairs, Testing, Maintenance - WTP	(2,271.24)
Eagle River Fire Protection District	4067 · Fees, Fines Penalties	(10,995.18)
Edwards Building Center	5032 · Repairs, Testing & Maintenance	(323.88)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(303.41)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(795.39)
		<u>(16,295.10)</u>

Motion by Amelia Neat to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded Duke Gerber, unanimously approved at 9:10PM.