



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, NOVEMBER 2, 2021

CALL TO ORDER at 7:00pm

ROLL CALL

Mayor Pro Tem Art Fox	Trustee Tom Henderson	Trustee Dana Veljacic
Trustee Andy Fobair	Open Seat	Administrator Barb Smith
Clerk Melissa Mathews	Absent: Mayor Duke Gerber	Absent: Trustee Bob Hill

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Tom Henderson to approve the agenda omitting 'Linda Overcash' from the Budget Presentation, seconded by Andy Fobair, unanimously approved.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Regional Transit Authority Formation Committee primary and alternate representatives Staff explained that Clerk Melissa Mathews has been attending the RTA meetings, and that Committee is moving to the next step where they need an elected official on the Committee. They need a total of two from each partner: a primary representative who is an elected and an alternate who is elected or appointed. The next meeting is on Thursday, 11/18/21, 9-10:30am, at Gypsum Town Council Chambers or via Zoom (hybrid meeting).

Motion by Art Fox to delegate Andy Fobair as the primary representative and Dana Veljacic as the alternate for the RTAFC, seconded by Andy Fobair, unanimously approved.

BUDGET PRESENTATION

Second presentation of the Town of Red Cliff 2022 Budget. There were no changes since the initial presentation.

Motion by Art Fox to adopt the Town of Red Cliff 2022 Budget, seconded by Dana Veljacic, unanimously approved.

ORDINANCE AND RESOLUTIONS:

ORDINANCE 2, SERIES 2021 – FIRST READING

AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF RED CLIFF FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2022, AND ENDING ON THE LAST DAY OF DECEMBER 2022.

Motion by Dana Veljacic to approve Ordinance 2, Series 2021, seconded by Andy Fobair, unanimously approved.

ORDINANCE 3, SERIES 2021 – FIRST READING

AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS ORIGINALLY BUDGETED FOR THE FISCAL YEAR 2021, FOR THE TOWN OF RED CLIFF, COLORADO.

Motion by Andy Fobair to approve Ordinance 3, Series 2021, seconded by Art Fox, unanimously approved.

ORDINANCE 4, SERIES 2021 – FIRST READING

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF RED CLIFF FOR THE 2022 BUDGET YEAR.

Motion by Art Fox to approve Ordinance 4, Series 2021, seconded by Andy Fobair, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Administrator, Barb Smith:

- The County brought up the chipper and got the cemetery completed.
- Wildfire prevention inquired about installing an air quality meter in Town. After discussion with the Board of Trustees, it was declined..
- For our water treatment quality check in the Town Hall, the test came back with no lead detected.
- Spoke with Nate Walowitz who is the broadband specialist for NWCOGG about our challenges with our current provider, whose contract is up with the Town in about a year. There are a few options: CVRF funding could be used for this; running fiber into Town which would establish a hot spot in one area of Town. We also may need to replace the generator at the tower.
- Sent out a letter to those who are late on water/sewer bills by three months or more. Those who don't pay will soon receive a certified letter regarding a lien on their property. If the bill is not paid in full by Dec., then there will be a lien placed on their property

Clerk, Melissa Matthews:

- I attended the CMCA (Colorado Municipal Clerks Association) Annual Conference. This was a week full of trainings and networking in Greeley. The sessions were focused directly on the job and role of the Clerk. The continuing education as well as the connections made at this conference will absolutely benefit what I am able to contribute to Red Cliff in my role as Clerk.
- The Restart Destinations Program had the initial all-day workshop today in Minturn. There were 17 people present who were all there to help our two Towns focus on actionable tasks to implement sustainable tourism. They represented: VVP, Forest Service, DOW, Walking Mountains, VVMTA, local business owners, Matt Sherr (EC Commissioner), and SBDC. The top goals included initially establishing our Town's identities, and then working with our local resources and leaders to implement educational pieces to inform residents and visitors. The facilitators will bring all of the ideas and information collected today together and get us a report. Then, we will work with the CTO (Colorado Tourism Office) to being the work. They will give us 75 hours of assistance in this area.
- We had an application for an event rental in the auditorium from Ben Satsky for his son's 6th birthday party on Saturday, 11/13/2021. It will be a small group of kids (under 10) watching a movie. They will pay the \$50 rental fee and clean up after the event.
- We had an application for an event rental in the auditorium from Dave Many for his late wife's memorial service on Saturday, 12/4/2021. He doesn't know what to expect for a number of participants, but it will be under 100 people. They will clean up after the event. Often times, the Town doesn't charge residents for this type of event. The Board directed staff to waive the \$50 rental fee.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (109.60)
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Acorn Petroleum, Inc	5092 · Fuel	\$ (515.75)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (96.53)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (173.93)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (2,289.75)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
NWCCOG	5009 · Benefits Health Insurance - November 2021	\$ (701.42)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (14,500.58)
USDA Forest Service	5115 · Rent/Lease Expense - Communications Tower	\$ (381.69)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (255.85)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (130.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (859.68)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Tom Henderson	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,802.25)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Sandoval, Lorenzo	Payroll	\$ (741.75)
Gallegos, Nick	Payroll	\$ (1,015.79)
Matthews, Melissa	Payroll	\$ (1,270.13)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Expense Reimbursement	\$ (576.67)
Martinez, William	Payroll	\$ (1,100.87)

Motion by Dana Veljacic to approve the General Account bill pay, seconded by Andy Fobair, unanimously approved.

2. Enterprise Fund

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (699.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (57.41)
Intuit	5041 · Postage, Print, Telephone, Supplies	\$ (158.17)

Motion by Andy Fobair to approve Enterprise Fund Account bill pay, seconded by Dana Veljacic, unanimously approved.

3. Community Fund

Food Bank of the Rockies- Eagle	5186 · Donations/Contributions	\$ (1,500.00)
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Motion by Art Fox to approve Community Fund Account bill pay, seconded by Dana Veljacic, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Andy Fobair, unanimously approved at 8:11 pm.