



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, JANUARY 3, 2023**

**CALL TO ORDER at 7:06 pm**

**ROLL CALL**

Mayor Duke Gerber	Trustee Dana Veljacic	Trustee Cassi MacUmbert
Trustee Bob Hill	Trustee Ben Kleimer	Administrator Barb Smith
Clerk Melissa Mathews	Absent: Trustee Mary Walker and Mayor Pro Tem Art Fox	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Cassi MacUmbert to approve the agenda, seconded by Duke Gerber, unanimously approved.

**APPROVAL OF MINUTES**

1. November 1, 2022

Motion by Duke Gerber to table the approval of these minutes due to lack of quorum, seconded by Cassi MacUmbert, unanimously approved.

2. November 15, 2022

Motion by Duke Gerber to table the approval of these minutes due to lack of quorum, seconded by Cassi MacUmbert, unanimously approved.

3. December 20, 2022

Motion by Bob Hill to approve the minutes, seconded by Duke Gerber, unanimously approved with Dana Veljacic abstaining.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

None.

**DISCUSSION & ACTION ITEMS**

1. Wildfire Mitigation potential project around Red Cliff – Presentation by Hugh Fairfield-Smith, Wildland Coordinator for the Eagle Valley Wildland Program and Eagle River Fire Protection District.

The goal of this project is to reduce wildland fuel loading in areas around Red Cliff. The Eagle Valley Wildland Program is a collaborative of existing entities, including the Eagle River Fire Protection District and other fire protection agencies. The group is working together to do more than any of these groups could do on their own by sharing resources and expertise in order to reduce risk around the county. They are asking for permission to start getting contracts to work on Town property to begin a fuel reduction project here. The organization will manage the projects, grants, and the RFP process. They have already started working with private property owners around Red Cliff.

Motion by Cassi MacUmbert to move forward with this wildfire mitigation project around Red Cliff, seconded by Ben Kleimer, unanimously approved.

2. Northwest Colorado Council of Governments (NWCCOG) 2023 Designation of Primary Representative

Staff explained that after talking with NWCCOG, the Board of Trustees can designate a staff member to represent the town and give this person proxy to vote on the Board's behalf. Per staff recommendation, the Board will appoint Clerk Melissa Matthews as the alternate and give her proxy for NWCCOG.

Motion by Ben Kleimer to appoint Trustee Ben Kleimer as the primary representative and Clerk Melissa Matthews as the alternate giving her proxy to vote for the NWCCOG Board, seconded by Cassie MacUmbler, unanimously approved.

**UPDATES**

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- The New Year’s celebrations in Town were great.
- Requested that staff include in the upcoming newsletter information about cleaning the snow out from around fire hydrants. This is a responsibility of the homeowners near each fire hydrant in Town, as well as a safety concern.

Administrator, Barb Smith:

- We have turned the heaters at the water treatment plant off, as we have had warmer weather and better ground cover by snow. We have gone through a lot of propane by having them on. We will likely turn them back on in February or when temperatures do drop again Dave Many and Art Fox are bleeding for Pine and Spruce Streets and we will forgive any water overage charges for them.
- We have completed the planning portion of the Streetscape Project. We will meet next week to go over the bid documents which will allow us to begin the next step of the grant process.
- We have picked up the used the truck that we purchased at auction, from the Town of Avon. The new truck that we are ordering will be available in a few months.

Clerk, Melissa Matthews:

- The Town’s Holiday celebration was 12/22/2022. Mango’s hosted and provide the space and cookies to decorate. Santa (Art Fox) visited and did a great job. We had gifts for all kids who attended.
- The ice-skating rink bladder was laid and filled. The group of volunteers are discussing the management of access for this season.
- We submitted the OREC grant application with Minturn and the Colorado Tourism Office promoting us as a single destination and educating about responsible recreation. This is grant to design and print a guide. We will be working with the USFS to create consistency with messaging and additional signage.
- The Historical Structural Assessment has been completed and we received it today. Staff will be working on reviewing this and begin the next steps to move forward with seeking out grants to begin the renovation.

Trustee, Bob Hill:

- The RTA Board Meeting is coming up on 1/11/23 which Hill will not be able to attend in person. Staff will look into virtual attendance options and let Hill and MacUmbler know.

**BILL PAY**

1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$ (553.24)
CIRSA	5071 · Liability/Commercial Insurance Premium - 2023 Q1	\$ (5,743.61)
Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Forethought.net	5046 · Computer & Internet	\$ (140.00)
Hunn Planning & Policy, LLC	5012 · Planner	\$ (412.50)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (175.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (3,223.51)

Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (209.62)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmbler	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,940.81)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Beyer, David	Payroll	\$ (1,317.09)
Sandoval, Lorenzo	Payroll	\$ (1,059.33)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (132.50)
Matthews, Melissa	Payroll	\$ (1,590.02)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (115.00)
Gallegos, Nick	Payroll	\$ (1,142.08)
Martinez, William	Payroll	\$ (1,727.63)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Ben Kleimer, unanimously approved.

## 2. Community Fund Account

Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$ (154.03)
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Motion by Cassi MacUmbler to approve the Community Fund Account bill pay, seconded by Bob Hill, unanimously approved.

## **ADJOURNMENT**

Motion by Duke Gerber to adjourn, seconded by Cassi MacUmbler, unanimously approved at 8:29pm.