



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, JULY 21, 2020

CALL TO ORDER at 7:02 PM

ROLL CALL

Trustee Tom Henderson	Trustee, Art Fox	Trustee Andy Fobair
Mayor Duke Gerber	Trustee Bob Hill	Trustee Dana Veljacic
Trustee OPEN	Administrator Barb Smith	Deputy Clerk Melissa Matthews

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. June 16, 2020

Motion by Art Fox to approve the minutes, seconded by Duke Gerber, unanimously approved.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Trustee absence explanation

Trustee Dana Veljacic explained that she had missed the most recent meeting due to an unexpected family emergency. The previous absences were due to planned travel. She volunteered to donate one month's stipend back to the Town.

Motion by Duke Gerber to retain Dana Veljacic as a Trustee, seconded by Bob Hill, unanimously approved.

2. Review of P&Z suggestions for the property at 521 Water Street.

Bob Hill provided a sample of the new wood siding in a light grey wash. He also asked for the lower section to be a dark grey corrugated metal. The roofing material is to be replaced with asphalt shingles in a dark grey. Mr. Hill submitted a drawing with a possible change to the roof to include dormers on each side with windows. This change would take place should there be need to replace more than the old shingles. He suspects the roof may need necessary replacement and would like to include the dormers should that be the case. The Planning and Zoning Commission recommended approval of the dormer modification, siding, skirting and roofing materials changes.

Motion by Dana Veljacic to approve the recommendation of the Planning and Zoning Commission, seconded by Andy Fobair. For the vote, Bob Hill abstained, otherwise unanimously approved.

3. Timeshare options with the Town of Red Cliff

The Board and staff discussed the potential fractional ownership of homes in the Town of Red Cliff including potential implications to our community. The Board decided not to move forward with any motions on this at this time, but staff will keep it on their radar.

4. Electronic Payments research

Staff explained that there may be options for the Town to accept electronic payments via the website. This could be helpful, especially as we move forward under COVID-19 regulations and potential closure of the office. The Board directed staff to move forward with this.

5. COVID – 19 Updates

Staff updated the Board about the most recent COVID-19 related regulations. Per state mandate, masks are now required in all public buildings. There is also a curfew of 10pm on liquor sales in bars.

UPDATES

1. Mayor Update

Mayor Duke Gerber:

- The County issued signage that is posted in Town looks good.
- Has a new email address: rcmayor2020@outlook.com.

2. Administrator Update

Administrator Barb Smith:

- The Certificate of Occupancy (CO) is still pending for the duplex on Eagle Street because they are still missing some of the required items.
- Per Eagle County, the business CBR has decided that they will not be doing business in the Town of Red Cliff. This means that they cannot operate OHVs on Town roads and cannot operate their business out of their Town properties. Eagle County is allowing them to operate for 6 months from their location on Shrine Pass Road (which is unincorporated Eagle County) while they work on their business license requirements for the County.
- Regarding the subpoenas issued to Barb Smith, Floyd Duran, and the Town of Red Cliff: the case has been turned over to the Town’s insurance company and their attorneys have responded and are confident that this case will be dismissed.

EXECUTIVE SESSION

Executive session for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and instruction to negotiators under C.R.S. Section 24.6.402(4)(e).

Motion by Duke Gerber to go into Executive Session, second by Tom Henderson, unanimously approved at 7:45 PM.

ROLL CALL 7:55pm

Trustee Tom Henderson	Trustee, Art Fox	Trustee Andy Fobair
Mayor Duke Gerber	Trustee Bob Hill	Trustee Dana Veljacic
Trustee OPEN	Administrator Barb Smith	Deputy Clerk Melissa Matthews

No motions from the Executive Session.

3. Other Staff/Trustee Update:

Deputy Clerk, Melissa Matthews:

- The Clerk’s Institute has moved to an online/remote style and will be spread out over 4 months with a few 2-hour sessions each week (as opposed to the planned 6 days of school). Melissa will be participating in this in order to complete the second of the three-year course.
- Staff will be working to establish a sort of ‘study hall’ space in the auditorium for Red Cliff students to have available in the case of remote learning with the school district during the upcoming school year.

Trustee, Bob Hill:

- Resident Bob Will has put some of his artwork at the High Street entrance to Town and is asking to make it more permanent. The Board agreed that it is okay to stay for now, semi-permanently.

BILL PAY

1. General Account

Colorado Dept of Revenue	Payroll Liabilities - State Wage Withholding	\$ (1,750.00)
Colorado State Treasurer	Payroll Liabilities (SUTA) (2020 Q2)	\$ (125.18)
Dept of Labor & Employment	5100 · Building/Grounds	\$ (360.00)
Intuit	5041 · Postage, Print, Telephone, Supplies	\$ (164.98)
Newman Signs	5110 · Road/Bridge	\$ (46.10)
NWCCOG	5009 · Benefits Health Insurance - August 2020	\$ (1,349.40)
Town of Red Cliff - Enterprise Fund	6000 · Operating Transfers Out	\$ (24,000.00)
Valarie Kay Blevins	5100 · Building/Grounds	\$ (80.45)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (24.17)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (92.18)
Smith, Barbara J	Payroll	\$ (1,788.93)
Duran, Floyd	Payroll	\$ (1,812.09)
Sandoval, Lorenzo	Payroll	\$ (605.22)
Matthews, Melissa	Payroll	\$ (1,605.93)
Matthews, Melissa	Expense Reimbursement	\$ (55.00)

Motion by Dana Veljacic to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Home Depot	5100 · Buildings/Grounds	\$ (32.66)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,188.00)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
WalMart	5100 · Buildings/Grounds	\$ (68.60)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (516.80)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,322.48)

Motion by Tom Henderson to approve Enterprise Account bill pay, seconded by Dana Veljacic, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded Dana Veljacic, unanimously approved at 8:02 PM.