



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MAY 19, 2020**

**CALL TO ORDER at 7:02 PM**

**ROLL CALL**

Trustee Tom Henderson	Trustee, Art Fox	Trustee Dana Veljacic
Trustee Bob Hill	Trustee Andy Fobair	Trustee OPEN
Mayor Duke Gerber	Administrator Barb Smith	Deputy Clerk Melissa Mathews

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Art Fox to approve the agenda, seconded by Dana Veljacic, unanimously approved.

**APPROVAL OF MINUTES**

1. May 5, 2020

Motion by Tom Henderson to approve the minutes, seconded by Dana Veljacic, unanimously approved.

**PUBLIC COMMENTS**

Nathalie Roy, 410 Eagle Street #A:

- There are rocks at the end of Eagle Street blocking access. The Board clarified that this land is owned by the railroad and the homeowners lease their land from the railroad. Essentially, this is private property.
- Shrine Pass has concrete berms blocking the road. Staff clarified that the Forrester Service asked for it to remain until they open the gate. The purpose of these are to prevent people from getting stuck on the road before it is completely dried up.
- Inquired about the property where CBR has operated from, on Shrine Pass Road. Barb asked the board to direct her to reach out to Eagle County regarding this situation. The Board so directed.

Dana Veljacic, 336 Eagle Street:

- Inquired about the Green House on Water Street that has been under construction. There seems to be some safety concerns with kids playing on the property: the front door is open and there is a hole in the yard. Staff clarified that this is private property and the owner has a demo permit. There is not currently anything in the Code requiring fencing off construction sites.

**DISCUSSION & ACTION ITEMS**

1. Interview/Appointments for any applicants for the Planning & Zoning Committee

Current members attended and desired to be reappointed including: Tom Henderson, Nathalie Roy, Bob Will, and Trish Marcine. There was an application submitted by Jake Blevins. Each person in attendance spoke about background and asked to be reappointed. There was also a discussion by the Board, attendees, and staff about the pros and cons of having the meeting days be the same as the Trustee meetings. The conclusion was that it makes most sense for the meetings to be on the same nights.

Motion by Art Fox to reappoint Tom Henderson, Nathalie Roy, Bob Will, and Trish Marcine to the Planning & Zoning Committee and to keep the meetings on the same nights as the Board of Trustees meetings, seconded by Duke Gerber, unanimously approved.

## 2. Historic Restoration Grants, Trail Grants

Old Town Hall building: Staff recapped previous Board's actions regarding the old Town Hall building. In 2011, the Town had a Historical Structure Assessment done on this building. The architects established a probable cost to have this building preserved and for it to be the Town's museum. At that time, the cost would have been about \$240,000 and the Board decided not to move forward with this project at that time. Staff is asking to move forward with this now that we are in a better position to do so. There is a History Colorado Grant that funds at 50% and we would need to get a matching grant(s) to cover the other 50%. Staff has done some of the recommended items in the report, including taking down the lean-to on the side of the building. Xcel Energy required this due to the new pole's guide wire that was too close to the roof and shed section. Resident James Tange, 387 Eagle Street shared concerns about tearing down parts of this building. He was very adamant that he did not want this project to move forward without a better plan in place. The Board directed staff to move forward with the grant investigation for the Historic Renovation/Restoration of this building.

Trail Grant: Amelia has been working with Colorado Parks and Wildlife to help move the Iron Mountain trail system grant forward.

Streetscape Grant: We should find out if we are awarded the grant through DOLA next month.

## 3. COVID – 19 Updates

Eagle County is preparing to move into the "Blue" Phase of re-opening. Projected date for this is Monday, May 25<sup>th</sup>.

## **ORDINANCES & RESOLUTIONS**

### **ORDINANCE 4, SERIES 2020 – SECOND READING**

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, AMENDING CHAPTER 4, ARTICLE 4 OF THE RED CLIFF MUNICIPAL CODE TO IMPOSE A SPECIAL SALES TAX ON THE SALE OF CIGARETTES, TOBACCO PRODUCTS AND NICOTINE PRODUCTS

Motion by Duke Gerber to approve Ordinance 4, Series 2020 second reading, seconded by Dana Veljacic, unanimously approved.

## **UPDATES**

### 1. Mayor Update

Mayor Duke Gerber:

- The bears are awake – need to keep residents alert.
- Town clean-up was successful. All of the dumpsters were filled.

### 2. Administrator Update

Administrator Barb Smith:

- We have been given notice that our attorney will be dropping us. They will complete the projects that they are currently working on for us. Staff will be going through the process of finding a new attorney group.
- We still need to annex the property where our Water Treatment Plant is. Our current attorney was supposed to do this, but hasn't started the process yet. We will hold that process for the new attorney group.

- We will be meeting with Archdiocese next month about the property next to the Town Park.
- The new bar screen was installed in the Waste Water Treatment Plant.
- Cemetery Road will get filled in when it is less dusty.
- Ernie Dumph passed away. He was a supporter of our Museum and a longtime early resident of Red Cliff. He owns plots at the cemetery; his family will hold a memorial service later this summer.

3. Other Staff/Trustee Update:

Deputy Clerk, Melissa Matthews:

- There will be a parade in Town on Saturday, 5/30/20, to honor our 5 High School Graduates.

Trustee, Art Fox:

- The rocks above the High Road are looking loose. Staff clarified that Eagle County is supposed to mitigate this.

**BILL PAY 5/19/2020**

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	(321.31)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	(168.06)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	(86.83)
Eagle County Animal Services	5050 · Animal Control	(213.00)
Hunn Planning & Policy, LLC	5012 · Planner	(300.00)
J.G. Plumbing & Heating	5093 · Maintenance	(488.76)
Mitchell & Company, LLC	5046 · Computer & Internet	(2,209.00)
Pinnacol Assurance	5072 · Worker's Compensation	(666.00)
Waste Management	5086 · Trash Collection	(85.38)
Xcel Energy x7923-0	5084 · Xcel Street Lights	(22.15)
Xcel Energy x7080-4	5082 · Xcel TV Tower	(85.65)
Smith, Barbara J	Payroll	(1,818.83)
Smith, Barbara J	Expense Reimbursement - Marketing/Advertising - Town Events	(169.96)
Duran, Floyd	Payroll	(1,378.41)
Sandoval, Lorenzo	Payroll	(349.56)
Matthews, Melissa	Payroll	(1,561.66)
		<b>(5,278.42)</b>

Motion by Tom Henderson to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	(783.75)
CenturyLink	5033 · Wastewater Ops - Utilities	(53.05)
Northern Tool	5093 · Maintenance	(96.48)
USDA/Rural Development	2075 · Refunding Bonds - Series A	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	(829.00)
WalMart	5093 · Maintenance	(63.83)

WalMart	5100 · Buildings/Grounds	(20.33)
Wylaco	5032/5022 · Repairs, Testing & Maintenance	(605.61)
Xcel Energy -x1529-6	5023 · Utilities - WTP	(628.87)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	(1,450.11)
		<b>(5,308.03)</b>

Motion by Art Fox to approve Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded Andy Fobair, unanimously approved at 9:11 PM.