



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, DECEMBER 15, 2020**

**Meeting held virtually**  
**CALL TO ORDER at 7:39 PM**

**ROLL CALL**

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson
Trustee Dana Veljacic	Trustee Andy Fobair	Trustee Bob Hill
Trustee Mary Walker	Clerk Melissa Matthews	Administrator Barb Smith
Planner Scot Hunn		

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Andy Fobair to approve the agenda, seconded by Art Fox, unanimously approved.

**APPROVAL OF MINUTES**

1. December 1, 2020

Motion by Duke Gerber to approve the minutes, seconded by Bob Hill, unanimously approved.

**PUBLIC COMMENTS**

None.

**DISCUSSION & ACTION ITEMS**

1. Review of Suggestion for re-plat of 127/147 Water Street – CXD

Trustee Tom Henderson and owner Tim Parks briefed the Board on the plan and reasoning for moving the property line between these two properties, as well as putting an easement in place. The purpose of the easement is to allow the new owner to save the old building while building a new building.

Motion by Duke Gerber to allow Tim Parks to replat the property lines of 127 and 147 Water Street per his application and drawings and the included easement for the old Post Office, seconded by Dana Veljacic, unanimously approved.

2. Review of Suggestion for off street parking spaces and access for parking from High Street at 400 Water Street

Trustee Tom Henderson briefed the Board about the parking situation for 400 High Street and explained what the property owner has done thus far. The project was previously shut down, as it had not gone through the appropriate process. The Commission requested a current survey and some engineering. The Commission is asking the Board to give Nate some direction on what to do so that he can move forward with his project.

Staff explained their reasons for recommending tabling this project, and that the applicant would not have to come back to the Board if this application is conditionally approved.

3. Review of Action item suggestions from the Planning & Zoning Commission

Board discussed the need to examine the parking situations throughout Town. The Board agreed to allot resources for the Planning & Zoning Commission to move forward with this, not to exceed \$2,000, to consult with town planner Scot Hunn in their efforts to continue work on the parking situations in town, seconded by Mary, unanimously approved.

4. COVID – 19 Updates

No new information.

## **RESOLUTIONS**

### **RESOLUTION 10, SERIES 2020**

A RESOLUTION AUTHORIZING EAGLE COUNTY, COLORADO, TO COLLECT SPECIFIED DELINQUENT FEES WITH THE GENERAL PROPERTY TAX FOR THE TOWN OF RED CLIFF, COLORADO.

Motion by Duke Gerber to approve Resolution 10, Series 2020, seconded by Dana Veljacic, unanimously approved.

### **RESOLUTION 11, SERIES 2020**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF RED CLIFF, COLORADO, AMENDING AND ADOPTING THE TOWN OF RED CLIFF FEE SCHEDULE FOR 2021

Motion by Dana Veljacic to approve Resolution 11, Series 2020, seconded by Bob Hill, unanimously approved.

### **RESOLUTION 12, SERIES 2020**

A RESOLUTION SETTING REGULAR MEETING DATES FOR THE TOWN OF RED CLIFF BOARD OF TRUSTEES, ESTABLISHING TOWN RECOGNIZED HOLIDAYS, AND SETTING THE OFFICIAL LOCATION OF POSTINGS FOR THE YEAR OF 2021

Motion by Andy Fobair to approve Resolution 12, Series 2020, seconded by Mary France, unanimously approved.

### **RESOLUTION 13, SERIES 2020**

A RESOLUTION REAPPOINTING STAFF FOR THE FISCAL YEAR 2021

Motion by Duke Gerber to approve Resolution 13, Series 2020 seconded by Bob Hill, unanimously approved.

## **UPDATES**

1. Mayor Duke Gerber

- Had a follow up call with our water attorney regarding the previous meeting. The meeting was pretty straight forward and recommended that we become partners so that we can be more informed – asked them to set this up.
- Recommending that the Town purchase a skid steer with a heated cab and a new maintenance truck. Not urgent, but should be considered in the near future.

2. Other Staff/Trustee Update:

Administrator, Barb Smith:

- We have an old nativity scene and are planning to put this up in front of the GBI. We will also be happy to assist any person of any religion to honor their beliefs. We also have other festive

lights that we are working to get lit via solar or battery on power poles. Asking the Board for feedback on this. The Board discussed that this is an important historical addition and agreed that staff should move forward with this.

Clerk, Melissa Matthews:

- Followed up on the situation with paramedics unable to find a home in town. For clarification, they found the home, but took a wrong turn leaving town.
- The railroad has given approval for the town to move forward removing the abandoned tractor from the property at the end south Eagle Street.
- The holiday activities put on by the Community Fund will be different this year: gingerbread contest, gifts, Santa (Andy)
- Ice Skating Rink is almost ready – hopefully by Christmas.

**BILL PAY**

1. General Account

Action Jackson Auto	5093 · Repairs & Maintenance	\$ (460.80)
Acorn Petroleum, Inc	5092 · Fuel	\$ (1,007.97)
Amazon Marketplace	5100 · Building/Grounds	\$ (197.38)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$ (442.71)
Amazon Marketplace	5051 · Town Events	\$ (75.00)
Colorado Municipal Clerks Association	5182 · Dues & Memberships	\$ (130.00)
Eagle County Government	5051 · Town Events	\$ (500.00)
Eagle County Government	5051 · Town Events	\$ (167.55)
Edwards Building Center	5051 · Town Events	\$ (958.36)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (1,147.50)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,048.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,843.75)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (80.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (556.00)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (264.11)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (26.86)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (124.28)
Smith, Barbara J	Payroll	\$ (1,752.13)
Smith, Barbara J	Expense Reimb	\$ (272.53)
Friend, Steven	Payroll	\$ (1,461.23)
Martinez, William	Payroll	\$ (1,560.39)
Matthews, Melissa	Payroll	\$ (1,296.13)
Matthews, Melissa	Expense Reimbursement - Health Insurance	\$ (337.35)
Matthews, Melissa	Expense Reimbursement	\$ (174.72)
Sandoval, Lorenzo	Payroll	\$ (849.96)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Tom Henderson, unanimously approved.

2. Enterprise Account

Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,040.00)
Town of Red Cliff - General Fund	Payroll Allocation - Per 2020 Budget-Partial	\$(30,000.00)

USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (2,385.51)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (2,265.64)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (730.02)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,577.42)

Motion by Tom Henderson to approve Enterprise Account bill pay, seconded by Bob Hill, unanimously approved.

**ADJOURNMENT**

Motion by Andy Fobair to adjourn, seconded by Tom Henderson, unanimously approved at 9:30PM.