



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Auditorium, 400 Pine Street, Red Cliff
TUESDAY, JANUARY 4, 2022

CALL TO ORDER at 7:03pm

ROLL CALL

| | | |
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| Mayor Duke Gerber | Trustee Art Fox | Trustee Tom Henderson |
| Trustee Andy Fobair | Open Seat | Administrator Barb Smith |
| Clerk Melissa Mathews | Trustee Dana Veljacic | Trustee Bob Hill |

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Andy Fobair to approve the agenda, seconded by Dana Veljacic, unanimously approved.

APPROVAL OF MINUTES

1. December 21, 2021

Motion by Art Fox to approve the minutes, seconded by Duke Gerber, unanimously approved with Trustees Andy Fobair and Dana Veljacic abstaining.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Discussion regarding absences of Planning & Zoning Committee member Jake Blevins. Staff explained the code explanation as stated in 16-3-30(i) in which the Board can remove a committee member if they do not fulfill their duties. Blevins has missed the past four consecutive meetings, and there was discussion about whether or not he should be removed from the committee. The Board agreed that the committee would be better served by having a member who can attend more consistently. In addition, Blevins can continue (and is encouraged) to attend the meetings and workshops and offer his expertise when he is available to do so.

Motion by Art Fox to remove Jake Blevins from the Planning & Zoning Committee, seconded by Duke Gerber, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- A Climate Action virtual meeting is coming up, and Gerber will plan to attend.
- There was chimney/house fire in Town on Sunday. The response time from the Fire Engine was great, allowing for much less damage than there could have been.
- Gerber would like staff to remind residents about digging the snow out from around the fire hydrants, as this is the responsibility of the adjacent homeowner.

Administrator, Barb Smith:

- Regarding digging out fire hydrants, staff helps with this when time allows. We will remind residents about the responsibility. We can also ask the AmeriCorps group, who had previously offered their services, to do this as a part of their community service.

- Snow plowing over the holidays brought challenges to the maintenance team. They attempted to keep the roads clear while avoiding racking up too much holiday pay.
- COVID update: Eagle County is currently 3rd in the nation for percentage of cases. There are 80 free tests available to anyone in Town who needs one.
- The CML Executive Board is looking for applicants by elected officials for small/medium municipalities. They meet virtually, six times per year. They are directly connected to legislation for municipalities in Colorado.

Clerk, Melissa Matthews:

- The Regional Transportation Authority Formation Committee will meet this Friday via Zoom for three attorney interviews. Hiring an attorney is a huge and necessary step in moving this concept forward.
- The annual Red Cliff Holiday Party was on Thursday, December 23rd and included caroling around Town, cookie decorating at Mango's and a visit by Santa with a gift for each kid in Town. There was a large group of volunteers who made this happen – thank you to them.
- The group that we are working with in alongside Minturn, Restart Destinations, is done with the initial brainstorming process and will begin action steps later this month. The Colorado Tourism Office has recommended leveraging the 75 hours of technical assistance provided to: curate a series of Minturn and Red Cliff itineraries on CrowdRiff and town websites that highlight low-impact visitor opportunities throughout the year, showcase local businesses, and present the communities as one destination; develop an action plan for Minturn and Red Cliff to collaborate on promotion of the two communities as a single destination; and to develop consistent messaging around benefits of tourism and tourism planning to residents and elected officials.

BILL PAY

1. General Account

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| ABC Parts | 5093 · Repairs & Maintenance | \$ (573.45) |
| Amazon Marketplace | 5100 · Building/Grounds | \$ (33.15) |
| Big R of Leadville | 5110 · Road/Bridge | \$ (200.00) |
| Century Link - x664B (FAX) | 5041 · Postage, Print, Telephone, Supplies | \$ (97.03) |
| Century Link - x199B | 5041 · Postage, Print, Telephone, Supplies | \$ (175.31) |
| CIRSA | 5071 · Liability/Commercial Insurance Premium | \$ (4,571.94) |
| Colorado Preservation, Inc | 5043 · Education/Training-Saving Places Conference | \$ (180.00) |
| Downtown Colorado | 5043 · Education/Training-In The Game Conference | \$ (675.00) |
| FirstBank | 5181 · Bank Service Charges | \$ (7.00) |
| Forethought.net | 5046 · Computer & Internet | \$ (140.00) |
| Hunn Planning & Policy, LLC | 5012 · Planner | \$ (499.20) |
| IRS/US Treasury | Payroll Liabilities - Federal Wage Withholding-December 2021 | \$ (4,173.97) |
| J.G. Plumbing & Heating | 5093 · Maintenance | \$ (452.12) |
| Mitchell & Company, LLC | 5046 · Computer & Internet | \$ (15.00) |
| Shell | 5092 · Fuel | \$ (170.00) |
| SGM | 6017 · Capital Outlays - Streetscape Project | \$ (17,996.60) |
| Town of Red Cliff - COLO General Savings | 7000.2 · Operating Transfers Out | \$ (61,789.00) |
| Town of Red Cliff - COLO General Emergency | 7000.2 · Operating Transfers Out | \$ (16,884.00) |

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| Xcel Energy x7086-0 | 5083 · Gen Ops: Xcel Town Hall | \$ (1,570.75) |
| Duke Gerber | 5061 · Mayor | \$ (250.00) |
| Andy Fobair | 5062 · Board Member | \$ (150.00) |
| Art Fox | 5062 · Board Member | \$ (150.00) |
| Bob Hill | 5062 · Board Member | \$ (150.00) |
| Dana Veljacic | 5062 · Board Member | \$ (150.00) |
| Tom Henderson | 5062 · Board Member | \$ (150.00) |
| Smith, Barbara J | Payroll | \$ (1,811.39) |
| Smith, Barbara J | Reimbursement - Health Insurance | \$ (349.15) |
| Smith, Barbara J | Expense Reimb - Mileage | \$ (59.36) |
| Sandoval, Lorenzo | Payroll | \$ (971.51) |
| Matthews, Melissa | Payroll | \$ (1,575.86) |
| Matthews, Melissa | Reimbursement - Health Insurance | \$ (349.15) |
| Gallegos, Nick | Payroll | \$ (1,099.52) |
| Martinez, William | Payroll | \$ (1,836.19) |

Motion by Art Fox to approve the General Account bill pay, seconded by Dana Veljacic, unanimously approved.

2. Enterprise Fund

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| American Conservation & Billing Solutions | 5028 · Meter Reads/Billing | \$ (684.75) |
| CenturyLink | 5033 · Wastewater Ops - Utilities | \$ (57.41) |
| Town of Red Cliff - Enterprise Emergency Reserve | 7000.2 · Operating Transfer Out | \$ (9,042.00) |
| Water Quality Control Professionals | 5021 · WTP Operators/5022 · Repairs | \$ (1,573.07) |
| Water Quality Control Professionals | 5031 · WWTP Operators/5032 · Repairs | \$ (1,700.92) |

Motion by Andy Fobair to approve Enterprise Fund Account bill pay, seconded by Duke Gerber, unanimously approved.

3. Community Fund

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|------------------|--|-------------|
| Chris Vaughan | Reimb-5051 · Marketing & Town Events-Kids Xmas Gift Cert | \$ (20.00) |
| City Market | 5051 · Marketing & Town Events-Kids Xmas Gift | \$ (16.25) |
| Melissa Matthews | Reimb-5051 · Marketing & Town Events - Gift Certificates | \$ (126.00) |

Motion by Duke Gerber to approve Community Fund Account bill pay, seconded by Dana Veljacic, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Andy Fobair, unanimously approved at 8:05pm.