



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MAY 18, 2021**

**Meeting held virtually**

**CALL TO ORDER at 7:08pm**

**ROLL CALL**

Mayor Duke Gerber

Trustee Art Fox

Trustee Tom Henderson

Trustee Dana Veljacic

Trustee Bob Hill

Trustee Andy Fobair

Trustee Mary Walker

Administrator Barb Smith

Clerk Melissa Mathews

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Art Fox to approve the Agenda, seconded by Mary Walker unanimously approved.

**APPROVAL OF MINUTES**

1. May 4, 2021

Motion by Dana Veljacic to approve the minutes, seconded by Bob Hill, unanimously approved.

**PUBLIC COMMENTS:**

- Trustee, Dana Veljacic: Commented that it would be nice to have a reserve fire truck in Town. Resident Cassie McCumber added that maybe the someone could speak at the meeting about fire mitigation. After discussion, staff and Board members will work to better distribute educational information regarding fire mitigation.

**DISCUSSION & ACTION ITEMS**

1. Ben Kleimer, 527 Water Street, exterior changes/upgrades

Owner, Ben Kleimer, described the requested changes to the exterior of his home. He would like to continue (from the back of the house) the current corrugated steel skirting along the other sides of the home (about 1-1.5 feet high). This would be on the garage, which would also be topped with beetle-kill siding. He would like to make the driveway into a hard surface and remove the 'pier' off the stairs that go across the driveway – making the stairway go down in a continuous series of steps. This would effect an area of about 425 sq. ft. Kleimer agreed to drop off an ILC to the office to ensure that the driveway will meet the impervious calculations.

Motion by Dana Veljacic to approve the exterior changes/upgrades per Planning & Zoning Commission's recommendations at 527 Water Street, seconded by Andy Fobair, unanimously approved.

2. COVID – 19 Updates

The County is rescinding all emergency and public health orders. There will be some places still under restrictions because they follow state/federal regulations. Staff and Board discussed these changes and agreed to go back to in-person meetings, effective in June.

**UPDATES**

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- Be aware of bears – there have been a lot of trash-break-ins lately.
- This weekend is Town Clean Up – See you all out there.

Administrator, Barb Smith:

- There will be a County/State election in November. If we want to put anything on the ballot, we will need to get started on that very soon.
- Please help spread the word that our Town Office handles many things, but there are other resources that people should use. For example, fire, police, animal control, Xcel for gas smells, etc.

Clerk Melissa Matthews:

- Town Clean Up Day will be May 22, 2021. We have ordered 3 roll-offs. Mango's has agreed to host the afternoon event and we will work with them to hash out the details of food/drink in the next week.

Trustee Art Fox:

- Has been raking and cleaning up at the Cemetery. There have been some trees that have fallen down that will need cut and cleaned out at some point.

Trustee Dana Veljacic:

- Missed the transportation meeting, but will attend the next one.

## **BILL PAY**

### 1. General Account

Acorn Petroleum, Inc	5092 · Fuel	\$	(742.52)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$	(174.60)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$	(98.83)
Eagle County Animal Services	5050 · Animal Control	\$	(207.00)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$	(647.19)
Karp Neu Hanlon, PC	5013 · Attorney	\$	(1,025.75)
Restaurants	5051 · Marketing & Town Events	\$	(66.64)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$	(255.85)
Waste Management	5086 · Trash Collection	\$	(93.46)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$	(21.41)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$	(77.86)
Smith, Barbara J	Payroll	\$	(1,802.24)
Smith, Barbara J	Reimbursement - Health Insurance	\$	(349.15)
Sandoval, Lorenzo	Payroll	\$	(663.44)
Gallegos, Nick	Payroll	\$	(915.51)
Matthews, Melissa	Payroll	\$	(1,227.95)
Matthews, Melissa	Reimbursement - Health Insurance	\$	(349.15)
Martinez, William	Payroll	\$	(1,121.77)
		<b>\$</b>	<b>(6,429.21)</b>

Motion by Art Fox to approve the General Account bill pay, seconded by Mary Walker, unanimously approved.

### 2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$	(714.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$	(60.61)
Ferrellgas	5026 · Utilities: Propane	\$	(1,998.09)
Intuit	5041 · Postage, Print, Telephone, Supplies	\$	(101.99)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$	(777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$	(829.00)

Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (653.01)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,775.32)
		<u>\$ (6,909.77)</u>

Motion by Duke Gerber to approve Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

3. Community Fund Account

The BookWorm	5051 · Marketing & Town Events	\$ (27.26)
		<u>\$ (27.26)</u>

Motion by Duke Gerber to approve Community Fund Account bill pay, seconded by Andy Fobair, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Dana Veljacic, unanimously approved at 7:49 PM.