



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, SEPTEMBER 6, 2022

CALL TO ORDER at 7:20 pm

ROLL CALL

Mayor Duke Gerber	Trustee Art Fox	Trustee Dana Veljacic
Trustee Ben Kleimer	Trustee Cassi MacUmbert	Trustee Mary Walker
Trustee Dana Veljacic	Trustee Bob Hill	Clerk Melissa Mathews

Absent: Administrator Barb Smith

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Ben Kleimer, unanimously approved.

APPROVAL OF MINUTES

1. August 16, 2022

Motion by Bob Will, to approve the minutes, seconded by Cassi MacUmbert, unanimously approved with Dana Veljacic and Mary Walker abstaining.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

Garrett Alexander, 196 Monument St – Noted that parking continues to be challenging at the end of Monument Street and is requesting that the Town considers allowing parking on the Town lot, as public parking, seasonally (outside of snowy months).

Todd Rainville, 410 Eagle Street – In regards to the rock scaling and the damage caused by it, he is wondering

about the stone wall and who will do the repairs. Staff replied that the maintenance team has spoken with the County officials about this. However, we do not have answer at this time.

DISCUSSION & ACTION ITEMS

1. Event Application: Paranormal Stories, Tracy Kimball

This would be a duplication of the event that she did last year, which was praised by all who attended it. She will have a short presentation and an opportunity for people to share stories and experiences. She is hoping to involve Mango's somehow as well.

Motion by Ben Kleimer to approve the event with a \$50 fee, second by Cassi MacUmbert, unanimously approved.

2. Ice Skating Rink

The individuals who trespassed and vandalized last season have been prosecuted and the case has been brought to a close. The volunteers who have helped in the past want to help again, by donating supplies and time to do the necessary floor repairs. The bladder will need replaced (likely every year). There was significant discussion in regards to responsible access for residents. Ideas for this included boarding up the interior door and/or changing the lock box code bi-monthly to have better control over who has access. In

addition, staff will look into camera options and possible fundraising options (such as a fundraising event) for the bladder.

Motion by Duke Gerber to use Community Fund money to purchase a new bladder for the rink and establish a lock box and a form of accountability to allow people access, seconded by Bob Hill, unanimously approved.

3. Letter of Support for RMAR

RMAR is trying to get a Common Carrier permit in order to offer complimentary transportation for their guests. For their permit application, they need a letter of support from the Town. This would benefit Red Cliff by reducing traffic during winter months, likely increasing RMAR's business potential, and allowing RMAR employees the opportunity to educate their guests on Red Cliff history while transporting them.

Motion by Ben Kleimer to draft a letter of support for RMAR, seconded by Dana Veljacic, unanimously approved.

4. Event Application: Hike Through History with Eagle County Historical Society & Walking Mountains Science Center

Hannah with Walking Mount Science Center is working with the Eagle County Historical Society to do a 'Hiking through history' event on 10/25/22, with 15 people. If they have a lot of response, they may do two vans (30 people). They were originally going to charge for this event to cover the costs, but when we told them they would need to have a business license as well as a potential event fee, they decided to not charge attendees. Therefore, they will not need to be apply for/pay for a business license. After discussion by the Board, they decided to approve the event and waive the fee since this is a non-profit. They would encourage a donation and allowing residents to join the tour.

Motion by Cassi MacUmbert to approve the event and waive the fee with a suggested a donation and asking to allow residents to participate, seconded by Duke Gerber, unanimously approved.

RESOLUTION

RESOLUTION 5, SERIES 2022

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, REFERRING A BALLOT QUESTION FOR THE FORMATION OF THE EAGLE VALLEY TRANSIT AUTHORITY TO AN ELECTION OF THE TOWN OF RED CLIFF

The Board briefly discussed that this topic has been thoroughly vetted and that this is the final step. Motion by Duke Gerber to approve Resolution 5, Series 2022, seconded by Bob Hill, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- Wearyman Road was reopened a couple of weeks ago. Has contacted Valarie from the Forest Service. Directed staff to send our appreciation to the Forest Service & to the Watershed Council for getting this done.
- Inquired about the status of repairing the Pine Street bleeder before winter. Staff will check on this.

Administrator, Barb Smith:

- Rockfall Project – Went very well, thank you to patient drivers and a big thank you to our crew that worked a bit of overtime to keep the traffic moving.
- Staff had discussions regarding the TransRockies event with Mangos/RMAR and GBI. It was a big money day for all of these businesses and they would like to see it remain. We will need to put additional requirements in place for the event to make sure it runs smoothly such as additional security and sound control before 7am or after 7pm (to match building requirements).
- We applied for an additional grant to complete the Streetscape project, the SUE, Subsurface Utility Engineering, has an additional amount of up to \$54,500. The additional work is required by the government due to new legislation at the end of 2018 (after we sent out our request for bids on this project). The CDBG grant “bucket” is out of money and we have applied for dollars from the Energy and Mineral Fund, however the maximum amount is \$25,000. We have an additional amount in our original grant of \$12,000 for overages. SGM is going to send a not to exceed for \$37,000 and will be seeing if they can complete the necessary potholing for the project within the budget or move any additional work into the construction requirements.
- We are headed into Budget time.
 - We are looking to expand our staff again with a PT Deputy Clerk starting in January, 2023, so that Melissa can put some time into training someone to follow her as she moves more into a manager position. I will be cutting back once more to 3 days a week.
 - Maintenance has been busy with all the new duties they are learning. Lorenzo has moved well into his position as Maintenance Supervisor taking over scheduling and helping organize special events such as the rock scaling and town events. He has been doing all the code enforcement with Dave helping on building code complaints. Code Compliance is always the hardest part of any of the town jobs as residents aren’t always receptive and compliance isn’t very timely.
 - All employees will need raises to stay current with what other towns are doing – not at the rates of Vail, but should be close to other small towns.
 - We are considering purchasing a new truck as you all know. The truck we would give up is the flat bed as it does not have the power as the other panel truck. The maintenance team has asked to keep the flat bed and after much thought and noticing that sometimes Dave or Lorenzo use their own cars (a no-no). We should, with the BOT’s permission, keep the flat bed and use it in the winter for the road sanding and as a third vehicle for lighter duty. I will be discussing with the guys, the best #1 truck for purchase. Another flat bed or an open bed truck. It will need to be heavy duty and 2-door, regular size/regular gas.
 - Please think about any other necessary items. We will continue to purchase the tools the maintenance team needs to easily do their jobs without breaking the bank. And are looking at a bobcat and/or other useful equipment – possible a little side by side for water system checks (instead of beating up the trucks), water reads, other running up and down the streets work, and summer landscape work. Possibly save on the more expensive tires and gas.
- Our accountant Linda Overcash and I will be presenting the first reading of the Budget at the October 4th meeting.

