



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, SEPTEMBER 17, 2019

CALL TO ORDER 7:10pm

ROLL CALL

Trustee Tom Henderson	Trustee Art Fox	Trustee Valarie Blevins
Trustee Amelia Neat	Trustee OPEN	Trustee OPEN
Mayor Duke Gerber	Administrator Barb Smith	Deputy Clerk Melissa Matthews

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda with the deletion of Item number 1 on the Discussion and Action Items, seconded by Amelia Neat, unanimously approved.

APPROVAL OF MINUTES

1. September 3, 2019

Motion by Tom Henderson to approve the minutes, seconded by Art Fox, unanimously approved. Valarie Blevins recused herself.

PUBLIC COMMENTS

- Jake Spears, 179 High Street. The Town did not reimburse him for the cones that were purchased after the flood emergency; a decision in which he strongly disputes. Mayor Duke Gerber responded that this needed to go through proper channels, and that if the Town were to do so, it would have set an unfavorable precedence of the Town reimbursing citizens without prior approval of a purchase.

DISCUSSION & ACTION ITEMS

1. MOU to the Dept. of Revenue for sales tax information: Board directed Mayor Duke Gerber and Manager Barb Smith to sign the annual agreement for 2020.
2. Purchase/Transfer of WTP land from Battle One Developers to Red Cliff was accomplished on September 13th.
3. WTP Bridge Update: Dola has committed to matching funds for the project, but the actual project cannot move forward until we receive their contract. It should arrive within a week.

UPDATES

1. Mayor Update

Mayor Duke Gerber:

- Community Unit Day went great and participation of vendors and local services was really good.
- Locals have expressed that they are pleased with the speed of the construction on the Water Street town homes.
- The Wolfe's have 3 piles of wood from the old church that is free to anyone.

2. Administrator Update

Manager/Clerk Barb Smith:

- Administratively granted P&Z approval for Nate K to replace the roof on the house at the end of Monument Street. The new roof is necessary to prevent leaking and it will not change the overall look of the home.
- The Red Cliff Lodge will be doing a new roof and will be bringing this to the P&Z Committee as it is expected to be a major change to the current roof.
- This year, there will be a change in the way notices are distributed for delinquent water bills. In the past, households were notified with a notice on their door. This year, we will give them an additional letter notice, a month prior to the tax lien letter, giving them extra time to take care of their delinquency.
- We have started on the 2020 budget. The 1st reading will be October 15, 2019. Please share any input that you have as soon as possible, before the 1st reading. The 2nd reading will be November 19, 2019.
- Streetscape Project has launched a website for people to give comments and feedback which will be listed in the next water bill.
- We will be taking down the side-shed on the old Town Hall building, as this was part of the original plan for re-doing that building and also requested by Xcel when the new pole was installed at that location.
- Floyd and maintenance employees are working to get street signs in around town.

3. Other Staff/Trustee Updates.

Trustee Tom Henderson:

- The Forest Service has said that they will get a road open near Wearyman, but they are not going to do anything with Resolution this year.

Deputy Clerk, Melissa Matthews:

- The proof with corrections of the Code has been submitted to Municode and we are waiting for them to make the corrections to move forward with finalizing.

BILL PAY

1. General Account

Duran, Floyd	Payroll	(1,734.53)
Martinez, William	Payroll	(582.21)
Matthews, Melissa	Payroll	(478.34)
Matthews, Melissa	Expense Reimbursement	(6.85)
Sandoval, Lorenzo	Payroll	(581.81)
Smith, Barbara J	Payroll	(1,906.41)

Motion by Valarie Blevins to approve the General Account bill pay, seconded by Ameila Neat, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	(687.30)
Ferguson Waterworks - GJ Pipe	5022 · Repairs	(73.28)
Home Depot	5100 · Building/Grounds - 5110 Road & Bridge	(29.10)
Title Company of the Rockies	7000 · Capital Outlay - Land Purchase - WTP	(6,007.50)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)

USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5093 · Maintenance	(136.64)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	(4,322.28)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	(3,296.09)
Wylaco	5110 · Road/Bridge	(34.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(460.09)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(1,012.69)

Motion by Tom Henderson to approve the Enterprise Account bill pay, seconded by Amelia Neat , unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded Duke Gerber, unanimously approved at 7:40.