



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, OCTOBER 20, 2020

CALL TO ORDER at 7:15 PM

ROLL CALL

Mayor Duke Gerber	Trustee, Art Fox	Trustee Tom Henderson
Trustee Dana Veljacic	Trustee Andy Fobair	Trustee OPEN
Administrator Barb Smith	Clerk Melissa Matthews	Planner Scot Hunn
Absent: Trustee Bob Hill		

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Duke Gerber to approve the agenda, seconded by Dana Veljacic, unanimously approved.

APPROVAL OF MINUTES

1. October 20, 2020

Motion by Art Fox to approve the minutes, seconded by Andy Fobair, unanimously approved.

PUBLIC COMMENTS

Nathan Kreibel, 400 Water Street – Wanting to and has started establishing three parking spots off of High Street for his property. He has built a retaining wall that is under four feet high and has done excavating off of High Street. He did not get a permit, as he did not see that one was needed. Kriebel is asking to proceed with this project. Staff believes that the berm that was removed was likely on Town property and that the removal it this could possibly serve a problem if there were to be a mudslide or falling rock. Manager, Barb Smith, recommended to the Board that the work is stopped until this goes through the appropriate channels. The berm needs to remain in place and a survey needs to be done. The permitting process needs be started, so that the safety concerns taken care of. The Board concurred and directed Kreibel to take the above steps if he would like to continue to move forward.

Jake Blevins, 519 Water Street – Owns the property adjacent to Kreibel’s property. He was inquiring about the future parking for all of the homes in this area. Blevins asked that the Board look at revising the statute that does not allow on-street parking on High Street.

Floyd Duran, Minturn – Floyd explained to the Board that he has parked his grader on Railroad Property and is in the process of getting in touch with them to make arrangements. He also mentioned that the park curb stops need cleaned out before winter or they may freeze.

DISCUSSION & ACTION ITEMS

1. Review of P&Z suggestions for the property at 430/436 Eagle Street.

Trustee, Tom Henderson, briefed the Board on the ongoing situation at this property, especially in regards to neighbor relationships and a safe and coherent plan.

Motion by Duke Gerber to approve the recommendations by Planning & Zoning providing approval to the retaining wall concept contingent upon continued collaboration with neighboring property owner, Robert

Stoops, resulting in written agreement between applicant and neighboring property owner, Robert Stoops, second by Art Fox, unanimously approved.

2. Trustee Applications: Mary Walker & Josh Heimerdinger

Each applicant gave a brief overview of how they ended up in Red Cliff, what their plans are, and why they are interested in being on the Board. After some Q&A and discussion by the Board, all Board members abstained as they believed that both candidates were highly qualified and would each be a good fit for the position. Therefore, the decision came down to a coin toss in which Mary Walker won. The Board of Trustees appointed Mary Walk to the open seat.

3. COVID – 19 Updates

Staff informed the Board that the County is in the Yellow (Concern) zone. Cases are trending upwards at this time. COVID effects on town events will be as follows: Halloween safety advise will be spread throughout our communication channels, Thanksgiving dinner will be postponed until next summer, and Christmas events are still TBD. The first round of the COVID Grant expenses have been submitted and will likely be mostly funded. We will submit a second batch of expenses as well.

UPDATES

1. Mayor

Mayor Duke Gerber:

- Halloween: Wants to ensure that staff expresses safety concerns and makes fliers/signs for people to pick up and post if they do not want trick-or-treaters.
- Thank you to applicants for the open Board seat.
- Will be out of town for the next meeting.

2. Administrator Update

Administrator Barb Smith:

- The District Court has accepted our motion to dismiss the law suit by Julie Sturt. She does have the right to appeal. Our main concern is that the amount owed to the Town is paid.
- The Historical Society is requesting our membership once again. Last year, we donated \$100. They do give to our town in many ways. The Board agreed to donate \$200 this year.
- The new maintenance staff is doing a good job and working together well. They are working to get the equipment ready for the winter season. John Harris with Eagle County will help with the equipment and has agreed to us bringing our equipment to them and possibly helping with some upgrades. He also offered to include our staff on their trainings.

3. Other Staff/Trustee Update:

Deputy Clerk Melissa Matthews:

- Attended the One Book One Valley presentation, and will have the books and a Proclamation in the next few weeks.

Trustee, Dana Veljacic:

- Eco Transit meeting is next week.

BILL PAY

1. General Account

Action Jackson Auto	5093 · Repairs & Maintenance	\$	(1,254.37)
Avon Auto & Truck	5093 · Repairs & Maintenance	\$	(103.03)
Colorado Dept of Revenue	Payroll Liabilities - State Wage Withholding	\$	(1,861.00)
Eagle County Animal Services	5050 · Animal Control	\$	(213.00)
Home Depot	5100 · Building/Grounds	\$	(541.97)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$	(3,822.52)

Karp Neu Hanlon, PC	5013 · Attorney	\$	(198.00)
WalMart	5041 · Postage, Print, Telephone, Supplies	\$	(34.79)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$	(28.57)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$	(104.58)
Smith, Barbara J	Payroll	\$	(1,752.13)
Smith, Barbara J	Expense Reimb - Marketing/Advertising	\$	(16.08)
Friend, Steven	Payroll	\$	(1,250.65)
Martinez, William	Payroll	\$	(913.74)
Martinez, William	Expense Reimbursement	\$	(86.42)
Matthews, Melissa	Payroll	\$	(1,571.00)
Matthews, Melissa	Expense Reimbursement	\$	(25.09)
Sandoval, Lorenzo	Payroll	\$	(1,076.43)

Motion by Art Fox to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

Browns Hill Engineering	5032 · Repairs, Testing & Maintenance	\$	(612.20)
Eagle River Water & Sanitation	2130 · LT Payable ERWSD	\$	(13,000.00)
Filmtech Corporation	5022 · Repairs, Testing & Maintenance - WTP	\$	(493.92)
Inland Potable Services	5022 · Repairs, Testing & Maintenance - WTP	\$	(1,080.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$	(672.00)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$	(829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$	(350.52)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$	(844.04)

Motion by Art Fox to approve Enterprise Account bill pay, seconded by Andy Fobair, unanimously approved.

3. Community Fund Account

Amazon	5051 · Marketing & Town Events	\$	(34.66)
Safeway	5051 · Marketing & Town Events	\$	(36.04)
The BookWorm	5051 · Marketing & Town Events	\$	(103.45)

Motion by Andy Fobair to approve Community Fund Account bill pay, seconded by Dana Veljacic, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded Duke Gerber, unanimously approved at 8:34PM.