



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, OCTOBER 4, 2022**

**CALL TO ORDER at 7:13 pm**

**ROLL CALL**

Mayor Duke Gerber arrived at 8:45	Trustee Art Fox	Trustee Dana Veljacic
Absent: Trustee Ben Kleimer	Absent: Trustee Cassi MacUmbert	Trustee Mary Walker
Trustee Dana Veljacic	Trustee Bob Hill	Clerk Melissa Mathews
Administrator Barb Smith		

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Dana Veljacic to approve the agenda with the addition of 2 items: Letter of support for Eagle County's 2023 Community Wildfire Protection Plan (CWPP) and Oil Train Discussion, seconded by Art Fox, unanimously approved.

**APPROVAL OF MINUTES**

1. September 20, 2022

Motion by Dana Veljacic to table the minutes due to lack of quorum, seconded by Mary Walker, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

Penny Salcido, 228 High Street – The homeowner explained that she has been having discussions with staff in regards to her water bill. Her residence includes an accessory unit and she has been charged for two service fees in the past. Salcido's concerns include: a letter explaining that she has a second "tap"; the potential charge for a 3<sup>rd</sup> service; concern about staff doing an on-site inspection regarding a possible third service fee; and complaints about how this situation has been handled. Staff attempted to explain that there is a difference between a tangible tap and a service charge. Staff will look into the records to clarify the number of taps Salcido has purchased. Salcido agreed to allow Lorenzo to do a site inspection. Salcido voiced that she would like to be a part of the Board even though her property is not located within Town limits, as she believes other people have done in the past.

Motion by Art Fox to direct staff (preferably Lorenzo Sandoval) to perform an inspection at this residence to ensure there are not 3 units, seconded by Bob Hill, unanimously approved.

**BUDGET PRESENTATION**

Initial presentation of the Town of Red Cliff 2023 Budget by Linda Overcash.

**DISCUSSION & ACTION ITEMS**

1. Eagle Valley Trail Letter of Support

The County Trails Program Manager has asked for a letter of support for the completion of the next phase of this trail. They have asked other towns and the county for financial contributions; however, the plan does not currently include tying Red Cliff into the trail and they did not ask us for a financial contribution. Discussion included that this would still benefit some of our residents who can access it via down-valley. Motion by Dana Veljacic to submit this letter of support, seconded by Mary Walker, unanimously approved.

2. Eagle County's 2023 Community Wildfire Protection Plan Update Letter of Support

The County is requesting our support for them to acquire funding from the US Department of Agriculture to update the current Wildfire Protection Plan, which is over 10 years old.

Motion by Dana Veljacic to submit this letter of support, seconded by Art Fox, unanimously approved.

### 3. Oil Train Discussion

Eagle County is lobbying that the UPRR not be allowed to bring trains through the local track. Discussion by the Board included the high risk with the company in question in regards to the type of substance they transport as well as with their poor history with other clean ups.

Motion by Bob Hill to authorize the Town Attorney to join Red Cliff in this effort in support of Eagle County's position and into the amicus brief, seconded by Art Fox, unanimously approved.

## **RESOLUTION**

### **RESOLUTION 6, SERIES 2022**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF RED CLIFF, COLORADO, ADOPTING A MISSION STATEMENT AND A VISION STATEMENT

Motion by Art Fox to approve Resolution 6, Series 2022, seconded by Bob Hill, unanimously approved.

## **UPDATES**

### 1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- None.

Administrator, Barb Smith:

- The town's fee schedule will need adopted by the end of the year. Staff will be bringing up the conversation about potential water/sewer tap fee increases with this process.
- Sanitary sewer lines were flushed out in the last couple of weeks. They found odd objects, including a log. We were pleased with their services. The bill for this work is in the current bill pay.
- Billy Martinez will be doing a three-day training with the Town of Avon on using the loader at the end of this month. We are hoping to get Nick Gallegos into this training as well.
- The new FAMLI program goes into effect at the beginning of next year. Most small and some larger towns are opting out of this, and staff has agreed to also not participate. We will have a Resolution coming before you regarding this.
- Leanne with the Forest Service has reached out regarding the Front Country Ranger program. They have funds remaining from the summer, and are asking the Towns and County if they can retain those funds to support a winter Ranger, and roll over any extra funds into next summer's program. The Board agreed that this is the best interest of the town.
- In regards to the annual Water/Wastewater lien letters that will be going out soon, staff is asking for direction on how these could be distributed. Typically, they go out via certified mail, but many of them do not get picked up from the post office. Staff is considering putting a letter on the dwelling as well this year. The Board agreed and directed staff to do this.

