



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, JUNE 16, 2020

CALL TO ORDER at 7:04 PM

ROLL CALL

Trustee Tom Henderson	Trustee, Art Fox	Trustee Andy Fobair
Mayor Duke Gerber	Trustee Bob Hill	Trustee OPEN
Administrator Barb Smith	Deputy Clerk Melissa Matthews	

Absent: Trustee Dana Veljacic

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda with the addition of a 5th Discussion Item regarding scholarships, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. June 2, 2020

Motion by Art Fox to approve the minutes, seconded by Andy Fobair, unanimously approved.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Town Attorney Interviews

One application was received: Karp-Neu-Hanlon PC, Attorneys at Law. Representatives from Karp-Neu-Hanlon briefed the Board on their experience and qualifications and the scope of their offerings, including but not limited to: water, ordinances, resolutions, code enforcement, open records, open meetings, land use, etc. The Board agreed that the rates and qualifications will be a good fit for our Town, especially with their strong references and familiarity with our region.

Motion by Tom Henderson to appoint Karp-Neu-Hanlon PC Attorneys at Law as the new Town Attorneys for the Town of Red Cliff, seconded by Duke Gerber, unanimously approved.

2. Approval of Inter-Governmental Agreement (IGA) with Eagle County for disbursement of COVID-19 CARES Act funds

Staff explained the process of Eagle County's efforts in getting funds from the CARES Act that is intended to reimburse Towns and Counties for additional expenses directly related to COVID-19. The amount of money that each County received was based on population. The County is working to determine how to allocate this amongst the Town's within our County.

Motion by Bob Hill to direct Mayor Duke Gerber to sign the final IGA for the Town of Red Cliff, seconded by Art Fox, unanimously approved.

3. Approval of Town Sponsored Kid's Programs throughout summer and potentially into the school year

Staff shared that there have been requests, and we anticipate these requests to continue throughout the year, for use of the space for our local youth due to lack of schooling and activities for kids due to COVID-

19. Staff is requesting to continue to allow kid's educational activities free of charge throughout the summer and potentially into the school year if needed. This could include guided activities as well as space and internet access for school work if remote learning is required. The Board approved staff to continue to allow this free of charge.

4. COVID – 19 Updates

Eagle County has asked the State for a variance to move to the 'Black' phase on June 22nd. Although not yet approved, they have high hopes that it will be.

5. Scholarship for High School Graduates

Staff and the board discussed the best way to support our most recent High School Graduates as well as future Graduates. The decision was to establish a Scholarship opportunity. Staff will work up an application/essay requirement and a Resolution. The scholarship amount will be \$1,000.

UPDATES

1. Mayor Update

Mayor Duke Gerber:

- Spoke with Jon Stavney with NWCCOG regarding the Forest Service leasing and redeveloping some properties. After review, this shouldn't have an effect on us and we do not need to weigh in on this at this time.
- There is a new District Ranger for the Forest Service. Will get a call into her to introduce self and discuss our priorities with her.
- Horseshoe Pits: has volunteers who will help with the labor. Will continue to work on this.

2. Administrator Update

Administrator Barb Smith:

- We received our Grant request from DOLA under the Community Development Block Grant for the planning of the Streetscape Project.
- The young residents who asked about swings at the last meeting did come in and met with us. They are wanting more swings and we discussed that this should fit in the Monument park. Board directed staff to move forward with this.
- Spoke with the Archdioceses about purchasing the lot next to the main park. All agreed that this is not good timing and tabled this discussion until December.
- For the grant request for Iron Mountain Trail system, we need a better concept design that we can show – visually - for future grant applications. Staff is asking for approval to invest about \$1,000 in a Concept Plan which would be a general idea of trail alignments, ability level (green, blue, black), and include parking/trailhead location. It would have a good presentation factor and could be used to educate and build support. The Board directed staff to move forward with this.
- Spoke with History Colorado regarding the Town Hall project. Hoehn Associates did the original assessment. They will stop by and look at it and help us get restarted on this project.
- Asking all Board members and Staff members to complete the 'Skills Rating for Administrators' for feedback on her job performance.

3. Other Staff/Trustee Update:

Deputy Clerk, Melissa Matthews:

- The first movie night will be Saturday, 6/27/20 and will be in conjunction with resident Garrett Alexander who will be doing free safety checks on bicycles.

Trustee, Art Fox:

- He, Bob, Andy, and Lorenzo went up to the Eagle Pond and cleaned it out. Board and staff discussed the current situation and potential future use of that water source.

- Inquired about the bridges in Town and noted that a few are looking weathered and rough. Staff informed the Board that the bridge inspectors were here last week and they did have concerns about the Eagle Street Bridge into town (High Street to Eagle Street). This will likely need a repair sooner than the Streetscape Project. A patch or some improvements may need to be done in the near future.
- Inquired if there was any update on the rock mitigation on the mountain above High Street. Staff informed that there has been no forward movement on this by the County, but that there was mention that it was not in the budget for this year.
- Inquired about the frequency of the sewer system and storm drains being cleaned out. Staff responded that the storm drains do need to be kept clear, and will follow up with the maintenance staff about this. Sewer lines were scoped and checked thoroughly recently and are good for now.
- Inquired about the signs on High Road that are down. Staff informed that this is on the maintenance staff's list to get done.
- Inquired about the Recycling situation and messes. Staff will continue to push out information to residents informing them on collection days and recycling educate, as the collection is not in our control.

BILL PAY 6/16/2020

1. General Account

AED Authority	5100 · Building/Grounds	\$	(195.00)
Amazon Marketplace	5100 · Building/Grounds	\$	(195.90)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$	(9.33)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$	(158.41)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$	(86.48)
Eagle County Animal Services	5050 · Animal Control	\$	(213.00)
Hunn Planning & Policy, LLC	5012 · Planner	\$	(687.94)
John Cutler & Assoc	5014 · Accounting/Bookkeeping/Finance	\$	(4,000.00)
Vail Honeywagon	5051 · Marketing/Advertising - Town Events	\$	(350.00)
Waste Management	5086 · Trash Collection	\$	(85.12)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$	(20.90)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$	(78.72)
Smith, Barbara J	Payroll	\$	(1,752.13)
Duran, Floyd	Payroll	\$	(1,616.01)
Sandoval, Lorenzo	Payroll	\$	(605.23)
Matthews, Melissa	Payroll	\$	(1,564.61)

Motion by Tom Henderson to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing	5028 · Meter Reads/Billing	\$	(965.25)
CenturyLink	5033 · Wastewater Ops - Utilities	\$	(53.05)
Home Depot	5022 · Repairs, Testing & Maintenance - WTP	\$	(41.82)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$	(829.00)
WalMart	5100 · Buildings/Grounds	\$	(15.94)

Xcel Energy -x1529-6	5023 · Utilities - WTP	\$	(379.99)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$	(1,151.31)

Motion by Duke Gerber to approve Enterprise Account bill pay, seconded by Bob Hill, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded Andy Fobair, unanimously approved at 9:01 PM.