



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, FEBRUARY 7, 2023

CALL TO ORDER at 7:08 pm

ROLL CALL

| | | |
|-----------------------|--|--------------------------|
| Mayor Duke Gerber | Trustee Mary Walker | Trustee Ben Kleimer |
| Trustee Dana Veljacic | Trustee Bob Hill | Administrator Barb Smith |
| Clerk Melissa Mathews | Absent: Mayor Pro Tem Art Fox and Trustee Cassi MacUmber | |

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Ben Kleimer to approve the agenda, seconded by Bob Hill, unanimously approved.

APPROVAL OF MINUTES

1. November 15, 2022

Motion by Duke Gerber to table the approval of these minutes due to lack of quorum, seconded by Ben Kleimer, unanimously approved.

2. January 3, 2023

Motion by Bob Hill to approve the minutes, seconded by Duke Gerber, unanimously approved with Mary Walker abstaining .

3. January 17, 2023

Motion by Duke Gerber to table the approval of these minutes due to lack of quorum, seconded by Ben Kleimer, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

DISCUSSION & ACTION ITEMS:

1. Matt Scherr, Eagle County Commissioner

Commissioner Sherr joined the meeting to connect with the Board of Trustees and see if there is anything that the town needs/wants from him and/or the County. There was discussion on topics such as tax revenues, the new transportation authority, and the code cohort.

2. Water & Wastewater Use Rate Variances for Mango's Mountain Grill & Green Bridge Inn

Staff explained that currently, these businesses have a variance in place regarding their water/sewer rates. The prescribed amount otherwise would not be equitable to these businesses. The current variance was effective April 6, 2021, and is to "remain in place until future water/sewer rates of the Town are reassessed". Currently, they are charged based on these SFEs: Mangos at 3.03 and Green Bridge Inn at 3.74. The Board did reassess Town rates downward, which went into effect January 1, 2023. The Board discussed that adjusting their rates equivalent to how all other residences were adjusted would be fair and equitable.

Motion by Ben Kleimer to extend the current variance, charging the businesses at the new Town rates and implementing the new monthly allotments of water, as based on their current SFEs until end of February 2024, seconded by Dana Veljacic, unanimously.

3. Formally appoint an Entity Administrator for SAM.gov

Staff explained that the Town needs to reactivate our account with SAM.gov, as this is required for applying for federal grants. In order to do so, we need a notarized letter making this designation.

Motion by Dana Veljacic to direct Mayor Duke Gerber to sign the SAM.gov letter appointing Melissa Matthews as the Entity Administrator, second by Duke Gerber, unanimously approved.

PROCLAMATION & ORDINANCE:

PROCLAMATION 1, SERIES 2023, ONE BOOK ONE VALLEY 2023

A VALLEY-WIDE COMMUNITY READ SPONSORED BY THE TOWNS OF AVON, EAGLE, GYPSUM, MINTURN, RED CLIFF AND VAIL

The selected book this year is: The Downstairs Girl.

Motion by Ben Kleimer to approve Proclamation 1, Series 2023, seconded by Bob Hill, unanimously approved.

ORDINANCE 1, SERIES 2023, Second Reading

AN ORDINANCE OF THE TOWN OF RED CLIFF, COLORADO, REPEALING ARTICLE 1 OF SECTION 6 BUSINESS LICENSES, AS WELL AS ANY REFERENCES TO OR REQUIREMENTS FOR A BUSINESS LICENSE WITHIN ANY ORDINANCE OF THE TOWN

Motion by Duke Gerber to approve Ordinance 1, Series 2023, seconded by Bob Hill, unanimously approved.

UPDATES

1. Staff/Trustee Updates:

Mayor, Duke Gerber:

- In order to add Melissa Matthews to the bank account as an inquirer, both she and Duke will have to be there in person. They will get this scheduled in the upcoming week.
- Inquiring about the maintenance team clearing slush in the afternoon on the warmer days. Staff will ensure this happens when possible.

Administrator, Barb Smith:

- Has been working on researching federal grants for the streetscape construction project. The TAP Grant has been recommended, and staff will begin that process. Prior to getting this or any grant, we will need to have temporary easements with residents in place for when we do the actual work. We can be in the process of this while applying, but will likely not be awarded any grant until this is done.
- The proposed area for a bus stop will need to be purchased (on the corner of Turkey Creek Road and Eagle Street). An idea has been for the Town to purchase the entire parking lot instead of just a section of the lot. The owner is open to the idea, so long as the other business are able to operate as they currently are with required parking and areas for snowmobiles to access the parking lot. This lot could be developed by the town, including space for businesses and affordable housing. The Board was favorable to investigating this concept.

Clerk, Melissa Matthews:

- NWCCOG:
 - The NWCCOG Board agreed to hire Jonathan Godes as the NWCCOG Regional Grants Navigator. He will work with member organizations to connect us to funding opportunities from the recent federal funds opportunities. The position is funded by the State. He is also the current Mayor for the Town of Glenwood Springs. He will offer technical assistance and work to establish strategic collaborations across jurisdictions to better pursue grant funding.
 - There has been a proposal to have an Elected Official Training and Mental Health Project by the Elected Officials Collective. The presentation proposed that NWCCOG use budgeted funds to reserve event space and cover costs above what is charged to participants -- \$750 each. The

concern is that there could be a conflict of interest with the proposing the event. This will be voted on at the next NWCCOG Board meeting.

