



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, NOVEMBER 17, 2020

CALL TO ORDER at 7:14 PM

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson
Trustee Dana Veljacic	Trustee Andy Fobair	Trustee Bob Hill
Administrator Barb Smith	Absent: Clerk Melissa Matthews	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda with the elimination of Item #2, seconded by Duke Gerber, unanimously approved.

APPROVAL OF MINUTES

1. November 3, 2020

Motion by Art Fox to approve the minutes, seconded by Andy Fobair, unanimously approved, Duke Gerber abstained.

PUBLIC COMMENTS

Floyd Duran, Minturn – Explained that he needs more time to remove his loader.

Steve Friend, new Maintenance Supervisor – Introduced himself and explained the status of the maintenance department and briefed the board on the work that has been done since he started.

DISCUSSION & ACTION ITEMS

1. Review of Action item suggestions from the Planning & Zoning Commission

Jake Blevins – Requested that the Board of Trustees support the Planning & Zoning Commission's desire to engage in a work session focused on Chapter 16 parking and Chapter 8 parking prohibitions. The Board directed the Commission to move forward with this.

- ~~2. Review of Suggestion for re-plat of 127/147 Water Street – CXD~~

3. COVID – 19 Updates

The State is starting to require stricter regulations because the cases are rising quickly. We need to be prepared to potentially move into virtual meetings if things continue to worsen, but the goal is to continue in person meetings as long as possible.

BUDGET PRESENTATION

Final Presentation of the Town of Red Cliff 2020 Budget by Administrator: there are no changes.

ORDINANCES & RESOLUTIONS – BUDGET FOR 2020

RESOLUTION 8, SERIES 2020

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF RED CLIFF FOR THE 2021 BUDGET YEAR.

Motion by Duke Gerber to approve Resolution 8, Series 2020, seconded by Dana Veljacic, unanimously approved.

RESOLUTION 9, SERIES 2020

A RESOLUTION REGARDING 2020 FUNDS TRANSFERS FOR THE TOWN OF RED CLIFF FOR THE 2021 BUDGET YEAR.

Motion by Dana Veljacic to approve Resolution 9, Series 2020, seconded by Art Fox, unanimously approved.

ORDINANCE 5, SERIES 2020 – Second Reading

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF RED CLIFF FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021, AND ENDING ON THE LAST DAY OF DECEMBER 2021.

Motion by Duke Gerber to approve Ordinance 5, Series 2020, seconded by Dana Veljacic, unanimously approved.

ORDINANCE 6, SERIES 2020 – Second Reading

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR 2020, FOR THE TOWN OF RED CLIFF, COLORADO.

Motion by Dana Veljacic to approve Ordinance 6, Series 2020, seconded by Bob Hill, unanimously approved.

ORDINANCE 7, SERIES 2020 – Second Reading

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF RED CLIFF FOR THE 2021 BUDGET YEAR.

Motion by Dana Veljacic to approve Ordinance 7, Series 2020, seconded by Duke Gerber, unanimously approved.

UPDATES

1. Mayor Duke Gerber

- Waste Water Treatment Plant walk through with John Volk showed that the buildings could use some maintenance. There was discussion that the Water Treatment Plant could also use some updates & preventative maintenance.
- Asked staff to send a note of gratitude to previous Board members who worked very hard to pay off the debt to ERWS.

2. Administrator Update

Administrator Barb Smith:

- We are sending out the final payment to Eagle River Water & Sanitation (see bill pay).
- Ice Skating Rink parts have arrived and construction has begun.
- The bikes that are still in the old gym will be recycled.

3. Other Staff/Trustee Update:

Trustee, Art Fox:

- Concerned about ambulances finding houses in Town, due to not being able to see street signs. Discussion of a solution included solar lights mounted on the street signs.
- Recommended some repairs to the WWTP building.
- Asked for a way for the Board to see maps and pictures of areas in town that are being discussed – maybe projected. Staff will work on this.

BILL PAY

1. General Account

Ben Satsky	4030 · Building Permits - Return of Street Cut Fee	\$ (500.00)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (174.84)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (93.98)
CIRSA	5074 · Insurance Loss	\$ (1,000.00)
CML	5182 · Dues & Memberships	\$ (374.00)
Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Holly Sprackling	2600 · Due to Other Funds -Ice Rink - Community fund	\$ (3,303.02)
Kady's Kollars	5051 · Marketing & Town Events - Face Mask	\$ (500.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,030.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (2,250.00)
Mitchell & Company, LLC	7001 · Capital Outlays -Gen - Laptop Computer Setup	\$ (260.00)
RG and Associates, LLC	5015 · Building Inspection	\$ (686.25)
Sammi's Custom Crafts	5051 · Marketing & Town Events - Face Masks	\$ (500.00)
Sharon Dale	5051 · Marketing & Town Events - Face Masks	\$ (500.00)
USDA Forest Service Service	5115 · Rent/Lease Expense - Communications Tower	\$ (2,531.60)
USDA Forest Service Service	5115 · Rent/Lease Expense - Communications Tower	\$ (373.83)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (240.10)
USPS	5041 · Postage, Print, Telephone, Supplies-Box Rental	\$ (120.00)
Waste Management	5086 · Trash Collection	\$ (217.05)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (24.04)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (92.41)
Smith, Barbara J	Payroll	\$ (1,752.13)
Smith, Barbara J	Expense Reimb - 5032 Repairs, Testing & Maintenance	\$ (26.97)
Smith, Barbara J	Expense Reimb - Buildings & Grounds	\$ (21.47)
Friend, Steven	Payroll	\$ (1,409.39)
Martinez, William	Payroll	\$ (1,237.39)
Matthews, Melissa	Payroll	\$ (1,117.08)
Matthews, Melissa	Expense Reimbursement - Health Insurance	\$ (337.35)
Sandoval, Lorenzo	Payroll	\$ (824.26)

Motion by Andy Fobair to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (747.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (56.63)
Eagle River Water & Sanitation	2130 · LT Payable ERWSD	\$ (23,035.81)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,518.00)

McDonald Farms	5032 · Repairs, Testing & Maintenance	\$ (2,280.00)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (598.88)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,479.80)

Motion by Dana Veljacic to approve Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Andy Fobair, unanimously approved at 8:43PM.