



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Council Chambers, 400 Pine Street, Red Cliff
TUESDAY, DECEMBER 7, 2021

CALL TO ORDER at 7:31pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Tom Henderson (left at 8:05pm)
Trustee Dana Veljacic	Trustee Andy Fobair	Open Seat
Administrator Barb Smith	Clerk Melissa Mathews	Trustee Bob Hill

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Duke Gerber to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. November 16, 2021

Motion by Art Fox to approve the minutes, seconded by Dana Veljacic, unanimously approved with Trustee Bob Hill abstaining.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Streetscape Project Update from Ron Nies

Since the last presentation to the BOT, there was a public meeting where feedback was taken under consideration leading to a few changes. The majority of the concern of the general public was about Monument Street, largely in regards to where the sidewalk could and should be. Primarily, residents asked for a sidewalk on both sides, with parking on the North side of the street. In honoring these requests, the new design proposal works nicely, and addresses these concerns. It still accomplishes the goals of the Streetscape Master Plan, which include optimizing parking, while including sidewalks/curb/gutter for safety and drainage concerns. The other significant change was on the narrow/middle section of Eagle Street, where the sidewalk was moved to the West side of the street and the parking to the East side of the street. This change eliminates the need for crosswalks and will lend better to the current natural parking patterns

There was significant discussion about drainage, sidewalks, and snow storage. The SGM team is still working on a concept for the park at Eagle/Monument. They are working on the final details and hope to have it completed by spring.

2. Red Cliff rock fall project

The Town has been asking the County to aide in doing preventative mitigation on the rock wall at the top of High Street. They have started looking at grants and sources of funding. They are working on a grant with their engineering group and County Manager. They have asked if we can make a financial commit of which they could include in their grant proposal. Staff suggested offering a match of around \$10,000. The board agreed that this sounds fair.

3. 2022 Holiday & Meeting schedules

In regards to Resolution 11, Series 2021, there was a new federal holiday included this year: Juneteenth Day. This is the day observing the freeing of slaves in the United States. Red Cliff typically observes Federal holidays, so this is included in the 2022 calendar in the Resolution below.

4. One Book One Valley

This program has asked us to participate again this year. The kick-off event, announcing the book and events for 2022, is Monday, 12/13/2021, at The Bookworm in Edwards. The idea is to give a common topic for people in the Valley to talk about for the year. The Board agreed to participate once again.

ORDINANCE AND RESOLUTIONS:

RESOLUTION 10, SERIES 2021

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF RED CLIFF, COLORADO, AMENDING AND ADOPTING THE TOWN OF RED CLIFF FEE SCHEDULE FOR 2022

Motion by Dana Veljacic to approve Resolution 10, Series 2021, seconded by Duke Gerber, unanimously approved.

RESOLUTION 11, SERIES 2021

A RESOLUTION SETTING REGULAR MEETING DATES FOR THE TOWN OF RED CLIFF BOARD OF TRUSTEES, ESTABLISHING TOWN RECOGNIZED HOLIDAYS, AND SETTING THE OFFICIAL LOCATION OF POSTINGS FOR THE YEAR OF 2022

Motion by Art Fox to approve Resolution 11, Series 2021, seconded by Duke Gerber, unanimously approved.

RESOLUTION 12, SERIES 2021

A RESOLUTION REAPPOINTING STAFF FOR THE FISCAL YEAR 2022

Motion by Dana Veljacic to approve Resolution 12, Series 2021, seconded by Andy Fobair, unanimously approved.

RESOLUTION 13, SERIES 2021

A RESOLUTION AUTHORIZING EAGLE COUNTY, COLORADO, TO COLLECT SPECIFIED DELINQUENT FEES WITH THE GENERAL PROPERTY TAX FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Duke Gerber to approve Resolution 13, Series 2021, seconded by Dana Veljacic, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- Noticed that the Eco Bus is coming through Town and is hopeful that this is positive for our community.

