



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, AUGUST 2, 2022

CALL TO ORDER at 7:25 pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Dana Veljacic
Trustee Mary Walker	Trustee Ben Kleimer	Planner Scot Hunn
Clerk Melissa Mathews	Trustee Bob Hill	Administrator Barb Smith

Absent: Trustee Cassi MacUmber

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Art Fox, unanimously approved.

APPROVAL OF MINUTES

1. July 19, 2022

Motion by Dana Veljacic, to approve the minutes, seconded by Ben Kleimer.

After discussion, Art Fox recommended a change to the minutes adding that the home owner stated that the intentions of this area of the home is for the purpose of a play space for his kids with a safe escape.

Motion by Duke Gerber to approve the minutes with Art's changes, seconded by Ben Kleimer, unanimously approved with Bob Hill abstaining.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Ben Kleimer asked about a boat that has been placed on a Town lot. Staff will have Code Compliance look into this.

ORDINANCES & RESOLUTIONS

RESOLUTION 4, SERIES 2022

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, APPROVING AN ACCESS AGREEMENT WITH BATTLE MOUNTAIN SC LLC

This is the same as the agreement that the Town had with the previous land owner, and it is necessary to access and maintain our communications tower.

Motion by Duke Gerber to approve Resolution 4, Series 2022, seconded by Ben Kleimer, unanimously approved.

ORDINANCE 2, SERIES 2022 – FIRST READING

AN ORDINANCE AMENDING CHAPTER 16, PLANNING & ZONING OF THE RED CLIFF MUNICIPAL CODE TO CLARIFY PROCEDURES AND LAND USE APPLICATION REQUIREMENTS

Motion by Duke Gerber to approve the first reading of Ordinance 2, Series 2022, with the changes recommend by the Planning & Zoning Commission:

- Create a new definition for ‘site coverage’ that clearly articulates that site coverage is the cumulative amount of coverage on a parcel or lot by buildings and impervious materials.
 - Create a new definition for ‘building lot coverage’ to better differentiate coverage on a lot or parcel by building, from other forms of coverage by impervious materials such as driveways, sidewalks, or patios.
 - Add the Town’s existing definition of ‘short term rental’ as defined in Ordinance 3, Series 2020.
- Seconded by Bob Hill, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- The Mission Statement workshop went really well, with great participation and a lot of good ideas. There was discussion about having Brandy return to help finish the process. Staff will get this scheduled.

Administrator, Barb Smith:

- The maintenance team took a large load to the dump. They have also added speed bumps and white painting on the road.
- Followed up with Matt Donovan with Toss Box. He is still nervous about the internet reliability. Staff reassured him that we can hard wire their dumpsters into our building’s internet. Donovan is also looking into finding the company that can pick it up.
- Rockfall mitigation: We will finalize the plans on 8/15/22. The team that will be doing the work will include: GeoTech, Eagle County, the Town of Red Cliff, and Xcel Energy. Red Cliff’s part will include a couple of maintenance workers available to help with flagging. This is tentatively scheduled for the week of August 22.
- We sent in an LOI (Letter Of Interest) for broadband funding. We have also had quite a few meetings with the principals of Vero. They are very knowledgeable and open to finding out what we need and helping us get it. They are interested in getting grants with us to do this work. Our community is considered underserved because of our lower speeds. We are also considered unserved because of the frequent outages.
- In regards to the streetscape project, we had been hoping to install conduit in order to underground utilities in the future. Xcel has informed us that they cannot use existing conduit to underground power lines. We will continue to pursue this and seek a favorable solution with Xcel. Also, for broadband, we can underground the fiber at the same time that power lines are done.

Clerk, Melissa Matthews:

- RTA Update: The group is getting ready to finalize the ballot language and begin the campaigning stage.
- The kid’s lunch/activity program, which is sponsored by the Community Fund, has been a great success this year. The final activity is 8/10/22.
- The town-wide Yard sale, in collaboration with Minturn, was on 7/23/22. There seemed to be less participation this year in both towns, likely due to the weather.
- The first Movies Under the Stars was also on 7/23/22 and had a large turnout.
- Memorial Advisory Board – The first meeting will be on Wednesday, August 10, 2022, at 6pm and will be a hybrid meeting with the in-person option being here in the Boardroom at Town Hall. The volunteers include are: Garrett Alexander, Michele Hill, Erin Satsky, and Diane Deering-Gatson. The question as to whether this would be subject to Open Meetings Law came up and I do believe that it is; I will therefore be sure to post the meeting.
- ERCWP meetings are now going to be in person. These are held quarterly. Melissa will continue to attend these, unless a Board member chooses to take her place at any time.

