



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, JUNE 7, 2022

CALL TO ORDER at 7:44 pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Cassi MacUmbert
Trustee Dana Veljacic	Trustee Mary Walker	Trustee Bob Hill
Trustee Ben Kleimer	Administrator Barb Smith	Clerk Melissa Mathews

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Bob Hill, unanimously approved.

APPROVAL OF MINUTES

1. May 17, 2022

Motion by Andy Fobair, to approve the agenda, seconded by Bob Hill, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- There was an attempt to cash a fake/fraudulent check. Our bank caught it and Trustee Bob Hill and staff have handled the situation. We will be getting new checks for the Community Fund account.
- Even with the weather challenges, residents did a good job cleaning up at Town Clean Up day.
- Will try to go to or call into the SGM meeting with Barb Smith on Thursday in Glenwood Springs.
- Spoke with Tracey who did the Paranormal event up here last year. She would really like to come back and do it again. She will be bringing it to the Board soon.

Administrator, Barb Smith:

- On Thursday, will be meeting with the SGM group, who has been working on the Streetscape project. They believed they were done with the outreach portion of the project, which we disagree with. We had written a letter to them in regards to this, and they shared our concerns and want to get the job done well and timely. Staff feels optimistic about the meeting and the ability of them to get this done.
- The Audit Presentation will be at the next meeting, 6/21/2022. There aren't any concerns, so this should be generally straight forward. It will be presented for approval by the Board.
- We have completed the packet to get the insurance quote. It hasn't gone up significantly in the recent past. We are awaiting this quote, and it will be proposed to you at that time, for approval for the upcoming budget.
- Brandy will be able to come and help us with our mission statement. She can do either July 12th or the 26th. The Board decided that the 26th at 6pm would work best – staff will make these arrangements.

- There have been continuous problems on the private property that is about ½ mile up Shrine Pass Road, especially with large fires. The property owner visited the office last week and also has concerns about this. Our staff has cleared the area out and will continue to do watch it.
- The Forest Service has been rating us at a lower fire danger risk than the rest of the community. After talking with them, they are going to now rate us along with the rest of the area (such as Minturn).
- Spoke with Matt Donovan about Toss Box. He has concerns about the strength of the internet.
- On June 14th, there is a rock mitigation meeting at 3:00 - 4:00pm regarding the very large mitigation project on Hwy 24.
- In regards to Nate Kreihbol's driveway, he has completed this project per the requirements.

Clerk, Melissa Matthews:

- Town Clean Up Day on Saturday, May 21st went okay, considering the weather was not ideal. Residents did a good job of getting out in the days before and after and actually got quite a bit done. THANK YOU to Mango's and RMAR for providing the space, staff, food and discounted drinks (paid for by the Community Fund) for the post clean up party.
- Minturn has reached out in regards to relocating and/or improving the Two Elk Target Range, which is currently located just east of the Town of Minturn. They are seeking additional stakeholders to be involved in the process. This person would represent the Town of Red Cliff in the ongoing conversations from both an emergency/safety standpoint and a political standpoint. Mayor Duke Gerber will participate in this on behalf of the town.
- We were contacted by Annette Vicory regarding her late father, Al Barlow. He lived in Red Cliff for much of his life and graduated school here in the 1940s. The family wants to do something to memorialize him, as they are approaching the 20th anniversary of his passing. They are open to anything, and suggested possibly a plaque in the museum or a plaque on a bench. Staff inquired whether the Board would be open to this and if so, in what manner? Discussion included ideas like benches, bricks/pavers, planting a tree, fund the refurbishing of the entry gate, start a fund, memorial wall at the cemetery, garden with ashes spread, etc. The Board directed staff to look into an ideas to present to the Board.
- RTA – Both the Technical and Formation groups have decided to halt weekly meetings in order to focus on getting the work done that is already in the pipeline. They waiting for responses from CDOT and neighboring jurisdictions. They are focusing on analyzing the recent polling results and will be getting a new poll ready to go out later in the summer. The polling results showed that there was just around 50% of support for the RTA and the taxes associated with it. There are concerns with how Special Districts (like Edwards) can be involved; Commissioner Jeanne McQueeney will participate in these meetings on behalf of the RTA. If this goes to the ballot in November, the County would coordinate the election. Red Cliff's cost associated with this would be .84% (approx. \$250-275).
- Justin Carter applied for a business license for a new business which is essentially a home office. Staff wanted to inform the Board, as he is technically 'dealing and manufacturing' firearms. Essentially, he is selling firearms that have custom engraving – sort of a side business from his current promotional products business. There will not be any firearms on sight, as all of the business is done online.
- The Restart Destinations Program was wrapped up last week. We now have a significant number of tools that we can use to inform visitors about responsible recreation. These can be used electronically and/or used in printed documents. We also just learned about a second version of this program that will offer 100 additional hours of support and additional marketing money. Cindy with Minturn has completed this grant application. Staff will look into how the marketing dollars are spent and inquire about hiring locally for the photography.

Trustee, Art Fox:

- Inquired about the Old Town Hall. Staff informed the Board that we have received a quote to update the Historical Structural Assessment (HAS) of \$10,650 from Hoehn Architects. The Board gave staff direction to move forward with the project while continuing to seek grants.

BILL PAY

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (35.93)
AED Authority	5100 · Building/Grounds	\$ (195.00)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (177.16)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (98.54)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (1,338.00)
Prospective Business Solutions	5011 · Auditors	\$ (2,107.80)
Statewide Internet Portal Authority	5046 · Computer & Internet	\$ (242.55)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$ (273.95)
Vail Valley Partnership	5043 · Education/Training	\$ (50.00)
Waste Management	5086 · Trash Collection	\$ (135.07)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (58.66)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmbert	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Reimbursement - Mileage	\$ (35.70)
Smith, Barbara J	Expense Reimb	\$ (74.88)
Beyer, David	Payroll	\$ (1,206.51)
Sandoval, Lorenzo	Payroll	\$ (1,055.32)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (104.13)
Matthews, Melissa	Payroll	\$ (1,656.75)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Various	\$ (45.92)
Gallegos, Nick	Payroll	\$ (1,156.55)
Martinez, William	Payroll	\$ (1,561.83)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (781.50)
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CenturyLink	5033 · Wastewater Ops - Utilities	\$ (57.78)
McDonald Farms	5032 · Repairs, Testing & Maintenance	\$ (4,916.00)
Union Pacific	5115 · Rent/Lease Expense	\$ (2,851.53)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (1,690.20)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,980.52)

Motion by Art Fox to approve the General Account bill pay, seconded by Bob Hil, unanimously approved.

3. Community Fund

Mango's	5051 · Marketing & Town Events -Clean Up Day	\$ (396.25)
Walmart	5051 · Marketing & Town Events - Cleanup prizes	\$ (37.66)

Motion by Bob Hill to approve Enterprise Fund Account bill pay, seconded by Duke Gerber, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler, unanimously approved at 8:51pm.