



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, DECEMBER 6, 2022**

**CALL TO ORDER at 7:01 pm**

**ROLL CALL**

Mayor Duke Gerber	Mayor Pro Tem Art Fox	Trustee Cassi MacUmer
Trustee Bob Hill	Trustee Ben Kleimer	Administrator Barb Smith
Clerk Melissa Mathews	Absent: Trustee Dana Veljacic and Trustee Mary Walker	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, striking Discussion Item #1, seconded by Cassi Macumber, unanimously approved.

**APPROVAL OF MINUTES**

1. November 1, 2022

Motion by Duke Gerber to table the approval of these minutes due to lack of quorum, seconded by Art Fox, unanimously approved.

2. November 15, 2022

Motion by Cassi McUmer to table the approval of these minutes due to lack of quorum of Trustees present, seconded by Art Fox, unanimously approved

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

**DISCUSSION & ACTION ITEMS**

- ~~1. Memorial Advisory Committee recommendations~~
2. Eagle Valley Transportation Authority (EVTA) Board appointments

Staff explained that with the passage of the EVTA in the recent election, the official Intergovernmental Agreement (IGA) for the Eagle Valley Transportation Authority (EVTA) was signed by Mayor Duke Gerber and all other governing officials in jurisdictions where it passed. This was the same document that was approved and signed prior to the election. Even though Gypsum voters did not approve this, no changes were made to the IGA, however Gypsum did not sign this current/final document. The next step is to establish the EVTA Board, of which will begin making official decisions for the EVTA moving forward. They need a Director and an Alternate appointed by each jurisdiction as soon as possible. The initial meeting will be on Friday, 12/16/22 at Avon Council Chambers at 9-10:30am. Per the IGA, these need to be elected officials, not staff representatives.

Motion by Duke Gerber to appoint Bob Hill as the director and Cassie MacUmer as the alternate for the EVTA Board, seconded by Art Fox, unanimously approved.

3. Business Licenses

The Town will no longer be able to charge a fee for a general business license, as done in the past, due to the passage of SB 22-032. This goes into effect on July 1, 2022 (retroactive). Staff is looking for direction on how the Town would like to address business licenses in the future. After discussion by the Board and staff, the Board directed staff to no longer require business licenses from any businesses, but do offer a opportunity to register a business with the Town which would have some benefits such as listing on our website and opportunities with our newsletter and email blasts.

Motion by Cassie to add a business listing option with a fee of \$25/year, seconded by Duke Gerber, unanimously approved.

## **RESOLUTION**

RESOLUTION 13, SERIES 2022

A RESOLUTION AUTHORIZING EAGLE COUNTY, COLORADO, TO COLLECT SPECIFIED DELINQUENT FEES WITH THE GENERAL PROPERTY TAX FOR THE TOWN OF RED CLIFF, COLORADO

Motion by Duke Gerber to approved Resolution 13, Series 2022, seconded by Cassie MacUmbert, unanimously approved.

## **UPDATES**

### 1. Staff/Trustee Updates:

Mayor, Duke Gerber

- Impressed with the maintenance team and how they are keeping up with the snow removal. He has discussed plow options with them, and suggests a plow similar to Minturn's (with wings on the side).

Administrator, Barb Smith:

- Staff has been looking vigorously online for a new or newer truck, but anything that fits our needs is on backorder and we would likely not have it until the end of winter. We have found a truck that will go up for auction by the Town of Avon very soon. Although used and already has a plow on it, it should be a good option to get us through until we can find an alternate option. The board directed staff to move toward with this option.
- Staff has been talking to CDHP about water source planning grants to start accessing our rights on the Eagle River, and will continue to look into this.
- Staff has been looking into options for our Water Street bridge. We will have a presentation on the rating of the bridge at the next meeting. We will be asking CDOT for a planning grant to replace the bridge.
- Streetscape planning project will be done soon. Scot and Barb have looked through the bid documents. We will need an engineering firm to answer questions from companies who want to bid on the project as well as help with the selection. We may be able to roll the cost of this into one of the construction grants. Staff will also be working to find funding for the stormwater portion of the project, which might be one of the more challenging parts. We spoke with the owner of the Post Office regarding the changes on the perimeter of his property, which is mostly in the right of way. He seemed amenable to as long as there will not ever be any costs to him. Hopefully we will have pricing on the selected amenities in the next couple of weeks.
- Completed our budget filing and our property tax forms and have sent it all in.

Clerk, Melissa Matthews:

- Regarding the EVTA, they are currently working on verbiage to communicate appropriate expectations to the public, largely in regards to the timeline of getting this program up and running – maybe up to 2 years before riders see this in effect.
- The Town wide Thanksgiving Dinner was a success. Probably about the same attendance as last year. Thank you to Mango's and staff for the delicious turkey, stuffing, mashed potatoes and gravy.
- It is time to schedule the Town Holiday party which usually includes caroling around Town and then time at Mango's with Santa, gifts and an activity for the kids. We are looking for a volunteer to be Santa and a volunteer to lead the caroling. The event will be Thursday, 12/22/22.

