



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, NOVEMBER 3, 2020**

**CALL TO ORDER at 7:06 PM**

**ROLL CALL**

Mayor Pro Tem Art Fox	Trustee Tom Henderson	Trustee Dana Veljacic
Trustee Andy Fobair	Trustee Bob Hill	
Administrator Barb Smith	Clerk Melissa Matthews	Absent: Duke Gerber

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Dana Veljacic to approve the agenda, seconded by Andy Fobair, unanimously approved.

**APPROVAL OF MINUTES**

1. October 20, 2020

Motion by Tom Henderson to approve the minutes, seconded by Bob Hill, unanimously approved.

**SWEARING IN OF NEW TRUSTEE:** Mary Walker

**ROLL CALL**

Mayor ProTem Art Fox	Trustee Tom Henderson	Trustee Dana Veljacic
Trustee Andy Fobair	Trustee Bob Hill	Trustee Mary Walker
Administrator Barb Smith	Clerk Melissa Matthews	Absent: Duke Gerber

**PUBLIC COMMENTS**

Jim Tange, 387 Eagle Street – Mr. Tange has concerns regarding the old church building on Eagle Street in which he thinks has been turned into an apartment building. He believes that they do not have enough parking. Tange inquired as to how and why this was approved. He cited 16-8-20 in the Town Code as the reasoning for his concern. He is also concerned about the neighbor using Town Property for personal use.

**DISCUSSION & ACTION ITEMS**

1. Discussion about potential Virtual Board Meetings

Staff presented the idea that it could be helpful having something in place allowing for virtual meetings or for Trustees to potentially attend a meeting via internet or phone call to meet a quorum in the case that the current pandemic does not allow for in-person meetings.

2. COVID – 19 Updates

The County is trending upwards quickly and significantly, likely putting us into the ‘orange’ zone (from the ‘yellow’ zone). If we remain here, there will be much stronger restrictions on businesses, gatherings, and schools.

**BUDGET PRESENTATION**

Second Presentation of the Town of Red Cliff 2020 Budget by Town Accountant Linda Overcash.

## **ORDINANCES & RESOLUTIONS – BUDGET FOR 2020**

### **RESOLUTION 7, SERIES 2020**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, DECLARING AN EMERGENCY AND ESTABLISHING RULES AND PROCEDURES FOR CALLING AND HOLDING VIRTUAL MEETINGS OF THE BOARD OF TRUSTEES.

Motion by Art Fox to approve Resolution 7, Series 2020, seconded by Dana Veljacic, unanimously approved.

### **ORDINANCE 5, SERIES 2020**

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF RED CLIFF FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021, AND ENDING ON THE LAST DAY OF DECEMBER 2021.

Motion by Dana Veljacic to approve Ordinance 5, Series 2020, seconded by Art Fox, unanimously approved.

### **ORDINANCE 6, SERIES 2020**

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR 2020, FOR THE TOWN OF RED CLIFF, COLORADO.

Motion by Dana Veljacic to approve Ordinance 6, Series 2020, seconded by Andy Fobair, unanimously approved.

### **ORDINANCE 7, SERIES 2020**

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF RED CLIFF FOR THE 2021 BUDGET YEAR.

Motion by Dana Veljacic to approve Ordinance 7, Series 2020, seconded by Andy Fobair, unanimously approved.

## **UPDATES**

### 1. Mayor Pro Tem Art Fox

- Asking for an update on the maintenance department. Staff explained: the County has been very helpful; the trucks have all been maintained; the loader will be repaired soon.

### 2. Administrator Update

Administrator Barb Smith:

- We have all new filters in our water treatment plant.
- We are still waiting on the new computer and software program for the monitoring of the WWT & the WWTP. Hopefully this will happen by end of the year.
- John Volk would love to come and meet the BOT and give a tour of the WWTP. He can be available in the evenings. Barb will get this schedule for an upcoming Monday evening at 6:00pm.
- We received our first payment on the COVID grant (about \$16,000). We have sent in our second request about (\$20,000) and is largely for our local businesses and their COVID related expenses.

- We closed out our court case with Julie Sturt. We should be receiving the payment from her soon.
- Scot Hunn is working with the County to get the information available regarding the High Street situation. We are hopeful to get solutions soon.
- We have had a lot of great help from volunteers in the library – it is looking great.
- We have had a lot of donations for the ice-skating rink and they are moving forward with the project.

### 3. Other Staff/Trustee Update:

Trustee, Dana Veljacic:

- Attended the Eco Transit meeting. They are having busses shadow during peak hours. The COVID limits are 12-15 per bus. They are working on getting the town bus systems working together better with the county bus system.

Trustee, Tom Henderson:

- As we are meeting in the auditorium now, we need ask that people speak up because it is difficult to hear with masks and the large room.

## **BILL PAY**

### 1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (298.01)
Acorn Petroleum, Inc	5092 · Fuel	\$ (452.55)
Amazon Marketplace	5100 · Building/Grounds	\$ (193.61)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$ (171.83)
Eagle County Hazadous Waste	5086 · Trash Collection	\$ (55.04)
Eagle County Historical Society	5186 · Donations/Contributions	\$ (200.00)
Forethought.net	5046 · Computer & Internet	\$ (280.00)
Home Depot	5100 · Building/Grounds	\$ (80.80)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (1,024.63)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding	\$ (3,924.13)
John Cutler & Assoc	5014 · Accounting/Bookkeeping/Finance	\$ (2,500.00)
Mitchell & Company, LLC	7001 · Capital Outlays -General - Laptop Computer	\$ (6,051.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (80.00)
NWCCOG	5009 · Benefits Health Insurance - October 2020	\$ (1,349.40)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (14,098.55)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (6.95)
Utility Notification Center of CO	5100 · Building/Grounds	\$ (13.41)
WalMart	5091 · Repairs	\$ (19.97)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (712.67)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Tom Henderson	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,752.14)
Smith, Barbara J	Expense Reimb - Buildings & Grounds	\$ (100.70)
Friend, Steven	Payroll	\$ (1,477.10)

Martinez, William	Payroll	\$ (984.35)
Matthews, Melissa	Payroll	\$ (1,641.39)
Sandoval, Lorenzo	Payroll	\$ (833.15)

Motion by Dana Veljadic to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

Inland Potable Services	5022 · Repairs, Testing & Maintenance - WTP	\$ (108.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (4,168.61)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (1,730.92)

Motion by Andy Fobair to approve Enterprise Account bill pay, seconded by Dana Veljadic, unanimously approved.

3. Community Fund Account

The BookWorm	5051 · Marketing & Town Events	\$ (7.19)
--------------	--------------------------------	-----------

Motion by Andy Fobair to approve Community Fund Account bill pay, seconded by Art Fox, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Andy Fobair, unanimously approved at 8:38PM.