



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, JUNE 1, 2021

CALL TO ORDER at 7:06pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson
Trustee Dana Veljacic	Trustee Bob Hill	Trustee Andy Fobair
Trustee Mary Walker	Administrator Barb Smith	Clerk Melissa Matthews

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Duke Gerber to approve the Agenda, seconded by Bob Hill unanimously approved.

APPROVAL OF MINUTES

1. May 18, 2021

Motion by Tom Henderson to approve the minutes, seconded by Dana Veljacic, unanimously approved.

PUBLIC COMMENTS:

None.

DISCUSSION & ACTION ITEMS

1. Climate Action Collaborative, Matt Scherr, EC Commissioner

Matt Scherr explained the background of the CAC in which the County began (about 5 years ago) drafting a climate action plan which had two parts. Firstly, to do baseline study of the county to find out what our greenhouse gas emissions were on a certain date/year. Secondly, to come up with goals for greenhouse gas reduction which involved Red Cliff, all other towns, and other partners including Holy Cross Energy, some Metro Districts and others. They created this conglomeration and now need to create a governing body.

The Climate Action Collaborative is the group charged with making the plans to reach the goals. They are now pretty close to where they want to be, largely thanks to Holy Cross Energy and their actions. That said, we do continue to have emissions and are therefore looking to continue to work towards these goals.

Matt Scherr presented the Memorandum of Understanding for the governing Board. This new board will need to establish how the funding will work. This is a proposal to put an actual governing body in place. The Town would need to appoint two members to participate on this board: one elected official and one either elected official or staff member. The time commitment for the appointees will likely be one meeting every 1-3 months.

The body will have 7 seats, the funding for next year will be decided as soon as possible. If Red Cliff does join, they do not have to commit beyond this next year. Funding and voting member details have not been decided yet – all options are on the table.

Board discussion included questions to understand how the collaborative has worked thus far and ideas about how it might work in the future once it is more established. Sherr explained that many who have been involved up to this point (who are not representing towns), would still be involved, but would likely not have a vote.

Additionally, Sherr envisions that this governing board could create a collaboration with the county, the towns, and other political entities which could potentially solve problems in which the towns on their own may not be able to.

The Board agreed to join the Collaborative Board, and appointed Trustee Mary Walker and Mayor Duke Gerber to sit on this governing body. Staff will prepare the MOU for the next meeting.

UPDATES

1. Staff/Trustee Updates:

John Volk, WTP & WWTP Manager:

- John gave an update on our plants. The Waste Water Treatment plant needs a chain replaced – this will be ordered very soon. The Water Treatment plant needs lighting replaced and John will get an electrician to take care of this. The pond is in pretty good condition at this time. There are some beaver dams that could be problematic for the road.
- Curb stops will be checked this summer and anyone missing one will be required to install one.
- Fire hydrants were flushed and lubricated last year and are all looking good, except for the one at the end of Eagle Street.

Mayor, Duke Gerber:

- Town Clean Up Day seemed to be a success – Thanks to everyone who participating.

Administrator, Barb Smith:

- 347 Water Street has had a variety of problems recently: gas line break, electrical fire, and a water line break. The plan of the owners is to tear this down and build a new home. They do now have permits. They have been given a refund for the use tax that they originally paid when they planned to remodel and now, they have paid the new use tax for the build. The board discussed the previous discussion about the drainage in the front of their home that the Town could possibly piggy-back on.
- Met with the Streetscape planners last week. There are few new funding sources coming up and some are for infrastructure. We might be able to break out some of the streetscape expenses in this way. This could also help us in getting asphalt for the roads included in the streetscape plan (instead of chip-seal).
- Melissa received the scholarship that will cover the expenses for the CMCA Institute.
- We were given a glass case for our museum from the Eagle County Historical Society.

Clerk, Melissa Matthews:

- I will be working with Cindy with the Town of Minturn on the 'Restart Destinations Program' Grant. If awarded, our two towns would receive \$10,000 towards marketing and 75 hours of focused assistance. The focus would be to: support collaboration across Minturn and Red Cliff, bolster marketing efforts, bring a stronger awareness of responsible visitation practices (i.e., responsible recreation), and have stronger engagement and better collaboration with our businesses. We would also like to get the Forest Service on board with this application.
- I will be attending the 3rd (and final) year of CMCA Institute. This will be virtual again this year. I will take 20 classes from July 6 – August 31.
- We have been given the opportunity to work with the Food Bank of the Rockies in their Summer Food Service Program (SFSP). They will provide 10 breakfasts and 10 lunches, 4 days each week, during June, July & half of August (until school starts again). We will distribute these meals throughout the weeks of summer.
- Lisa Alcorn with the Forest Service invited us to be included in the correspondence with the Army regarding a forum to discuss/provide input to clean up decisions that are made for Camp Hale, which is being done under the Superfund Law. Typically, stakeholders aren't brought into the circle until investigations are completed and a course is already set in motion. She wants to ensure that stakeholders are informed and their interested are appropriately incorporated into the process. We will be included in any future correspondence.

Trustee Art Fox:

- Has been raking the cemetery area – requesting the maintenance staff come up and haul the piles off. This was approved.

- Inquired about the Pine Street bridge and what maintenance can be done. Staff will be doing maintenance on the bridge this summer.
- Noticed that the baseball field needs raking.

BILL PAY

1. General Account

Chazski LLC	4030 · Building Permits - Return of Building Permit Fee	\$ (86.00)
Chazski LLC	4022 · Use Tax - Return of Use Tax	\$ (1,500.00)
Colorado Municipal Clerks Association	5043 · Education/Training	\$ (400.00)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - MAY 2021	\$ (3,510.09)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (1,025.75)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance - Reissue of lost check	\$ (2,386.25)
NWCCOG	5009 · Benefits Health Insurance - June 2021	\$ (702.26)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (532.00)
Prospective Business Solutions	5014 · Accounting/Bookkeeping/Finance - AUDIT	\$ (2,457.50)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (516.00)
Statewide Internet Portal Authority	5046 · Computer & Internet	\$ (92.40)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (255.85)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (1,164.73)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Tom Henderson	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,802.25)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Expense Reimb	\$ (47.04)
Sandoval, Lorenzo	Payroll	\$ (834.48)
Gallegos, Nick	Payroll	\$ (1,316.63)
Matthews, Melissa	Payroll	\$ (1,420.23)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - 2020 Overcharged SS & Med Tax	\$ (516.15)
Martinez, William	Payroll	\$ (1,345.39)

Motion by Andy Fobair to approve the General Account bill pay, seconded by Bob Hill, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (1,033.50)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (194.00)
Union Pacific	5115 · Rent/Lease Expense	\$ (2,768.48)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (3,382.80)

Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (1,700.92)
-------------------------------------	--------------------------------------	---------------

Motion by Art Fox to approve Enterprise Account bill pay, seconded by Mary Walker, unanimously approved.

3. Community Fund Account

Home Depot	5100 · Buildings/Grounds	\$ (82.71)
------------	--------------------------	------------

Motion by Duke Gerber to approve Community Fund Account bill pay, seconded by Andy Fobair, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Bob Hill, unanimously approved at 9:19 PM.