



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, FEBRUARY 4, 2020**

**CALL TO ORDER at 7:00PM**

**ROLL CALL**

Trustee Tom Henderson	Trustee Valarie Blevins	Trustee Amelia Neat
Mayor Duke Gerber	Trustee Art Fox	Trustee: Open
Attorney Paul Wisor	Administrator Barb Smith	Deputy Clerk Melissa Mathews
Absent: Dana Veljacic		

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Valarie Blevins to approve the agenda with addition of the Proclamation after Ordinance 3 and an Executive Session after the updates, seconded by Amelia Neat, unanimously approved.

**APPROVAL OF MINUTES**

1. January 21, 2020

Motion by Tom Henderson to approve the minutes, seconded by Duke Gerber, unanimously approved with Art Fox abstaining.

**PUBLIC COMMENTS**

None.

**DISCUSSION & ACTION ITEMS**

1. Citizen Action Plan – Review of Outreach for the Streetscape Plan and next steps.

Barb Smith explained that we have had a few outreach events and opportunities thus far. We will continue to have more of these to ensure that residents are able to give their input and understand the project. This grant is for \$288,000 with a \$5,000 match.

2. Town of Red Cliff - Election Update

We have 1 candidate for Mayor, 3 candidates and 1 write-in candidate for Trustee. The order of the names on the ballot were drawn and are set. There will also be the Cigarette Tax on the ballot.

3. Ice Rink Discussion

We still need some community members to volunteer to move this project forward.

4. CBR Garage application delay request.

CBR is trying to get a SRU Permit for their garage located in town. They are struggling to get a surveyor up here as well as struggling to get their Eagle County Permit for Shrine Road. Due to these issues, they are asking for a continuation of their variance. After discussion by the Board, there was a motion by Duke Gerber to direct staff to give CBR notice that the Town will extend their garage variance request and to give them information about the changing rules regarding driving their machines into Town (to their garage), seconded by Valarie Blevins, unanimously approved.

**ORDINANCES & PROCLAMATIONS**

Ordinance 2, Series 2020 – Second Reading

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, SUBMITTING A BALLOT QUESTION TO THE REGISTERED AND QUALIFIED ELECTORS OF THE TOWN OF RED CLIFF, COLORADO, AT THE

MUNICIPAL ELECTION TO BE HELD ON APRIL 7, 2020, AUTHORIZING THE LEVY OF A SPECIAL SALES TAX ON THE SALE OF CIGARETTES, TOBACCO PRODUCTS AND NICOTINE PRODUCTS

Motion by Valarie Blevins to approve Ordinance 2, Series 2020, seconded by Amelia Neat, vote was unanimously approved.

Ordinance 3, Series 2020 – First Reading

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, AMENDING CHAPTER 16 OF THE RED CLIFF MUNICIPAL CODE TO INCLUDE A DEFINITION FOR SHORT TERM RENTALS THEREIN AND PROHIBITING SHORT TERM RENTALS IN RED CLIFF

Motion by Duke Gerber to approve Ordinance 3, Series 2020, seconded by Valarie Blevins, vote was unanimously approved.

Proclamation 1, Series 2020

ONE BOOK, ONE VALLEY, 2020, A VALLEY-WIDE READING PROGRAM SPONSORED BY THE TOWNS OF AVON, EAGLE, GYPSUM, MINTURN, RED CLIFF, VAIL, UNINCORPORATED EAGLE COUNTY AND EAGLE COUNTY SCHOOL DISTRICT

Motion by Duke Gerber to approve Proclamation 1, Series 2020, seconded by Amelia Neat, vote was unanimously approved.

**UPDATES**

1. Mayor Update

Mayor Duke Gerber:

- Has discussed the new OHV regulations with residents and although they have had questions, they have had no real objections.
- Will be attending the Mayor's Meeting.

