



3. Added the Town's existing definition of "Short Term Rental" as defined in Ordinance No. 3, Series 2020.

Motion by Art Fox to recommend approval of Ordinance 2, Series 2022, second reading, seconded by Bob Will, unanimously approved.

**Staff Update:**

Regarding 511 Water Street (Carter's residence), Administrator Barb Smith updated the Commission on the discussion at the previous meeting regarding the report that there may be a buildout of an apartment in the downstairs area. The resident worked with staff, allowing a walk-through of the space. They reported that there is not a 220 outlet; there is a wet bar which does not conflict with our Code. In addition, the Commission inquired with the homeowner, who was present, about the required letter from an engineer for his current permit application. The homeowner assured them that this letter would be submitted as soon as possible and that the delay was due to the engineer being out of the office on vacation.

**ADJOURNMENT TO THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

Motion by Trish Marcine to adjourn to the regular meeting of the Board of Trustees, seconded by Bob Will, unanimously approved at 6:52 PM.