Clerk, Melissa Matthews:

- The County is still hoping to have Red Cliff represented on the Climate Action Collaborative board. One of the main initiative through the CAC right now is the Energy Code Cohort. There is a cost associated with this, which looks to be about \$310 for Red Cliff to participate. The Board has discussed this in the past, and agreed to not be a part of this group at this time.
- Next year, the first Tuesday of July (meeting night) is on the 4<sup>th</sup> of July. Staff is asking the Board if they would prefer to cancel that meeting or move it to another night. The Board will consider this and make a decision at a later meeting when more members are present.

- The Reimagine Destinations group is moving along. Next steps include a meeting with the Core team, and then an in-person workshop in Minturn on November 1<sup>st</sup>. This workshop will essentially culminate phase one of the work Cindy with Minturn, Derek with the CTO, and I have been doing before we move into the next phase of the project - which is ultimately building the guide. The key here is equity so that we can build a message that supports responsible outdoor recreation. We have just submitted a grant proposal to acquire funding to create and print the guide (for \$60,000). If awarded, Minturn has committed to a \$6,000 match and is asking Red Cliff to help with this. The Board agreed to table this until the grant award is announced.

Building Department, David Beyer:

- Update on 511 Water Street residence: The homeowner has submitted the requested letter from the engineer. We are awaiting an updated estimate of the cost of the job, which is what the permit cost is based on. After 2 weeks, he has not responded to this request. A second request was sent today to his wife, co-owner. It is up to the Board to determine what sort of ramifications should be taken. Staff recommends establishing a time frame and a specific consequence to be communicated to the homeowners. The Board and staff discussed possible options and concluded that a deadline of 2 weeks would be sufficient and that a fee of \$50/week thereafter would be levied if not taken care of by then.

Motion by Duke Gerber to direct David Beyer to let the homeowners know via email and a letter that states that he has 2 weeks to comply and finalize the building permit and if not done by then they will be fined \$50/week until it is taken care of, seconded by Art Fox, unanimously approved.

Trustee, Dana Veljacic:

- Eco Bus has launched their new app which will allow for virtual bus passes.

Trustee, Art Fox:

- Inquired about the Toss Box opportunity. Staff hasn't heard an update, and will follow up with them.

## **APPROVAL OF MINUTES**

2. September 20, 2022

Motion by Duke Gerber, to approve the minutes, seconded by Bob Hill, unanimously approved with Art Fox abstaining.

## **BILL PAY**

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (242.01)
Ace Hardware	5110 · Road/Bridge	\$ (50.91)
Acorn Petroleum, Inc	5092 · Fuel	\$ (639.91)
CIRSA	5071 · Liability/Commercial Insurance Premium - 2022 Q4	\$ (4,571.95)
ECO Transit	5080 - Miscellaneous Expense	\$ (184.64)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Home Depot	5032 · Repairs, Testing & Maintenance - WWTP	\$ (117.28)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (377.50)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - September 2022	\$ (5,201.24)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
MyNamePlates.com	5041 · Postage, Print, Telephone, Supplies	\$ (10.53)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (419.97)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (209.44)

Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmbler	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Beyer, David	Payroll	\$ (1,104.03)
Sandoval, Lorenzo	Payroll	\$ (1,086.87)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (98.76)
Matthews, Melissa	Payroll	\$ (1,530.18)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Gallegos, Nick	Payroll	\$ (1,139.08)
Martinez, William	Payroll	\$ (1,240.04)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Art Fox to approve the General Account bill pay, seconded by Dana Veljacic, unanimously approved.

## 2. Enterprise Account

Front Range Community College	5043 · Education/Training	\$ (250.00)
Simon Pipeline Services	5032 · Repairs, Testing & Maintenance - WWTP	\$ (11,060.00)
Town of Red Cliff - General Fund	Payroll Allocation - Per 2022 Budget-Partial Pay	\$ (40,000.00)

Motion by Bob Hill to approve the Enterprise Account bill pay, seconded by Duke Gerber, unanimously approved.

## 3. Community Fund Account

Holly Sprackling	5051 · Marketing & Town Events - Ice Rink	\$ (812.99)
Kristina Finamore	5051 · Marketing & Town Events - Community Unity Day	\$ (170.00)
Walmart	5051 · Marketing & Town Events - GoPro	\$ (132.81)

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Art Fox, unanimously approved.

## **ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Bob Hill, unanimously approved at 9:12pm.