



MINUTES
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
TUESDAY, SEPTEMBER 14, 2021

CALL TO ORDER 6:20 PM

ROLL CALL

Chairman Bob Will
Trish Marcine
Planner Scot Hunn

Tom Henderson
Administrator Barb Smith
Absent: Jake Blevins

Nathalie Roy
Clerk Melissa Matthews

APPROVAL OF AGENDA

Motion by Bob Will to approve the agenda with the removal of the Peter Conner application, seconded by Trish Marcine, unanimously approved.

APPROVAL OF MINUTES

1. August 17, 2021

Motion by Bob Will to approve the minutes, seconded by Nathalie Roy, unanimously approved.

P&Z APPLICATIONS

1. Rodrigo Fernandez, application for an addition at 376 Eagle Street residence.

Owner, Rodrigo Fernandez, explained the proposed design. The project will expand the home about seven feet on the north-west side. The basement's entrance will be in the front instead of on the side (as it is now). The main floor will have additional living space. The top floor will have a recreation room and office space. This is an addition of 717 square feet. The garage will not be changed. The roof line will remain the same and the roof will be shingled. The right side and rear side will not have any changes. The finishes will match the existing structure. The look and feel of the exterior will change little, if at all.

After discussion by the Commission and staff, the decision was made to approve the project with conditions and defer any further approval/review of the plans to Planner Scot Hunn.

Motion by Trish Marcine to recommend conditional approval of the application for the addition to an existing residential structure located at 376 Eagle Street with the following conditions as suggested by Scot Hunn:

1. The Applicant shall provide an updated site plan prior to or concurrent with any building permit application showing all snow storage areas, as well as available landscape areas and calculations.
2. The Applicant shall provide a roof plan with any building permit application. The Applicant is encouraged to show the location and/or extent of any snow guards, gutters and/or heat tape that will be used for water conveyance and snow management.
3. The Applicant shall provide fully rendered/detailed exterior elevation drawings showing all proposed exterior materials and dimensions prior to or concurrent with any building permit application. This may require a follow-up review by Planner Scot Hunn before the Town will authorize the Applicant to proceed with building permit submission.

4. The Applicant shall provide final details and specifications for any and all new or additional exterior lighting fixtures to ensure that all proposed fixtures are dark sky compliant.
Seconded by Nathalie Roy, unanimously approved.

ADJOURNMENT TO THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Motion by Bob Will to adjourn to the regular meeting of the Board of Trustees, seconded by Trish Marcine, unanimously approved at 6:50PM