Trustee, Art Fox:

- Requested a Town Hall update. Clerk Melissa explained that the site assessment is almost complete. Once that is done, we can begin seeking grants to do the project.
- Follow up on OHV Grant opportunity. Staff explained that this would be difficult right now because of the lack of capacity with staff time. In addition, this type of a grant is guided more for business partners and/or non-profit organizations like RMAR or Red Cliff Roosters who we could support, We do already have a grant application in with this group for the bicycle trail system.

BILL PAY

1. General Account

CDLE	5100 · Building/Grounds	\$	(360.00)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$	(189.65)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$	(100.89)
Eagle County Government	5051 · Town Events	\$	(254.54)
Home Depot	5100 · Building/Grounds	\$	(45.89)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - July 2022	\$	(4,502.61)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$	(1,093.50)
Mitchell & Company, LLC	5046 · Computer & Internet	\$	(335.00)
Pinnacol Assurance	5072 · Worker's Compensation	\$	(745.00)
SGM	6017 · Capital Outlays - Streetscape Project	\$	(9,336.75)
U.S. Bank Equipment Finance (Copier)	5041 · Postage, Print, Telephone, Supplies	\$	(273.95)
Vail Valley Partnership	5043 · Education/Training	\$	(100.00)
Waste Management	5086 · Trash Collection	\$	(132.95)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$	(592.55)
Xerox Business Solutions	5041 · Postage, Print, Telephone, Supplies	\$	(390.00)
Duke Gerber	5061 · Mayor	\$	(250.00)
Art Fox	5062 · Board Member	\$	(150.00)
Ben Kleimer	5062 · Board Member	\$	(150.00)
Bob Hill	5062 · Board Member	\$	(150.00)
Cassandra MacUmber	5062 · Board Member	\$	(150.00)
Dana Velijacic	5062 · Board Member	\$	(150.00)
Mary Walker	5062 · Board Member	\$	(150.00)
Smith, Barbara J	Payroll	\$	(1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$	(349.15)
Beyer, David	Payroll	\$	(1,113.08)
Sandoval, Lorenzo	Payroll	\$	(1,055.33)
Sandoval, Lorenzo	Reimbursement - Mileage	\$	(101.25)
Matthews, Melissa	Payroll	\$	(1,398.35)
Matthews, Melissa	Reimbursement - Health Insurance	\$	(349.15)
Gallegos, Nick	Payroll	\$	(1,147.32)
Martinez, William	Payroll	\$	(1,418.45)
Martinez, William	Reimbursement - Health Insurance	\$	(349.15)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Art Fox, unanimously approved.

2. Enterprise Account

American Conservation & Billing
Solutions

5028 · Meter Reads/Billing \$ (684.75)

CDPHE 5024 · Annual Fee - Drinking Water \$ (100.00)

CDPHE 5034 · Annual Fee - Pretreatment \$ (92.00)

CDPHE 5034 · Annual Fee \$ (1,757.00)

CenturyLink 5033 · Wastewater Ops - Utilities \$ (58.75)

Grand Junction Pipe & Supply 5022 · Repairs, Testing & Maintenance \$ (495.37)

Motion by Art Fox to approve the Enterprise Account bill pay, seconded by Bob Hill, unanimously approved.

3. Community Fund

City Market 5051 · Marketing & Town Events - Kids Summer Lunch Program \$ (72.41)

Kristina Finamore 5051 · Marketing & Town Events - Kids Summer Lunch Program \$ (190.00)

The BookWorm 5051 · Marketing & Town Events - Birthday Books \$ (138.51)

Motion by Art Fox to approve Community Fund Account bill pay, seconded by Ben Kleimer, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Bob Hill, unanimously approved at 8:51pm.