



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, APRIL 5, 2022

CALL TO ORDER at 7:14pm

ROLL CALL

Mayor Duke Gerber	Trustee Tom Henderson	Trustee Dana Veljacic
Trustee Andy Fobair	Trustee Art Fox	Trustee Bob Hill
Trustee Ben Kleimer	Administrator Barb Smith	Clerk Melissa Mathews (arrived at 7:41)

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Andy Fobair to approve the agenda, seconded by Bob Hill, unanimously approved.

APPROVAL OF MINUTES

1. March 15, 2022

Motion by Andy Fobair to approve the minutes, seconded by Dana Veljacic, unanimously approved.

PUBLIC COMMENTS

None.

DISCUSSION & ACTION ITEMS

1. Community Garden Discussion

A new property owner has inquired about starting a Community Garden. They haven't moved to Town yet, but will likely be bringing this idea to the Board in regards to possibly using Town property for this project. This would be operated and organized by volunteers.

2. Community Fund Scholarship Fund

The original amount approved for this was \$1,000. Now that the costs associated with college are increasing, and the Community Fund is in a good position, the Board could consider changing the awarded amount. A suggestion of increasing this to \$2,000 was made and all agreed.

Motion by Duke Gerber to increase the Community Fund Scholarship Fund to \$2,000, seconded by Bob Hill, unanimously approved.

3. Election Results

The top three candidates who will fill the open seats are: Cassi MacUmbert, Mary Walker & Ben Kleimer. They will be sworn in at the next scheduled meeting, 4/19/2022. We will be losing two bank signers and Mayor Duke Gerber will get the signers changed: removing Andy Fobair and Tom Henderson while adding Ben Kleimer and Bob Hill.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- The Climate Action Committee is still meeting regularly, however not much more to report at this time.

Administrator, Barb Smith:

- Town Clean-up will be the weekend before Memorial Day.
- We had our Audit this week, and it went very smoothly. Our auditor has been very helpful.

- We need to further the discussion on new equipment, especially a truck, for the maintenance team. Board discussion included: the pros and cons of leasing vs. buying; purchasing the truck and plow separately; and small equipment options. After further discussion about new equipment, the Board would like to get input from the maintenance team.
- We have hired a new maintenance/building department employee, Dave Beyer. He has worked for the Town in the past and left on good terms. He will help with the Planning & Zoning permitting process and maintenance needs. This will help with staggard scheduling and weekend coverage, especially in the winter months.
- We have given the maintenance team raises to bring them up to what other businesses are paying in the Valley. We were under budget in this area, and adding these raises will not put us over budget.

Clerk, Melissa Matthews:

- ERCWP update: There is a proposed Eagle River Fund which will support ERCWP and other community water plans and projects in the Eagle River basin.
- Highway Clean Up: The Eagle River Watershed Council is asking us to participate in the annual Highway Clean Up once again. The date is Saturday, April 30, 2022 and our section is a one mile stretch along both entrances at Highway 24 into Red Cliff. The Board agreed that the Town will participate in this again. Mayor Duke Gerber will pick up the vests, bags, and paperwork. Trustee Bob Hill will be available to spearhead the event on the day of.
- The Colorado Municipal League Conference will be June 21-24, 2022 in Breckenridge. You can attend the entire conference or single day(s). This a great opportunity to meet other people in your positions in other Towns.
- Office staff will be at the Downtown Colorado conference all of next week. Lorenzo will be covering the office.
- We will have the annual Easter Egg Hunt, run by volunteers on Sunday, March 17th.

Trustee, Art Fox:

- Inquired about the status of the Streetscape project. Staff explained that the next step is getting the engineered plans in order to begin getting bids. We did give them feedback about our disappointment with the public outreach. We are awaiting a contract from SGM to complete the engineered plans.
- Inquired about draining the ice rink. Staff is working with volunteers to complete this process.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (124.47)
Acorn Petroleum, Inc	5092 · Fuel	\$ (1,282.60)
Advanced Diesel Pro	5093 · Repairs & Maintenance	\$ (2,486.65)
Amazon Marketplace	5100 · Building/Grounds	\$ (322.12)
CIRSA	5071 · Liability/Commercial Insurance Premium	\$ (4,571.95)
Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
ECO Transit	5080 - Miscellaneous Expense	\$ (87.15)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Home Depot	5093 · Repairs & Maintenance	\$ (41.32)
Honnen Equipment	5093 · Repairs & Maintenance	\$ (143.03)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (390.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$ (1,030.00)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (6,225.75)

Town of Parker	5043 · Education/Training-CML Conference	\$ (218.00)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (299.54)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (25.52)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (63.55)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (2,177.56)
Xerox	5041 · Postage, Print, Telephone, Supplies	\$ (122.56)
Duke Gerber	5061 · Mayor	\$ (250.00)
Andy Fobair	5062 · Board Member	\$ (150.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Tom Henderson	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Sandoval, Lorenzo	Payroll	\$ (1,290.41)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (207.09)
Matthews, Melissa	Payroll	\$ (1,533.41)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (36.27)
Gallegos, Nick	Payroll	\$ (1,080.53)
Martinez, William	Payroll	\$ (1,647.19)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)
Martinez, William	Expense Reimbursement	\$ (36.74)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Bob Hill, unanimously approved.

2. Enterprise Fund

Art Fox (D.Duran Bill - Water Thaw)	5022 · Repairs, Testing & Maintenance	\$ (875.00)
Grand Junction Pipe & Supply	5022 · Repairs, Testing & Maintenance	\$ (415.21)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (15.00)
Town of Red Cliff - General Fund	2600 - Due to Other Funds - Enterprise Portion of 2021 Road & Bridge	\$ (30,894.50)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (1,663.12)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,609.33)
WIN-911	5032 · Repairs, Testing & Maintenance - SCADA	\$ (660.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (762.84)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,909.59)

Motion by Andy Fobair to approve Enterprise Fund Account bill pay, seconded by Art Fox, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Andy Fobair, unanimously approved at 8:41pm.