2. Administrator Update

Administrator Barb Smith:

- Parks & Wildlife invited us to a meeting regarding mountain lions on February 18 at 6pm. Duke Gerber will attend.
- Part of the roof at the Waste Water Treatment Plant collapsed last night. John Volk will be out tomorrow to assess the situation. Our maintenance crew is still working to dig it out.

3. Other Staff/Trustee Updates

Deputy Clerk, Melissa Matthews:

- On 1/22/20, I Attended the "Getting to Zero" event – with the County's interest in reducing emissions from a systematic angle, maybe we can convince them to get more bus routes up here? And, maybe with the smaller busses just between Minturn and Red Cliff?
- On 1/23/20, I attended the Census meeting in Eagle. We will need to be sure our residents understand that the outcomes of the Census will significantly impact our Town for the next 10 years. We need to inform them that they will not receive their questionnaire in the mail, so they will need to answer the door when a Census worker comes to it or complete it online. The library may be able to set up a kiosk for people to use.
- I am working on a submission for the HGTV's Town Makeover show.
- The next Free Community Dinner hosted by the VSSA Yeti's is Wednesday, 2/12/20. On the menu: chicken and veggie stir fry with fruit salad, and Hong Kong Egg Tarts for dessert.
- The OHV registration process is ready. It is based on the State's, but simpler.

**EXECUTIVE SESSION**

Valarie Blevins moved that the Board go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and directing negotiations pursuant to C.R.S. Sec. 24-6-402(4)(e), second by Amelia Neat, unanimously approved at 8:02PM.

Town Attorney Paul Wisor certified that the Town did not hold any discussion outside of the stated purpose under the Open Meetings Law.

**ROLL CALL 8:15PM**

Trustee Tom Henderson                      Trustee Valarie Blevins                      Trustee Amelia Neat  
Mayor Duke Gerber                      Trustee Art Fox                      Trustee: Open  
Attorney Paul Wisor                      Administrator Barb Smith                      Deputy Clerk Melissa Mathews  
Absent: Dana Veljacic

The Board directed staff and the Town Attorney to move forward with a letter requesting detailed invoicing and the ability negotiate terms of said invoice.

**BILL PAY**

1. General Account

ABC Parts	5093 · Maintenance	(194.76)
CDOT	5043 · Education/Training	(150.00)
Eagle County Treasurer	5049 · Miscellaneous Expense - Property Tax	(4.20)
Forethought.net	5046 · Computer & Internet	(140.00)
Garfield & Hecht	5013 · Attorney - General Matters	(1,190.90)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	(3,358.85)
Sticker Mule	5051 · Marketing/Advertising	(47.00)
USPS	5041 · Postage, Print, Telephone, Supplies	(20.55)
Duke Gerber	5061 · Mayor	(250.00)
Amelia Neat	5062 · Board Member	(150.00)
Art Fox	5062 · Board Member	(150.00)
Dana Veljacic	5062 · Board Member	(150.00)
Tom Henderson	5062 · Board Member	(150.00)
Valarie Kay Blevins	5062 · Board Member	(150.00)
Duran, Floyd	Payroll	(1,774.69)
Duran, Floyd	Expense Reimbursement	(27.98)
Matthews, Melissa	Payroll	(1,463.56)
Sandoval, Lorenzo	Payroll	(934.03)
Sandoval, Lorenzo	Expense Reimbursement	(27.35)
Smith, Barbara J	Payroll	(1,885.53)
Martinez, William	Payroll	(1,182.39)

Motion by Valarie Blevins to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

Ace Hardware	5100 · Buildings/Grounds	(25.64)
Grand Junction Pipe & Supply	5032 · Repairs, Testing & Maintenance	(35.88)
Home Depot	5022 · Repairs, Testing & Maintenance - WTP	(26.43)
Town of Red Cliff - General Fund	Payroll Allocation - Per 2019 Budget	(73,320.00)
WalMart	5032/5022 · Repairs, Testing & Maintenance	(116.66)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Amelia Neat, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded Amelia Neat, unanimously approved at 8:23PM.