



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, JULY 6, 2021**

**CALL TO ORDER at 7:05pm**

**ROLL CALL**

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson
Trustee Dana Veljacic	Trustee Mary Walker	Administrator Barb Smith
Clerk Melissa Matthews	Absent: Trustee Bob Hill & Andy Fobair	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion by Art Fox to approve the agenda, seconded by Mary Walker, unanimously approved.

**APPROVAL OF MINUTES**

1. June 15, 2021

Motion by Art Fox to approve the minutes, seconded by Dana Veljacic, unanimously approved.

**PUBLIC COMMENTS:**

Jim Tange, 387 Eagle Street – Firstly, wanted to be clear that he had nothing to do with the fireworks that were set off in town on July 4, 2021. Secondly, voiced concerns about the apartment in the front of the old church on Eagle Street. It is being advertised as available online as an apartment with designated street parking – clarified that this is untrue and that the apartment has not been granted designated parking space on the street.

**AUDIT PRESENTATION – Linda Overcash, Town Accountant**

Audit for the Town of Red Cliff for the year 2020 was presented to the Board of Trustees. Copies of the Audit will be available at the Town Office.

**DISCUSSION & ACTION ITEMS**

1. Eagle Street Playground

Staff gave background on the history of the land, of which the Town owns two of the lots and the Archdiocese owns the other two lots. The Town had previously leased the unowned two lots (with the option to buy), but did not exercise the option to buy at the end of the agreement. The current question is whether or not the town would like to reconsider this purchase. After much discussion, the Board decided to table this topic and reassess when either: the Town sees a need for this additional space or when the Archdiocese significantly decrease the asking price.

**UPDATES**

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- Reached out to the Forest Service, with no reply yet. They are busy with fires and short staffed. Will continue to work on this.
- Disappointed with the fireworks on the 4<sup>th</sup> of July.

Administrator, Barb Smith:

- The Red Cliff Lodge was sold, but the buyer did not originally also purchase the parking space. This is required and staff informed them of this. They are required to have parking or else pay the Town \$50,000 per required spot. They have, since then, purchased the lot.
- We had leaks from the roof into the kitchen and museum in Town Hall. There was not any major damage. The maintenance staff has done the needed repairs.
- Next Monday, there will be drone photography of the bridge done (rescheduled from last week).
- Reminded the Board about the requirements of the Open Meetings Laws, in that we must be cognizant of informal meet ups such as at Mango's or in emails. No Town business can be discussed by 3 or more Trustees outside of official meetings. This can be especially easily overlooked with emails, so be sure to not 'reply all' to any emails with 3 or more Board members. We have not had any issues with this, but it is good to be reminded of it.
- Speed bump update: the cost is \$530 for one. After discussion, the conclusion was that signs and paint on the roads will be more effective and less expensive.

Clerk, Melissa Matthews:

- The all-Town Yard Sale is scheduled for Saturday, 7/24/21, from 8:00am – 2:00pm. Residents can set up their items in front of their houses or at the Town park.
- Movie Under the Stars is scheduled for Saturday, 7/24/21, starting at around 8pm. The movie will be Jumanji.
- Fire danger has recently been dropped down. However, they do expect a drying trend in the next few weeks and therefore expect to bump back up to Stage 2.
- CML Legislative Update – There were two main issues that could have an effect on our Town. They did get a bill passed which allocates quite a bit of money to expand broadband to underserved communities. There is still a long way to go with this, but it is movement forward on expansion that could serve our community. Also, there was wildfire legislation passed which focuses on watershed protection as well as for mitigation and response.

Trustee Art Fox:

- Cemetery work – Along with the help of volunteers, he has cut some trees made progress with raking. There is still a lot of cleaning to do.

## **BILL PAY**

### 1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (7.99)
Acorn Petroleum, Inc	5092 · Fuel	\$ (868.31)
Amazon Marketplace	5100 · Building/Grounds	\$ (97.45)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (176.20)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (98.83)
CIRSA	5071 · Liability/Commercial Insurance Premium	\$ (4,035.56)
Eagle County Animal Services	5050 · Animal Control	\$ (207.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Home Depot	5100 · Building/Grounds	\$ (29.95)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - JUNE 2021	\$ (3,813.87)
J.G. Plumbing & Heating	5093 · Maintenance	\$ (125.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
NWCCOG	5009 · Benefits Health Insurance - July 2021	\$ (702.26)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (532.00)

Prospective Business Solutions	5011 · Auditors	\$ (4,917.50)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (2,084.00)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (255.85)
Valley Auto Repair	5090 · Repairs & Maintenance	\$ (721.00)
Waste Management	5086 · Trash Collection	\$ (94.48)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (1,062.04)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Tom Henderson	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,802.26)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Sandoval, Lorenzo	Payroll	\$ (574.87)
Sandoval, Lorenzo	Expense Reimbursement	\$ (32.80)
Gallegos, Nick	Payroll	\$ (1,049.89)
Matthews, Melissa	Payroll	\$ (1,411.81)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Martinez, William	Payroll	\$ (1,273.06)
Martinez, William	Expense Reimbursement	\$ (37.71)

Motion by Tom Henderson to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

## 2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (714.75)
CDPHE	5024 · Discharge Permit	\$ (100.00)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (60.61)
McDonald Farms	5032 · Repairs, Testing & Maintenance	\$ (4,876.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,993.17)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (2,201.46)

Motion by Duke Gerber to approve Enterprise Account bill pay, seconded by Dana Veljacic, unanimously approved.

## **ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Dana Veljacic, unanimously approved at 9:45pm.