



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, NOVEMBER 15, 2022**

**CALL TO ORDER at 7:07 pm**

**ROLL CALL**

Mayor Duke Gerber                      Mayor Pro Tem Art Fox              Trustee Cassi MacUmbler  
Trustee Dana Veljacic              Administrator Barb Smith              Clerk Melissa Mathews  
Absent: Trustee Bob Hill, Trustee Mary Walker, and Trustee Ben Kleimer

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Dana Veljacic, unanimously approved.

**APPROVAL OF MINUTES**

1. November 1, 2022

Motion by Duke Gerber to table the approval of the minutes, seconded by Cassi MacUmbler, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

Ray Romero, 296 Eagle Street – The homeowner, Romero, is hoping to get his water charges reduced, as he has had excess usage charges throughout this year. He tried to locate the problem, but was unable to do so, and concluded that the problem was likely the meter. Romero replaced the meter on 7/15/22 and noted that the August, September, and October readings went back to average usage (under 4000). Staff explained that they had discussed with the homeowner the possibility of a leak early in the year. Staff delivered a new meter to the homeowner in March; however, it was not replaced until June/July. In addition, staff had explained that the requirements were to have staff inspect the replaced meter and for the homeowner to return the old meter to the office – both of which were not done. After discussion by the Board, the decision was to stick with the original decision (noted in the Minutes dated July 5, 2022) which was to refund up to 3 months of overage charges. Staff will have the billing company take off the May, June, and July overage charges along with the interest charged those months, which will be credited to the account

**UPDATES**

1. Staff/Trustee Updates:

Mayor, Duke Gerber

- The Eagle Valley Transportation Authority (EVTA) ballot initiative passed and we hope that this will widely benefit our Town and the community at large. There was discussion about what the formation of this will look like, and ultimately hopeful that this will bring valuable resources to our town.

Administrator, Barb Smith:

- Streetscape meeting – Staff gave SGM the feedback on the preferred amenities decided on at the last Board meeting. Much of the plan is complete and will be done by the end of the year. CDOT has the RAISE grant which funds things like lighting, sidewalks, bus stops, etc – which staff will look into.

Clerk, Melissa Matthews:

- The Town wide Thanksgiving Dinner will be on Sunday, Nov 20 at 5:00pm at Town Hall. Mango's will provide the turkey, mashed potatoes and stuffing. There will be a potluck for other sides and BINGO. It was suggested for staff to create a Sign Up Genius for the potluck sign up. Staff will do this.
- Regarding the passage of the EVTA in the recent election, one of the first tasks will be to finalize the official IGA and get an authoritative board together that can begin making official decisions moving forward. They need a Director and an alternate appointed by each jurisdiction as soon as possible, with the objective of scheduling a Board meeting in mid-December. Per the EVTA IGA, these need to be elected officials, not staff representatives. The Board will decide at the next meeting.
- The Town will no longer be able to charge a fee for a general business license, as done in the past, due to the passage of SB 22-032. This goes into effect on July 1, 2022 (retroactive). Staff explained that the process of renewing business licenses is labor and time intensive, and may not be worth it if there are only a few eligible businesses. The benefits of a having a business license in Town in the past included: listing on the website and listing in an annual brochure. There was a brief discussion regarding alternative methods of supporting our local businesses outside of the current system. The Board agreed to table this discussion until the next meeting, giving them a chance to brainstorm other ideas and time to decide whether to require business licenses for the few eligible businesses.
- The Top of the Rockies Scenic Byway Team met last week. They are currently out of compliance and working to get back in good standing. The topics that apply to us include EV Charging Stations and constructing a safe pull out north of the Green Bridge. Staff has informed Mallory Parks, operator of the Green Bridge Inn, about the opportunities for EV Charging Stations and she is going to look into this. Further discussion brought up the need for a safe pull out at the Escondido flats, just north of Leadville. The Team also discussed the situation at Camp Hale. The representative from the USFS believes it will be around three years until a plan is in place.

## **BILL PAY**

### 1. General Account

Amazon Marketplace	5100 · Building/Grounds	\$ (153.66)
Amazon Marketplace	5051 · Marketing & Town Events	\$ (94.75)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (182.71)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (99.86)
CML	5182 · Dues & Memberships	\$ (360.00)
Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Home Depot	5100 · Building/Grounds	\$ (610.73)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - October 2022	\$ (4,583.36)
J.G. Plumbing & Heating	5100 · Building/Grounds	\$ (1,154.03)
Karp Neu Hanlon, PC	5013 · Attorney	\$ (216.00)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (2,164.25)
Shell	5092 · Fuel	\$ (18.19)
USPS	5041 · Postage, Print, Telephone, Supplies - PO BOX Renewal	\$ (140.00)
Waste Management	5086 · Trash Collection	\$ (133.44)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (19.18)

Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (60.47)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Beyer, David	Payroll	\$ (700.25)
Sandoval, Lorenzo	Payroll	\$ (916.97)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (25.00)
Matthews, Melissa	Payroll	\$ (1,553.61)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (37.50)
Matthews, Melissa	Expense Reimbursement - Events	\$ (366.67)
Gallegos, Nick	Payroll	\$ (1,147.31)
Martinez, William	Payroll	\$ (1,557.70)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Art Fox to approve the General Account bill pay, seconded by Duke Gerber, unanimously approved.

## 2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (699.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (58.24)
Eagle County	2140 · Eagle County Emergency Loan	\$ (41,683.00)
Magusto's	5051 · Marketing & Town Events	\$ (124.55)
Martinez, William	Expense Reimbursement	\$ (32.06)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,799.74)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (3,038.49)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (431.79)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,743.26)

Motion by Art Fox to approve the Enterprise Account bill pay, seconded by Cassi MacUmber, unanimously approved.

## 3. Community Fund Account

Amazon	5051 · Marketing & Town Events	\$ (153.16)
The BookWorm	5051 · Marketing & Town Events - Birthday Books	\$ (117.49)

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Dana Veljacic, unanimously approved.

## **ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Cassi MacUmber, unanimously approved at 8:07pm.