



MINUTES
MEETING OF THE PLANNING AND ZONING COMMISSION
Town of Red Cliff Council Chambers, 400 Pine Street
Tuesday, September 20, 2022

CALL TO ORDER 6:57 PM

ROLL CALL

Chairperson Trish Marcine	Garrett Alexander	Absent: Bob Will
Absent: Art Fox	Alternate Ben Kleimer	Clerk Melissa Matthews
Administrator Barb Smith		

APPROVAL OF AGENDA

Motion by Trish Marcine to approve the agenda, seconded by Ben Kleimer, unanimously approved.

APPROVAL OF MINUTES

1. September 6, 2022

Motion by Trish Marcine, to table the minutes due to a lack of a quorum, seconded by Garrett Alexander, unanimously approved.

DISCUSSION

The Commission inquired about the policies and procedures of the Building Department. Staff explained the ideal process as well as the consequences for those who do not follow the process correctly. David Beyer explained that he is learning the building code and will work to help owners understand what needs to be done and why.

Staff also summarized the current status of some specific projects in Town that have not followed the process and explained that the consequence is that the homeowners will be charged double for the permit.

Staff also explained that other projects that were inquired about are following the proper process. Anytime a concern is brought to staff, it is investigated.

ADJOURNMENT TO THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Motion by Trish Marcine to adjourn to the regular meeting of the Board of Trustees, seconded by Garrett Alexander, unanimously approved at 7:22 PM.