Administrator, Barb Smith:

- When we started the Streetscape Project, we connected with the organization Downtown Colorado which focuses on helping communities across Colorado to beautify and redevelop downtown areas. We were chosen by this organization to get assistance on our project. They helped with the initial RFP, allowing us to have some very high-quality options for vendors. This guided us through the initial planning stage. The next step is implementation. Staff is asking for both Barb Smith and Melissa Matthews to be considered to attend the next Downtown Colorado event which is a three-day conference in Colorado Springs in April of 2022. Attendance will help staff to facilitate the execution of the Streetscape Project. The Board approved of this.
- Vail Valley Partnership is asking us to continue our membership. The membership dues are \$325. Last year, we paid \$100. The Board agreed to pay the same amount this year.

- NWCOGG is asking about representatives. Currently, ours are Mayor Duke Gerber and Trustee Bob Hill. These Trustees agreed to remain the representatives for this organization.

Clerk, Melissa Matthews:

- The town-wide Thanksgiving dinner was a success with much larger attendance than normal. We will continue to work to reach all Red Cliff residents, as it seems we are missing the long-standing/generational residents. Thank you to Mango's and RMAR for providing and preparing the main courses.
- The new Eco bus route is underway and seems to be going well. There was a discussion about the rate structure, which seems confusing. Staff will seek clarification on this. That said, Eco Bus is interested in working together to promote the new stop and they do have some advertising dollars to put towards this. Staff is working with them.
- The Regional Transit Authority Formation Committee has met once. It was mostly introductions, background, and formalities. Trustee Andy Fobair was present, and will attend the next meeting.
- We are ready to start planning the Town holiday events. After discussion, staff will work with Julie at Mango's about the date and details. Trustees Andy Fobair and Dana Veljacic will lead the event.

Trustee, Andy Fobair:

- Inquired about the generator at the internet tower. Discussion led to the idea of replacing the generator with batteries and solar.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (1,108.80)
Amazon Marketplace	5100 · Building/Grounds	\$ (122.54)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (96.53)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (174.06)
Eagle County Animal Services	5050 · Animal Control	\$ (207.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (404.65)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - October 2021	\$ (3,508.70)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,514.75)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
Mountain Radios Systems	5100 · Building/Grounds	\$ (994.50)
NWCCOG	5009 · Benefits Health Insurance - December 2021	\$ (701.42)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (9,696.00)
USDA Forest Service	5115 · Rent/Lease Expense - Communications Tower - 2022	\$ (2,667.74)
U.S. Bank Equipment Finance	5041 · Postage, Print, Telephone, Supplies (copier)	\$ (281.44)
Waste Management	5086 · Trash Collection	\$ (96.82)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (55.82)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (126.67)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (1,358.65)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)

Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Tom Henderson	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,802.26)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Sandoval, Lorenzo	Payroll	\$ (975.66)
Matthews, Melissa	Payroll	\$ (1,390.29)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage & Maintenance	\$ (46.77)
Martinez, William	Payroll	\$ (1,525.23)

Motion by Andy Fobair to approve the General Account bill pay, seconded by Dana Veljacic, unanimously approved.

2. Enterprise Fund

Amazon Marketplace	5022/5023 · Repairs & Maintenance	\$ (50.17)
American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (699.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (57.41)
TORC General Fund	Operating Transfers Out - Payroll Alloc (Partial) Total Due \$90K	\$ (60,000.00)
FirstBank	5181 · Bank Service Charges	\$ (7.00)
H2O Innovation USA	5032 · Repairs, Testing & Maintenance - WWTP	\$ (3,459.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (2,517.95)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (2,484.84)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (984.99)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (2,294.04)

Motion by Duke Gerber to approve Enterprise Fund Account bill pay, seconded by Dana Veljacic, unanimously approved.

3. Community Fund

FirstBank	5181 · Bank Service Charges	\$ (2.00)
Mango's	5051 · Marketing & Town Events - Gift Certificates	\$ (100.00)
Melissa Matthews	Reimburse - 5051 · Marketing & Town Events - Ice Rink	\$ (600.63)
Red Cliff Liquors	5051 · Marketing & Town Events - Gift Certificates	\$ (60.00)
Red Cliff Provisions	5051 · Marketing & Town Events - Gift Certificates	\$ (40.00)
The BookWorm	5051 · Marketing & Town Events	\$ (88.99)
Walmart	5051 · Marketing & Town Events - Thanksgiving	\$ (316.85)

Motion by Dana Veljacic to approve Community Fund Account bill pay, seconded by Andy Fobair, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 9:15pm.