



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, OCTOBER 1, 2019**

**CALL TO ORDER 7:05 pm**

**ROLL CALL**

Trustee Tom Henderson	Trustee Art Fox	Trustee Valarie Blevins
Trustee Amelia Neat	Trustee OPEN	Trustee OPEN
Mayor Duke Gerber	Administrator Barb Smith	Deputy Clerk Melissa Matthews

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Valarie Blevins to approve the agenda, seconded by Amelia Neat, unanimously approved.

**APPROVAL OF MINUTES**

1. September 17, 2019

Motion by Tom Henderson to approve the minutes, seconded by Art Fox, unanimously approved.

**PUBLIC COMMENTS**

- Ashley Krehbiel, 512 Water Street. Regarding 276 Monument Street. They are looking into possibly sub-dividing and then selling Estrella's house to Chuck. They want to bring it before the board to see if there are any objections or concerns before they move forward. There are two water taps. Chuck would purchase Estrella's house, tear the house down and use the lot for parking for his house. This would ease parking tensions in the area. The Board discussed that there may be concerns with set back compliance, which will be addressed if this moves forward.

**DISCUSSION & ACTION ITEMS**

1. Application for Board of Trustees – Interview of Dana Veljacic

Motion by Valarie Blevins to accept Dana Veljacic's application for Trustee, seconded by Amelia Neat, unanimously approved.

Dana Veljacic was sworn in.

2. WTP Bridge Update – All contracts are signed and everyone is moving forward. The contractors are working on getting the permits and survey. They should be ready to begin construction around the beginning of November and hope to be done by the end of November.

**ORDINANCES & RESOLUTIONS**

**RESOLUTION 8, SERIES 2019**

A RESOLUTION APPROVING A GRANT APPLICATION SUBMITTED TO THE STATE OF COLORADO'S PARKS AND WILDLIFE, STATE TRAILS PROGRAM

Motion by Valarie Blevins to approve Resolution 8, Series 2019, seconded by Art Fox, unanimously approved.

7:47pm: Amelia Neat left the meeting and Dana Veljacic joined.

**UPDATES**

1. Mayor Update

Mayor Duke Gerber:

- Forrest Service: Aaron is moving on. The new Deputy Ranger is Marsha Gillis. They have opened the loop, so you can go into Camp Hale, through Resolution and down to Wearymans. You cannot connect to Shrine Pass. She wants to talk about the last section – they will not do anything this year, but they want to come up with a plan to improve the area.
- Horseshoe Project – planning to move forward with this over the winter.

2. Administrator Update

Manager/Clerk Barb Smith:

- Building Code update: John wants to take more time so as to do this correctly. He will present to the Board possibly by the beginning of December.
- Budget: It is balanced and we will present it next meeting. There are some big changes, mostly in Payroll. There will be additions for Code Compliance and Deputy Clerk.
- Maintenance crew has been checking on shut-off valves and looking into valve extensions.
- Water delinquency letters were sent out.
- Tomorrow, admin will be meeting with the Archdiocese regarding the lot next to the Town Park.

3. Other Staff/Trustee Updates.

Deputy Clerk, Melissa Matthews:

- A group of students from VSSA are going to start providing a free community meal each month. More information to come.

Trustee Art Fox:

- Requesting lighting outside of Town Hall. Barb will get some ordered.
- Requesting information about the Suburu at the turn-around at the end of Eagle Street. Per Barb, the person who put it there should be taking care of it. They have been contacted.
- Old Town Hall – is the side structure being taken down? Per Barb, yes it is. It should not be that close to Xcel’s guide wire.
- Mulch still needs spread at the cemetery, and he is continuing to work on this.

Trustee Valarie Blevins:

- Will be attending the Outdoor Innovation event in Eagle next Thursday.
- Will be attending a conference in Pueblo at the end of the month.
- Update on water break at the end of Monument Street? Per Barb, the shut-off was open and the break was between the shut-off and the house. Once the job is complete, the property owner will be billed.

**BILL PAY**

1. General Account

Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	(159.35)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	(86.89)
CIRSA	5071 · Liability/Commercial Insurance Premium	(3,826.81)
Colorado Dept of Revenue	Payroll Liabilities - State Wage Withholding	(1,382.00)
Garfield & Hecht	5013 · Attorney - General Matters	(5,348.09)
Hotels	5043 · Education/Training - Valarie	(128.67)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	(3,093.38)
Lewan & Associates	5041 · Postage, Print, Telephone, Supplies	(88.05)

Municode	5049 · Miscellaneous - Codification	(3,391.34)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	(395.61)
Duke Gerber	5061 · Mayor	(250.00)
Amelia Neat	5062 · Board Member	(150.00)
Art Fox	5062 · Board Member	(150.00)
Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Duran, Floyd	Payroll	(1,734.53)
Martinez, William	Payroll	(582.21)
Matthews, Melissa	Payroll	(478.34)
Matthews, Melissa	Expense Reimbursement	(6.85)
Sandoval, Lorenzo	Payroll	(581.81)
Smith, Barbara J	Payroll	(1,906.41)

Motion by Tom Henderson to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

## 2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	(687.30)
Ferguson Waterworks - GJ Pipe	5022 · Repairs	(73.28)
Home Depot	5100 · Building/Grounds - 5110 Road & Bridge	(29.10)
Title Company of the Rockies	7000 · Capital Outlay - Land Purchase - WTP	(6,007.50)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5093 · Maintenance	(136.64)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	(4,322.28)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	(3,296.09)
Wylaco	5110 · Road/Bridge	(34.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(460.09)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(1,012.69)

Motion by Tom Henderson to approve the Enterprise Account bill pay, seconded by Valarie Blevins, unanimously approved.

## **ADJOURNMENT**

Motion by Art Fox to adjourn, seconded Valarie Blevins, unanimously approved at 8:25pm.