



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, JUNE 2, 2020

CALL TO ORDER at 7:02 PM

ROLL CALL

Trustee Tom Henderson	Trustee, Art Fox	Trustee Andy Fobair
Mayor Duke Gerber	Administrator Barb Smith	Deputy Clerk Melissa Matthews
Planner Scot Hunn	Trustee OPEN	Absent: Trustee Dana Veljacic and Bob Hill

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. May 19, 2020

Motion by Art Fox to approve the minutes, seconded by Duke Gerber, unanimously approved.

PUBLIC COMMENTS

Bob Will, 524 Water Street: Grateful for the graduation event and the participation.

Aniesoleil Rainville, 410 A Eagle Street and Rayna Gleason, 664 Spruce: They have been talking to other youth around Town and would like to head up some fundraising to make improvements to the Town Park at the corner of Eagle St. and Monument St. They will work on getting more specific ideas, a plan, and work with Town staff to move forward with this.

DISCUSSION & ACTION ITEMS

1. Interview/Appointments for any applicants for the Planning & Zoning Committee

New applicant, Jake Blevins, spoke about his background and expertise and asked to be appointed. The Board agreed that he is highly qualified to be on the Committee.

Motion by Andy Fobair to appoint Jake Blevins to the Planning & Zoning Committee, seconded by Art Fox, unanimously approved.

2. Water Street Townhomes Association Document review & Town Code Amendment Project Update

WST: The Board, staff and attendees discussed the full Declaration and Rules/Regulations for the Water Street Residences. The overall opinion was that these were thorough and inclusive. However, there were a few concerns including snow removal, parking and clarification of roadways, and zoning considerations. The Board directed staff to bring these concerns to the owners.

Town Code: Staff updated the Board on the status of going through and updating our Town Code. Planner Scot Hunn is spearheading this, with a focus on Chapter 16 Articles 2,3,5 and 6 as well as Chapter 17. Staff has completed an initial review of each of the Articles (2,3,5,and 6) and has completed edits of Articles 2 and 6. Most likely, staff will not be recommending many changes to Articles 3 and 5.

3. COVID – 19 Updates

None at this time.

UPDATES

1. Mayor Update

Mayor Duke Gerber:

- Has reached out to the Forest Service regarding an update on Wearyman – no response yet.
- Will be asking staff to get a pamphlet together to move forward with the horseshoe pits.
- Has heard from many community members that the Graduation Celebration was really nice – Thank you to all who make that happen.

2. Administrator Update

Administrator Barb Smith:

- Mango's is hoping to reopen on 6/12/20. They had asked for additional outside seating, but they actually already have this approval from previous events. They will be using this outdoor space as a service area on a regular basis.
- Has contacted the Historical Society regarding the HAS grant – waiting to hear back.
- Contacted Eagle County regarding CBR's operating area: lack of a business license and a lack of following the regulations. Waiting to hear back.
- Shrine Pass will open by 6/21/20, per the Forest Service. They were supposed to be working Wearyman – staff will continue to follow up on this.
- At the Water Treatment Plant, the new gate has been installed and the road on the end of the bridge is almost finished. Once this is completely done, we will do a virtual ribbon cutting.
- The work on the Audit continues. We will be changing companies next year as that is good practice and we have seen some changes with the current company that seem to make them less of a good fit for our Town.
- We have posted an RFQ for a new attorney in the paper. The deadline for quotes is 6/15/2020.

3. Other Staff/Trustee Update:

Deputy Clerk, Melissa Matthews:

- Will be working with resident Garrett Alexander for the first of the season Movie night. Since June is Bike Month, we will have a bike theme. Garrett will host safety checks for resident's bicycles leading up to a bike themed movie.

Trustee, Art Fox:

- Asked if there was any update on the rocks on the mountain above High Street. Staff informed that we have not heard back from the County yet, and encouraged others to call and share their concerns.

BILL PAY 6/2/2020

1. General Account

Forethought.net	5046 · Computer & Internet	\$	(140.00)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$	(3,244.73)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$	(1,887.50)
NWCCOG	5009 · Benefits Health Insurance - June 2020	\$	(1,349.40)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$	(240.10)
Vail Honeywagon	5051 · Marketing/Advertising - Town Events	\$	(700.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$	(887.70)
Duke Gerber	5061 · Mayor	\$	(250.00)
Andy Fobair	5062 · Board Member	\$	(150.00)
Art Fox	5062 · Board Member	\$	(150.00)
Bob Hill	5062 · Board Member	\$	(150.00)
Dana Velijacic	5062 · Board Member	\$	(150.00)
Tom Henderson	5062 · Board Member	\$	(150.00)

Smith, Barbara J	Payroll	\$ (1,752.13)
Duran, Floyd	Payroll	\$ (1,483.15)
Duran, Floyd	Expense Reimbursement	\$ (246.19)
Sandoval, Lorenzo	Payroll	\$ (807.44)
Matthews, Melissa	Payroll	\$ (1,642.28)
Matthews, Melissa	Expense Reimbursement	\$ (138.32)

Motion by Tom Henderson to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Browns Hill Engineering	5032 · Repairs	\$ (942.20)
Garfield & Hecht	5013 · Attorney	\$ (1,813.00)
Home Depot	5022 · Repairs, Testing & Maintenance - WTP	\$ (32.84)
McDonald Farms	5032 · Repairs, Testing & Maintenance	\$ (7,980.00)
Union Pacific	5115 · Rent/Lease Expense	\$ (2,687.84)
WalMart	5041 · Postage, Print, Telephone, Supplies	\$ (28.88)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,883.72)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (2,309.67)

Motion by Duke Gerber to approve Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded Andy Fobair, unanimously approved at 8:25 PM.