



MINUTES
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
TUESDAY, JUNE 7, 2022

CALL TO ORDER 6:09 PM

ROLL CALL

Chairman Bob Will	Nathalie Roy	Trish Marcine
Administrator Barb Smith	Clerk Melissa Matthews	Planner Scot Hunn
Tom Henderson	Garrett Alexander arrived at 6:16pm.	

APPROVAL OF AGENDA

Motion by Trish Marcine to add the appointment of a chairperson to the agenda, seconded by Bob Will, unanimously approved.

Motion by Trish Marcine to approve the agenda, seconded by Nathalie Roy, unanimously approved.

APPROVAL OF MINUTES

1. May 3, 2022

Motion by Bob Will to approve the agenda, seconded by Nathalie Roy, unanimously approved.

DISCUSSION & ACTION ITEMS

1. Appoint a Chair for a 2-year term to the Planning & Zoning Commission

Motion by Tom Henderson to nominate Trish Marcine, seconded by Bob Will. After discussion, the vote was unanimous, and Trish Marcine will fill the role.

2. Parking Study and Zone District Amendment Recommendations, Planner Scot Hunn

Parking Study Discussion/Recommendations

Planner Scot Hunn explained that the issue of having inadequate parking in Town, particularly in regards to the new building that has happened in the past few years, has been brought up in several recent discussions. Staff has done some research on neighboring/like jurisdictions, allowing us to see the averages and compare these areas to Red Cliff, and to ultimately give recommendations about possible changes to the current code. The study showed that some parking requirements could be bumped up, especially in residential situations. The detail recommendations and comparisons are all included in the staff memos/documents. Thorough discussion followed in regards to the recommendations, especially in the areas of number of bedrooms in an ADU stipulated parking spots.

Motion by Bob Will to table this discussion until the next regularly scheduled meeting, seconded by Nathalie Roy. After discussion, it was agreed that the meeting could go over time. Motion was revoked by Bob Will.

Planner Scot Hunn finished reviewing the remaining parking examples, of which there were few changes.

Zone District discussion

Planner Scot Hunn reviewed previous discussions about zone districts in correlation with definitions. During this process, the industrial zone district doesn't show on our regular zoning map. Hunn recommends that the industrial/commercial zone district until be eliminated until it is decided where a specific zone district that titled Change Public facilities zone district for the area where the tower is as well as possibly other areas.

Hunn provided a draft showing these proposed changes: adding (8) Public Facilities Communication (PFC); striking Sec. 16-6-80; and adding a new section Sec. 16-6-130: use and development standards in Public Facilities Communication zone district.

Further discussion on the parking suggestions will continue at a later meeting.

ADJOURNMENT TO THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Motion by Bob Will to adjourn to the regular meeting of the Board of Trustees, seconded by Nathalie Roy, unanimously approved at 7:30 PM.