



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, OCTOBER 5, 2021

CALL TO ORDER at 7:01pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson
Trustee Andy Fobair	Trustee Bob Hill	Trustee Dana Veljacic
Administrator Barb Smith	Clerk Melissa Matthews	Absent: Trustee Mary Walker

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Duke Gerber to approve the agenda with the addition of the Eagle Valley Historical Society Special Event Application for a cemetery walk as item #3, seconded by Bob Hill, unanimously approved.

APPROVAL OF MINUTES

1. September 14, 2021

Motion by Andy Fobair to approve the minutes, seconded by Art Fox, unanimously approved.

PUBLIC COMMENTS

Bob Will, 524 Water Street – In regards to the gate at Cemetery Road being locked, he would like to see if this can be left open during the dry seasons so that people can access the Greenwood Cemetery to visit grave sites. There was then discussion about adding signage and closing the upper gate in order to mitigate the problems that led to the lower gate being locked.

Diana Cisneros, 219 Monument Street- Agreed that closing the upper gate could be a better solution.

DISCUSSION & ACTION ITEMS

1. Special Event Permit Application: Tracy Kimball with Spooky Oddities

Tracey started the Eagle1Vail Paranormal Society. They do investigations into paranormal events that happen in the area. She is working on a book: Eagle-Vail Paranormal Legends and Lore. She has a fairly large following online. She is trying to have events to bring people together to gather and share stories of paranormal experiences. Tracey is hoping to have an event in Red Cliff in the Auditorium on Saturday, October 16th. The event would be open to the public and there would be no entry fee. There was discussion about the possibility of doing this event again, in future years, which could possibly bring revenue into Town. Normally, the fee for this type of event would be \$1000. There would be some expenses incurred (staffing and cleaning). After discussion by the Board and staff, the Board decided that this would bring value to our town and could bring revenue to Town with future events by this group. The Board decided on a max occupancy of 100 people and a fee of \$50 for this inaugural event.

Motion by Duke Gerber to allow the permit for the use of the auditorium at a rate of \$50 for this inaugural event with two (2) conditions: (1) the event will be held to 100 people or less and (2) Tracy will work with Mangos and Town staff about parking and expectations, seconded by Andy Fobair, unanimously approved.

2. Eagle Scout Project at Greenwood Cemetery request by Kyle Ross

Kyle Ross is a member of the local Troop 231. His Boy Scout advisor and his onsite advisor were present. Every year on Memorial Day, his Troop places flags on Veteran grave sites. Many of the head stones are unreadable. For his Eagle Project, he would like to work in the Greenwood Cemetery. The project would include: locating all of the veteran headstones, properly cleaning them, ordering medallions for the plots that don't have proper recognition, ordering and installing a kiosk with a map and plot overlay with stars where the veteran's gravesites are located, and then place plot markers so that these sites can be easily found. Kyle had visuals of what the plot markers would look like, of what the kiosk would look like, the proposed location of the kiosk, as well as pictures of headstones before/after cleaning. Kyle is working with Pat Hammond (local VA rep) for proper cleaning tools and techniques. She will also assist with the application process to get headstones replaced as needed. Kyle has significant support from Pat Hammond, the local VFW Chapter, and local Bob Will. The monies needed for this project will come from the VFW, VA, fundraising by Kyle with these organizations, and from Kyle's own Scout account. The project could take some time, as verification and the bureaucratic process can be lengthy. His goal is to work on the paperwork side of this throughout the winter and be ready to do the physical side of the project after the thaw (summer 2022).

Motion by Duke Gerber to approve Kyle Ross' Eagle Scout project for the veteran's plots at the Greenwood Cemetery, second by Art, unanimously approved.

3. Eagle County Historical Society Special Event Application

The Eagle County Historical Society would like to do a cemetery walk tomorrow (10/6/21) with students from VMS. They are not charging for the walk. The school will make a donation to the town for this.

Motion by Andy Fobair to approve the application and waive the fee, seconded by Bob Hill, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Clerk, Melissa Matthews:

- Mike Kohn with the USGS was here with his team last week – they completed the installation of the water gauge for Turkey Creek on the bridge that goes to the Water Treatment Plant.
- I have received the meeting summary from the most recent Eagle River Community Water Plan (ERCWP) which includes a fairly in-depth history and timeline up to current of the Homestake Projects. This can be shared with any Board members who may be interested.
- Attended the CML Special Conference September 22-24. It was great to be 'in-person' and have the opportunity to not only learn, but to network. This event gave me more tools to handle all that this job encompasses, covering topics like grants, legal issues, and updates from DOLA, to name a few.
- Streetscape public event will be on Tuesday, October 12 – More information to come.
- There was a sewer back up on Water Street last week in the main line. That area was blown out and we will camera the lines. The problem seems to be from foreign objects being put down the lines by residents. Notices and reminders have and will continue to be sent out.

Trustee, Art Fox:

- Inquired about water rights and any risk with others challenging us for water rights on Turkey Creek. Discussion about this ensured that our water rights are not in danger anytime in the near future.
- Would like to do a tour of the Water Treatment Plant. Staff will reach out to John Volk about scheduling this.

BILL PAY

1. General Account

CIRSA	5071 · Liability/Commercial Insurance Premium	\$ (4,035.56)
Eagle County Animal Services	5050 · Animal Control	\$ (207.00)
Eagle County Historical Society	5186 · Donations/Contributions	\$ (150.00)
Food Bank of the Rockies-Eagle	5186 · Donations/Contributions	\$ (200.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - September 2021	\$ (3,947.04)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (2,314.75)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
NWCCOG	5009 · Benefits Health Insurance - October 2021	\$ (701.42)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (6,798.50)
SGM	6017 · Capital Outlays - Road & Bridge Project	\$ (1,327.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (718.46)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,802.25)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Sandoval, Lorenzo	Payroll	\$ (1,005.52)
Gallegos, Nick	Payroll	\$ (1,082.98)
Matthews, Melissa	Payroll	\$ (1,411.39)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Expense Reimbursement - CML Conference	\$ (882.21)
Martinez, William	Payroll	\$ (1,258.80)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Community Fund

Melissa Matthews	Reimburse - 5051 · Marketing & Town Events - Movie Night	\$ (4.29)
Walmart	5041 · Postage, Print, Telephone, Supplies	\$ (32.69)

Motion by Art Fox to approve Community Fund Account bill pay, seconded by Andy Fobair, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Dana Veljacic, unanimously approved at 8:06pm.