



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, JULY 5, 2022**

**CALL TO ORDER at 7:02 pm**

**ROLL CALL**

Mayor Duke Gerber	Trustee Art Fox	Trustee Dana Veljacic
Trustee Mary Walker	Trustee Ben Kleimer	Administrator Barb Smith
Clerk Melissa Mathews	Absent: Trustee Bob Hill & Trustee Cassi MacUmbur	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Art Fox to approve the agenda, seconded by Mary Walker, unanimously approved.

**APPROVAL OF MINUTES**

1. June 21, 2022

Motion by Art Fox, to approve the agenda, seconded by Ben Kleimer, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

Aaron Burgamy, 514 Water Street: There are multiple drums that have spilled over on the railroad tracks just south of the east end of Water Street with some sort of sludge or grease spilling out of them. Staff will contact the Union Pacific property manager and make them aware.

**UPDATES**

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- Regarding the Pine Street bleeder, requesting that staff follow up with repairing this so that it can potentially be used this winter.
- Noticing consistent problems with the bears getting into the trash. Recommended putting this into the newsletter, regarding making sure that residents clean up the messes.

Administrator, Barb Smith:

- Two of our Trustees, Mary Walker and Ben Kleimer, will be attending "Basic of Boards" which is an all-day training at the end of September.
- We have a resident who has had excess water usage for years, but the excess has increased significantly in recent months. We have talked with them about this multiple times, and they think this is due to a problem with the meter. They have received a new meter to install, to test this theory. They have had the meter for over a month and have not yet installed it. Staff & the Board discussed in depth how to handle the situation, as we don't want to charge people when it isn't their fault, but also need this type of thing handled with some urgency so that charges don't get too high. The Board directed staff to let the resident know via letter that in the case that the problem is with the meter, the town will be able to credit their account for up to 3 months.
- Tomorrow at 3:00pm, we have a virtual meeting with the NWCOGG internet specialist, our representative from Vero (formerly forethought), and some representatives who help with broadband grants about getting fiber to Red Cliff homes much sooner than previously considered. There are a lot of grants available for this sort of project, but they are highly technical applications

and there are not a lot options for help with this. Vero is interested in partnering with us to assist with the technical parts of the grant application(s).

- Next Monday (7/11/22), will be attending an all-day Infrastructure Funding Workshop in Glenwood Springs.

Clerk, Melissa Matthews:

- Amy Nelson is assisting with events and operations at Mango's. She inquired about getting assistance from the Town in reaching residents to inform them about upcoming events. Specifically, a Whiskey event with live music on 7/16/22. Staff is looking for direction on the frequency and types of emails that should be coming out of the Town offices in regards to promoting local businesses. The Board directed staff to send out these types of messages, so long as staff can handle the volume.
- Kris & Tim with Hoehn Architects did the initial site visit at the Old Town Hall. They will begin the work of updating the Historical Site Assessment. Not a lot had changed from their previous visits, however they did note the falling of the foundation wall and damage to the foundation in that area (the north west corner of the building). They will be back in mid-July to do a follow up visit and get any additional details that they will likely need to complete the report. There is an opportunity to nominate the building as one of the '2023 Colorado's Most Endangered Places' through Colorado Preservation, Inc (CPI). Kris Hoehn recommended doing this, as this designation could be helpful in future funding. Staff will begin working through that process. While we were in the building, it does look as though someone or some people have been inside, as we noticed the old firefighter clothing dispersed throughout the room and broken lights. Maintenance will get the hole boarded up and the locks changed on the building.
- Memorial Ideas: I did some research and asked other Towns. Other places tend to do benches, often made by a high school and for just the cost of materials. The Town of Elizabeth shared the Resolution that they recently passed laying out their new policy in regards to memorials. The Board directed staff to reach out to residents, asking for volunteers to form a committee that will establish a Memorial Process & Procedure.
- Attended the CML Conference in Breckenridge. This conference is valuable as it provides education on a broad array of topics directly related to governing. Some specific takeaways were: specific tools on how to prevent disengagement and/or displeased residents through better public engagement; more tips on how to avoid lawsuits; information on transforming parks in ways to significantly positively impact the community; etc. The conference also created great opportunities for networking and connecting.
- RTA Update: They have received verbal confirmation from CDOT and neighboring jurisdictions that they will responding to our letter with letters of support. They have created a mailer that will go to all residents in Eagle County in early July. It will also be distributed through other electronic methods, and shortened into a one-pager for a full-page newspaper ad.
- The kid's lunch/activity program starts tomorrow, 7/6/2022. It will be on Wednesdays at 11:30 until school starts. Kristina Finamore will be leading this project.
- Town-wide Yard sale, in collaboration with Minturn, will be on Saturday, July 23<sup>rd</sup>. This is free for any resident to participate in. We will make big signs to put at each Town entrance, visible from Hwy 24.
- The first Movies Under the Stars will be on Saturday, July 23<sup>rd</sup>. Movie TBD.

Trustee, Art Fox:

- Inquired about putting some signs on High Road regarding speed and size of vehicles that turn in to use that road. Staff recommended maybe having the lines repainted on the road.
- Inquired about improving Shrine Pass Road from the Town to the Water Pond. Staff explained that the road is owned by the property owners on each side of the road.

**BILL PAY**

1. General Account

Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (184.45)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (98.54)
CIRSA	5071 · Liability/Commercial Insurance Premium - 2022 Q3	\$ (4,571.95)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Home Depot	5100 · Building/Grounds	\$ (190.93)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,681.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
Walmart	5041 · Postage, Print, Telephone, Supplies	\$ (43.79)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (1,051.58)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmber	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Reimbursement - Mileage	\$ (73.71)
Smith, Barbara J	Expense Reimbursement	\$ (50.20)
Beyer, David	Payroll	\$ (933.25)
Sandoval, Lorenzo	Payroll	\$ (1,210.09)
Matthews, Melissa	Payroll	\$ (1,601.46)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (91.26)
Matthews, Melissa	Expense Reimbursement - CML Conference	\$ (740.53)
Gallegos, Nick	Payroll	\$ (1,139.08)
Martinez, William	Payroll	\$ (1,504.05)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Ben Kleimer to approve the General Account bill pay, seconded by Dana Veljacic, unanimously approved.

2. Enterprise Account

ABC Parts	5093 · Maintenance	\$ (22.35)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (57.78)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (1,472.90)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,879.55)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

3. Community Fund

Intuit	5041 · Postage, Print, Telephone, Supplies	\$	(275.98)
Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$	(250.46)
Vail Honeywagon	5051 · Marketing & Town Events	\$	(806.76)

Motion by Art Fox to approve Enterprise Fund Account bill pay, seconded by Duke Gerber, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Mary Walker, unanimously approved at 8:15pm.