



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, MARCH 16, 2021

Meeting held virtually
CALL TO ORDER at 7:19pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson
Trustee Bob Hill	Trustee Dana Veljacic	Trustee Mary Walker
Clerk Melissa Matthews	Administrator Barb Smith	Planner Scot Hunn

Absent: Trustee Andy Fobair

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Duke Gerber to approve the agenda, seconded by Bob Hill, unanimously approved.

APPROVAL OF MINUTES

1. March 2, 2021

Motion by Dana Veljacic to approve the minutes, seconded by Art Fox, unanimously approved.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Public Hearing: Resubdivision of lots 4 & 8 in the Warren Subdivision. Approval is requested by property owners. Owners and Representative Mike Demkowicz and Nathan Krehbiel have submitted an application for a resubdivision of lots 4 & 8 in the Warren Subdivision in order to address property line issues at the address of 400 Water Street.

Planner Scot Hunn explained that he has reviewed this proposal and any concerns he had have been addressed. Property owner, Nate Krehbiel explained that his property encroaches on the neighboring property. This will clean up this shared lot line to avoid this. Questions and Comments from the public included concerns about the existing easement.

Motion by Dana Veljacic to approve the Resubdivision of lots 4 & 8 in the Warren Subdivision requested by Mike Demkowicz and Nathan Krehbiel for 400 Water Street, seconded by Bob Hill, unanimously approved.

2. Review of Planning & Zoning application: Nathan Krehbiel, 400 Water Street, regarding building a parking area off of High Street

Trustee and member of P&Z, Tom Henderson, explained that Nate Krehbiel is proposing building 3 parking spaces above the residence at 400 Water Street with access from High Street – Krehbiel has gone through the engineering process and seems to meet all criteria requirements. Discussion on this topic was largely regarding the safety of removing the berm in this area in regards to future landslides. Staff explained that after researching this topic, there was little historical information found. From a zoning perspective, this plan does meet the current code requirements. In addition, nearby property owner Jake Blevins does not believe that the property in question boundaries the Town of Red Cliff and therefore that the Town does not have jurisdiction over this matter. There was also discussion about the drainage: there will be what is basically a gutter on the High Street side to carry the street water away and a gutter on the property to direct the residential water.

Motion by Duke Gerber to approve the application and plans presented by Nathan Krehbiel to build a parking area off of High Street for 400 Water Street, seconded by Bob Hill, unanimously approved.

3. DOLA Grant for Streetscape Project Expansion – request for additional funds

Administrator Barb Smith explained that we have written a letter of request to increase the amount that we were given on our original grant in order to add in High Street to the project. We got a bid to add this in, which came out to a little over \$20,000. We are hopeful to be granted this, but in the case that we don't, staff believes that we should include this anyways. The section of the Road is approximately the bottom 60% of the entire Road. Staff is asking for approval to move forward with this. The Board directed staff to do so.

4. COVID – 19 Updates

New CDC Guidelines allow for vaccinated people to not quarantine if they are exposed. The State will be changing their COVID Dial and have asked for input. Many municipalities and counties have submitted ideas such as: including vaccination rates, ability for a county to move off of the dial, and capacity limits for events to be based off of percentages instead of set numbers.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- Mrs. Beck passed away last week. She was a huge part of this community and will be truly missed. Suggested some sort of memorial – maybe name the park or museum after her.

Administrator, Barb Smith:

- We are having ongoing problems with our equipment. The maintenance staff are doing repairs and trying to stay on top of snow removal.

Trustee Dana Veljacic:

- Will be attending the Eco Transit meeting tomorrow. She will be asking for them add an additional stop in Red Cliff (currently 2 each day). She will also recommend that this be a small bus that can come into Town. Other topics to bring up: more frequent stops would likely increase ridership; having a stop in Town would also likely increase ridership; our streetscape project will propose a bus stop in Town; possibly adding a couple of trips to/from Red Cliff to the Minturn bus loop (which is a smaller bus);

Trustee Bob Hill:

- Will attend the NWCOGG meeting on Thursday, 3/25/21.

BILL PAY

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	\$ (1,232.90)
CIRSA	5074 · Insurance Loss	\$ (500.00)
Eagle County Animal Services	5050 · Animal Control	\$ (207.00)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (185.00)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (729.00)
Macdonald Equipment Company	5093 · Repairs & Maintenance	\$ (99.62)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (8.50)
WalMart	5110 · Road/Bridge	\$ (17.53)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (24.97)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (132.04)
Smith, Barbara J	Payroll	\$ (1,802.26)
Smith, Barbara J	Expense Reimb-Health Insurance	\$ (349.15)

Smith, Barbara J	Expense Reimb	\$ (241.96)
Gallegos, Nick	Payroll	\$ (1,015.79)
Matthews, Melissa	Payroll	\$ (1,203.43)
Matthews, Melissa	Expense Reimbursement - Health Insurance	\$ (349.15)
Sandoval, Lorenzo	Payroll	\$ (751.04)
Martinez, William	Payroll	\$ (1,252.17)

Motion by Dana Veljacic to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (717.75)
Ferrellgas	5026 · Utilities: Propane	\$ (3,138.40)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (662.62)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,874.14)

Motion by Duke Gerber to approve Enterprise Account bill pay, seconded by Mary Walker, unanimously approved.

3. Community Fund Account

USPS	5041 · Postage, Print, Telephone, Supplies	\$ (55.00)
------	--------------------------------------------	------------

Motion by Duke Gerber to approve Community Fund Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Bob Hill, unanimously approved at 9:17 PM.