- We were asked to submit a letter of support for the Eagle River Watershed Council, the Holy Cross Ranger District and Trail Defenders for a 2024 Colorado Parks and Wildlife Off-Highway Vehicle Planning Grant. They are applying for a grant to fund a consultant to lead a robust stakeholder engagement process to generate vetted recommendations of potential OHV connections between the Camp Hale and Vail Pass. They needed the letter for the grant application prior to this meeting. Staff circulated this via email, and since there were no opposition responses, Duke signed this letter and we submitted it.
- Volunteers (especially Jack & Holly Sprackling) for the ice-skating rink have been working diligently to repair the floor and prepare to lay the bladder. They will likely be able to return some of the plywood that they purchased, as they have done repairs differently this year than last. It is likely that the rink will be ready in the next couple of weeks. Staff is looking for direction from the Board on how access should work this season. Discussion included requiring that there is a schedule set, more strict supervision, and require that an adult be present. Staff will put a call-out for volunteers.
- Update on the Old Town Hall: Hoehn Architects has completed the estimate of probable construction costs, which does include a restroom addition. The estimate came to a little over a million dollars. They are about to start wrapping up the Assessment. The most critical first step will be to address the failing/missing foundation along the exterior envelope.

Trustee, Ben Kleimer:

- Attended the Climate Action Collaborative Board Meeting. There was a focus on getting e-bikes throughout the valley. Also, they will be attaining a lobbying group to help prevent reactivation of the rail lines – this could be a significant benefit for Red Cliff. Regarding the Code Cohort, the state is likely going to pass the energy code requirements. Kleimer does recommend that the Board continues to participate on this board, as it will be important to have a seat at the table as these impactful decisions are being made. After discussion, the Board decided to participate on this committee and Trustee Ben Kleimer will continue to represent Red Cliff.

Trustee, Art Fox:

- It has been brought to his attention that a couple of houses on Water Street seem to be doing work that may require permits and inquired with staff regarding this. Staff will look into these.

## **BILL PAY**

### 1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (1,100.34)
Acorn Petroleum, Inc	5092 · Fuel	\$ (1,884.24)
Amazon Marketplace	5041 · Postage, Print, Telephone, Supplies	\$ (56.83)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (181.45)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (99.79)
FirstBank	5181 · Bank Service Charges	\$ (12.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Hoehn Architects	5100 · Building/Grounds	\$ (2,750.00)
Home Depot	5100 · Building/Grounds	\$ (75.91)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (2,081.50)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - Nov 2022	\$ (4,612.97)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,014.25)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
Moises Medina	5093 · Maintenance	\$ (300.00)

Northwest CO Council of Governments	5182 · Dues - 2023	\$ (216.00)
SGM	6017 · Capital Outlays - Streetscape Project	\$ (27,129.01)
SteamMaster	5100 · Building/Grounds	\$ (614.80)
USDA Forest Service Service	5115 · Rent/Lease Expense - Communications Tower - 2023	\$ (2,780.37)
USPS	5041 · Postage, Print, Telephone, Supplies	\$ (120.00)
Vail Valley Partnership	5182 · Dues - 2023	\$ (350.00)
Waste Management	5086 · Trash Collection	\$ (132.02)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (2,093.05)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (381.10)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmbler	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,915.66)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Beyer, David	Payroll	\$ (1,104.04)
Sandoval, Lorenzo	Payroll	\$ (1,076.03)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (75.00)
Matthews, Melissa	Payroll	\$ (1,537.66)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Gallegos, Nick	Payroll	\$ (1,139.08)
Martinez, William	Payroll	\$ (1,565.94)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)
Martinez, William	Expense Reimbursement	\$ (209.29)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

## 2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (699.75)
Browns Hill Engineering	5032 · Repairs, Testing & Maintenance	\$ (298.20)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (58.24)
FirstBank	5181 · Bank Service Charges	\$ (12.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,592.40)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (1,712.02)

Motion by Cassi MacUmbler to approve the Enterprise Account bill pay, seconded by Art Fox, unanimously approved.

## 3. Community Fund Account

Amazon	5051 · Marketing & Town Events	\$ (44.95)
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Holly Sprackling	5051 · Marketing & Town Events - Ice Rink	\$ (307.01)
FirstBank	5181 · Bank Service Charges	\$ (2.00)
Kristina Finamore	5051 · Marketing & Town Events	\$ (170.00)
Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$ (68.46)

Motion by Art Fox to approve the Community Fund Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 9:01pm.