- Eagle Valley Transit Authority:
 - The Technical Committee met last week and briefly reviewed the RFPs received, discussed EVTA messaging that will begin to be rolled out in the media, and discussed the creation of a Community Advisory Committee which may consist of up to 13 members serving at least one-year terms (3-4 meetings per year).
 - Eva with the Town of Avon has applied for and been awarded the CDOT 5304 Planning grant for \$96k (\$120 total project) for the EVTA.
 - The EVTA Board Meeting is tomorrow, 2/8/23 at 12:30pm in Avon, where they will be discussing ECO Transit Board's role in the EVTA, proposed timelines to ECO Transit Transition Planning, issues discussed by the Technical Committee, and designating a Treasurer.
- Eagle County Public Safety Council:
 - Changes in fire danger restriction policies – There will no longer be the ability to enforce the restrictions, however there will still be enforcement for any results of an out of control fire, such as arson.
 - Speak Up Reach Out – They are working with Eagle County, Vail Communications and CDOT to get a phone at the Green (Silver) Bridge that dials 911 and 988.

BILL PAY

1. General Account

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|-----------------------------------|---|----------------|
| ABC Parts | 5093 · Repairs & Maintenance | \$ (486.39) |
| Acorn Petroleum, Inc | 5092 · Fuel | \$ (1,784.50) |
| Century Link - x199B | 5041 · Postage, Print, Telephone, Supplies | \$ (194.96) |
| Century Link - x664B (FAX) | 5041 · Postage, Print, Telephone, Supplies | \$ (103.37) |
| CMCA | 5182 · Dues & Memberships | \$ (130.00) |
| Eagle County Clerk & Recorder | 5184 · Election Expenses | \$ (510.37) |
| Eagle County Fleet Services | 5093 · Maintenance | \$ (2,342.16) |
| Eagle County Hazardous Waste | 5086 · Trash Collection | \$ (24.40) |
| FirstBank | 5181 · Bank Service Charges | \$ (2.00) |
| Hoehn Architects | 5100 · Building/Grounds | \$ (750.00) |
| IRS/US Treasury | Payroll Liabilities - Federal Wage Withholding - January 2023 | \$ (4,777.23) |
| J.G. Plumbing & Heating | 5100 · Building/Grounds | \$ (807.80) |
| Linda Overcash-By the Numbers | 5014 · Accounting/Bookkeeping/Finance | \$ (1,545.50) |
| Mitchell & Company, LLC | 5046 · Computer & Internet | \$ (15.00) |
| SGM | 6017 · Capital Outlays - Streetscape Project | \$ (33,626.35) |
| Vero Broadband | 5046 · Computer & Internet | \$ (140.00) |
| Waste Management | 5086 · Trash Collection | \$ (128.22) |
| Xcel Energy x7086-0 | 5083 · Gen Ops: Xcel Town Hall | \$ (3,203.62) |
| Xerox Financial Services - Copier | 5041 · Postage, Print, Telephone, Supplies | \$ (209.62) |
| Duke Gerber | 5061 · Mayor | \$ (250.00) |
| Art Fox | 5062 · Board Member | \$ (150.00) |
| Ben Kleimer | 5062 · Board Member | \$ (150.00) |
| Bob Hill | 5062 · Board Member | \$ (150.00) |
| Cassandra MacUmbler | 5062 · Board Member | \$ (150.00) |
| Dana Veljadic | 5062 · Board Member | \$ (150.00) |

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|-------------------|------------------------------------|---------------|
| Mary Walker | 5062 · Board Member | \$ (150.00) |
| Smith, Barbara J | Payroll | \$ (1,850.10) |
| Smith, Barbara J | Reimbursement - Health Insurance | \$ (349.15) |
| Beyer, David | Payroll | \$ (1,344.01) |
| Sandoval, Lorenzo | Payroll | \$ (1,078.17) |
| Sandoval, Lorenzo | Reimbursement - Mileage | \$ (41.92) |
| Matthews, Melissa | Payroll | \$ (1,743.97) |
| Matthews, Melissa | Reimbursement - Health Insurance | \$ (349.15) |
| Matthews, Melissa | Reimbursement - Mileage & Expenses | \$ (728.35) |
| Gallegos, Nick | Payroll | \$ (1,226.73) |
| Martinez, William | Payroll | \$ (1,940.17) |
| Martinez, William | Reimbursement - Health Insurance | \$ (349.15) |

Motion by Duke Gerber to approve the General Account bill pay, seconded by Bob Hill, unanimously approved.

2. Enterprise Account

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|---|--------------------------------------|---------------|
| American Conservation & Billing Solutions | 5028 · Meter Reads/Billing | \$ (684.75) |
| CenturyLink | 5033 · Wastewater Ops - Utilities | \$ (61.26) |
| FirstBank | 5181 · Bank Service Charges | \$ (2.00) |
| Water Quality Control Professionals | 5021 · WTP Operators/5022 · Repairs | \$ (1,916.01) |
| Water Quality Control Professionals | 5031 · WWTP Operators/5032 · Repairs | \$ (1,472.90) |
| Xcel Energy -x1529-6 | 5023 · Utilities - WTP | \$ (856.32) |

Motion by Bob Hill to approve the Enterprise Account bill pay, seconded by Ben Kleimer, unanimously approves

3. Community Fund Account

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|--------------|---|------------|
| FirstBank | 5181 · Bank Service Charges | \$ (2.00) |
| The BookWorm | 5051 · Marketing & Town Events - Birthday Books | \$ (79.68) |

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Bob Hill, unanimously approved.

ADJOURNMENT

Motion by Duke Gerber to adjourn, seconded by Ben Kleimer, unanimously approved at 8:37 pm.