Clerk, Melissa Matthews:

- Mayors/Managers meeting: There was a presentation regarding the ECO Trail Project – they are coming to the end and will be raising money to finish this. This is a countywide trails system to connect from Glenwood Canyon to the top of Vail Pass. Barb raised concerns that Red Cliff is not included in this project, and made the argument that we should be. They agreed to consider this as an additional phase. Also, there was a discussion about the Front Ranger Program and whether or not the County and Towns want to continue to support this. This upcoming budget year will be the fourth of the five-year plan. Ultimately, the group decided to begin looking into approaching

this problem from a top-down manner, possibly getting our federal Senators and Representatives involved. Trustee Cassie MacUmbler is interested in any information that comes out of this. The Board discussed the value of this program and agreed to support it for at least another year.

- Regarding the Eagle County Code Cohort, they would really like more participate from Red Cliff. They meet on the 1st Friday of each month, virtually. Currently, Trustee Mary Walker and Mayor Duke Gerber are the representatives – they both have struggled to make it to the meetings. Staff will get additional clarification on the time of the meetings and bring this back to the Board to discuss representation.
- The second work session for Mission/Vision Statement work has been confirmed with Brandy for Tuesday, September 13th at 6pm.
- Wearyman update: I spoke with Anna from the Watershed Council who has been heading up this project. They worked for about 1.5 weeks and finished up around the 25th. Once their work was done, it was up to the Forest Service to get the road reopened. For background, the Forest Service did work on the upper section in 2020. This current project was on the lower section with a focus on raising the road where it crosses the creek to protect fish habitat and for sediment control. The Forest Service has been awarded a Legacy Trails and Roads grant which will allow for a longer, more permanent repair. She thinks that this will be done in the next 2-3 years. The Forest Service id have the road reopened within a week of this project’s completion.
- RTA Update: Now that the Board has referred the ballot question, the Fair Campaign Practices Act goes into effect meaning that Town officials cannot promote or demote it as a representative of Town. You/we can do so personally, as a registered voter.
- There were a lot of complaints over the holiday weekend. Staff will work to get resources readily available to residents so that they can know who to call when a situation arises (such as animal complaints, strange vehicles, noise, etc.)
- Save the date: Monday, 11/28/22 at 5:30pm for the Town and County Holiday Gathering at the Westin stoke & Rye in Avon for Town Boards. This is a fun event that invites valuable networking opportunities.
- Community Unity Day is Sunday, September 18th, 12:00-4:00. We have had positive responses from the organizations that we have reached out to. We are looking into a fun event, axe throwing. Mango’s will provide food and the grill, but they do not have the staff so we will need volunteers to cook.
- Regarding the Old Town Hall, Hoehn Architects were here this week for a sight visit with their construction bidder. This will allow out them to complete the cost estimate and ultimately complete the project.
- The Memorial Advisory Board will meet for the second time tomorrow (9/7/2022) at 6:00pm.

Trustee, Ben Kleimer:

- Inquired about the resident who needed to replace a water meter. Staff will look into this.

Trustee, Art Fox:

- Found an extra water tap near his tap and is not sure what it goes to. Staff will alert the maintenance team.

BILL PAY

1. General Account

Amazon Marketplace	5100 · Building/Grounds	\$ (533.69)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (186.86)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (100.89)
Colorado Code Consulting	5015 · Building Inspection	\$ (1,471.25)
Doctor's on Call	5043 · Education/Training	\$ (105.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)

IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - August 2022	\$ (4,565.34)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,656.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (524.99)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (14,983.50)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (493.01)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (343.70)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member - Reissue of lost check	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmbler	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member - Reissue of lost check	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Reimbursement - Mileage	\$ (68.75)
Beyer, David	Payroll	\$ (1,462.69)
Sandoval, Lorenzo	Payroll	\$ (1,822.78)
Matthews, Melissa	Payroll	\$ (1,672.71)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (62.50)
Matthews, Melissa	Expense Reimbursement - Postage	\$ (60.00)
Gallegos, Nick	Payroll	\$ (1,393.89)
Martinez, William	Payroll	\$ (1,608.24)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Cassi MacUmbler to approve the General Account bill pay, seconded by Bob Hill, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (729.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (58.75)
The Paint Bucket	5100 · Buildings/Grounds	\$ (215.84)

Motion by Duke Gerber to approve the Enterprise Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler, unanimously approved at 8:56pm.