



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, DECEMBER 3, 2019**

**CALL TO ORDER at 7:12 pm**

**ROLL CALL**

Trustee Tom Henderson	Trustee Art Fox	Trustee Amelia Neat
Mayor Duke Gerber	Trustee OPEN	
Administrator Barb Smith	Dep. Clerk Melissa Mathews	
Absent: Valarie Blevins	Absent: Dana Veljacic	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Duke Gerber to approve the agenda, seconded by Amelia Neat, unanimously approved.

**APPROVAL OF MINUTES**

1. November 19, 2019

Motion by Tom Henderson to approve the minutes, seconded by Art Fox, unanimously approved.

**PUBLIC COMMENTS**

None.

**DISCUSSION & ACTION ITEMS**

1. Fee Schedule Update including additional fees for Motorized Rentals

Extensive discussion on current fees and taxes, as well as specific identification for local machines. Residents at the meeting expressed concern for potential registration fees placed on locals. They did express a common view that motorized rental companies should be responsible for a \$2 fee payable to the Community Fund as well as a 3% fee to the Town to assist with covering the costs of enforcement of regulations on motorized vehicles within Town limits. The Board directed staff to look into drafting Resolutions for said fees to motorized rental companies and for a local registration option/stickers.

**ORDINANCES & RESOLUTIONS – BUDGET FOR 2020**

**ORDINANCE 2, SERIES 2019**

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF RED CLIFF FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020, AND ENDING ON THE LAST DAY OF DECEMBER 2020.

Motion by Duke Gerber to approve Ordinance 2, Series 2019, seconded by Tom Henderson, unanimously approved.

**ORDINANCE 3, SERIES 2019**

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR 2019, FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Amelia Neat to approve Ordinance 3, Series 2019, seconded by Duke Gerber, unanimously approved.

**ORDINANCE 4, SERIES 2019**

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF RED CLIFF FOR THE 2020 BUDGET YEAR.

Motion by Tom Henderson to approve Ordinance 4, Series 2019, seconded by Art Fox, unanimously approved.

**RESOLUTION 9, SERIES 2019**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF RED CLIFF FOR THE 2020 BUDGET YEAR.

Motion by Duke Gerber to approve Resolution 9, Series 2019, seconded by Amelia Neat, unanimously approved.

**RESOLUTION 10, SERIES 2019**

A RESOLUTION REGARDING 2019 FUNDS TRANSFERS FOR THE TOWN OF RED CLIFF FOR THE 2020 BUDGET YEAR.

Motion by Tom Henderson to approve Resolution 10, Series 2019, seconded by Amelia Neat, unanimously approved.

**RESOLUTION 11, SERIES 2019**

A RESOLUTION AUTHORIZING EAGLE COUNTY, COLORADO, TO COLLECT SPECIFIED DELINQUENT FEES WITH THE GENERAL PROPERTY TAX FOR THE TOWN OF RED CLIFF, COLORADO.

Motion by Ameilia Neat to approve Resolution 11, Series 2019, seconded by Duke Gerber, unanimously approved.

**UPDATES**

1. Mayor Update

Mayor Duke Gerber:

- Heard positive feedback about the community Thanksgiving dinner.
- Plowing has been off to a good start.
- Wants to get short-term rentals on an upcoming agenda.

2. Administrator Update

Administrator Barb Smith:

- Maintenance team update: Floyd is giving more duties to Lorenzo and Billy such as checking on the treatment plants and doing meter reads.
- In order to give a CO on the Townhome project, they need to have the new surveys for the plots under the townhomes, and then this will need to be approved by the Town.
- Building Inspector: may be relocating.
- Bob Hill's parking situation: needs a place to park two vehicles until next summer when his construction can commence. The Board agreed to lease him two parking spots for \$200/month each which is the value of his volunteerism.
- Upcoming local elections: Nomination Petitions will be available on January 7<sup>th</sup>.

3. Other Staff/Trustee Updates

Trustee, Tom Henderson:

- Bridge Update: Concrete is done. The bridge should arrive next week.

Deputy Clerk Melissa Matthews:

- The Christmas Event will be on Sunday, December 22. We will meet at Mango's at 4pm. Then go caroling around town and back to Mango's for hot cocoa, activities and a visit from Santa.

**BILL PAY**

1. General Account

ABC Parts	5093 · Maintenance	(110.89)
Colorado Municipal Clerks Association	5182 · Dues & Memberships	(155.00)
Eagle County Housing & Development Auth	5186 · Donations/Contributions	(100.00)
Forethought.net	5046 · Computer & Internet	(140.00)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	(3,259.90)
Sammi's Custom Crafts	5051 · Marketing & Town Events	(398.00)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	(226.42)
USPS	5041 · Postage, Print, Telephone, Supplies - Lien Notices	(90.50)
Utility Notification Center of CO	5100 · Building/Grounds	(59.52)
WalMart	5051 · Marketing/Advertising - Town Events	(338.76)
Waste Management	5086 · Trash Collection	(87.86)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	(971.64)
Duke Gerber	5061 · Mayor	(250.00)
Amelia Neat	5062 · Board Member	(150.00)
Art Fox	5062 · Board Member	(150.00)
Dana Velijacic	5062 · Board Member	(150.00)
Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Duran, Floyd	Payroll	(1,532.96)
Matthews, Melissa	Payroll	(576.31)
Sandoval, Lorenzo	Payroll	(610.89)
Smith, Barbara J	Payroll	(1,826.36)
Martinez, William	Payroll	(1,016.73)

Motion by Amelia Neat to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

Home Depot	5093 · Maintenance	(14.05)
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Motion by Art Fox to approve the Enterprise Account bill pay, seconded by Amelia Neat, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded Amelia Neat, unanimously approved at 9:07PM.