



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MARCH 7, 2023**

**CALL TO ORDER at 7:04 pm**

**ROLL CALL**

Mayor Duke Gerber	Trustee Mary Walker	Trustee Ben Kleimer
Trustee Bob Hill	Trustee Cassi MacUmbert	Trustee Dana Veljacic (arrived at 7:45pm)
Clerk Melissa Mathews	Mayor Pro Tem Art Fox	Absent: Administrator Barb Smith

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Cassi MacUmbert, unanimously approved.

**APPROVAL OF MINUTES**

1. February 21, 2023

Motion by Cassi MacUmbert to approve the minutes, seconded by Bob Hill, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

None.

**DISCUSSION & ACTION ITEMS:**

1. Special Use Permit review for Rocky Mountain Adventure Rentals

Staff informed the Board that there have been no complaints since RMAR's inception 3 years ago. Their SUP was up for review in 2021, one year after initial approval, and the Board unanimously approved the renewal for 2 years which is now up for another review. Manager Clay Bidwell asked the Board for any feedback or suggestions as well as asked to have the SUP renewed for 2-5 years. The Board expressed gratitude to RMAR for their work which has had a positive effect on locals and other visitors in Town as well as the work done on Shrine Pass Road. One suggestion was to work with the owner of the lot that RMAR uses about beautifying the concrete barriers. The Board discussed the previously agreed upon conditions and agreed that they are sufficient.

Motion by Ben Kleimer to approve renewal of Rocky Mountain Adventure Rental's Special Use Permit with the same conditions previously put in place for two years, seconded by Bob Hill, unanimously approved.

2. Request for permission to park dumpster on Monument Street

Ed Magnus has purchased 139 Monument Street and will be cleaning out the contents of it. He has requested to park a roll-off dumpster in the street in front of the house during this process. He is planning on doing this later in March or April and expects it to take about a week. The Board agreed to this for a maximum of 1 week, and directed staff to work with them to clear out the snow so that it can be as far out of the way as possible.

3. Event Application: Sydney Rose's son's 2<sup>nd</sup> birthday party in auditorium on 3/25/23

Staff explained that this family had the 1<sup>st</sup> birthday party last year here. They were respectful and cleaned up well after themselves.

Motion by Art Fox to approve the above event application, seconded by Cassi MacUmbert, unanimously approved.

## STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- Reminder that Daylight Savings begins on Sunday, 3/12/23.
- Noted that the maintenance team has been doing a good job with slushing.
- Requested that staff ensure that CDOT is aware of the large pot holes along Hwy 24 between Minturn and Red Cliff.
- Was contacted by the bank about verifying end of year balances and gave permission for Administrator Barb Smith to be able to do this on behalf of the Town.

Clerk, Melissa Matthews:

- Duke and I will be meeting with Xcel Energy for an Annual Coordination Meeting tomorrow. We will discuss the changes in our electrical inspection procedures as well as further the discussion on some issues with electric pole locations which SGM has already started the discussion on, in regards to the streetscape project plans.
- As we continue to work with Minturn on the Responsible Recreation and Visitation guide, we are looking for additional funding to finalize the project. We are applying for the Tourism Marketing Grant (award could be \$20,000) through the State, which requires a match of \$5,000. Staff is inquiring if the Board would be willing to contribute to this match, and if so, how much? Minturn will struggle to do the entire match on their own, and Red Cliff residents and businesses will benefit from the outcome of this project by having a digital and print version of the guide as well as signage around Town.

Motion by Duke Gerber to commit \$2,000 from the Community Fund to the Tourism Marketing Grant match providing the grant is awarded, seconded by Ben Kleimer, unanimously approved.

- We have been asked to participate in the 23<sup>rd</sup> Annual Community Pride Highway Cleanup on Saturday, May 6<sup>th</sup>. They need a team leader who can pick up the team's bags and vests, and help volunteers get waivers signed. Pick up options are: Thursday, 4/27 at Moe's in Eagle from 4-6pm or Tuesday, 5/2 at Loaded Joes in Avon from 4-6pm. Red Cliff's portion of the Highway 24 Clean Up project is from the pull off just north of the bridge to just passed the Y. Mayor Duke Gerber will pick up supplies and Trustee Bob Hill will be the lead on the day of the event.
- The Homestake Valley Snowshoe is Saturday, 3/11 at 10am – 2pm. It is put on by the Wilderness Workshop. It is a free, guided hike through the Homestake Valley to learn about the threat of new dams in the valley. They will meet at the Blodgett Campground, just a little bit up Homestake Road.

Trustee Art Fox:

- Inquired about staff installing a sign by the gate at the bottom of the Cemetery Road reminding people to pick up dog poop, as this is becoming increasingly problematic on that road.
- Inquired about the streetscape project and if it will include any car charging stations. Staff explained that it currently does not. Staff has encouraged and provided business owners with grant opportunities for them to install these on their properties for their guests.

Trustee Bob Hill:

- Will not be able to attend the EVTA Retreat on 3/22/23 (and neither will alternate Trustee Cassi MacUmbert) and has asked if staff can attend on their behalf. Melissa will inquire about this.

Trustee Cassi MacUmbert:

- Inquired about adding "Dead End" signs throughout Town as well as replacing other older street signs around Town.

Trustee Ben Kleimer:

- The Climate Action Collaborative group has been decreasing in regards to participation. There has been some acknowledgement that not everyone in the County can participate in the fossil fuels

reduction goals because many of these ideas (like electric cars) do not make sense in all of the areas. Also, in a recent survey that they conducted regarding transportation, transportation by train was at the bottom of the list in regards to what is desired.

**BILL PAY**

**1. General Account**

ABC Parts	5093 · Repairs & Maintenance	\$ (273.02)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (198.53)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (103.37)
FirstBank	5181 · Bank Service Charges	\$ (2.00)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - Feb 2023	\$ (4,948.60)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (1,003.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (15.00)
Vero Broadband	5046 · Computer & Internet	\$ (140.00)
Waste Management	5086 · Trash Collection	\$ (126.66)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (3,003.41)
Duke Gerber	5061 · Mayor	\$ (250.00)
Art Fox	5062 · Board Member	\$ (150.00)
Ben Kleimer	5062 · Board Member	\$ (150.00)
Bob Hill	5062 · Board Member	\$ (150.00)
Cassandra MacUmbler	5062 · Board Member	\$ (150.00)
Dana Veljacic	5062 · Board Member	\$ (150.00)
Mary Walker	5062 · Board Member	\$ (150.00)
Smith, Barbara J	Payroll	\$ (1,850.10)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Beyer, David	Payroll	\$ (1,100.29)
Sandoval, Lorenzo	Payroll	\$ (979.29)
Matthews, Melissa	Payroll	\$ (1,298.00)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (68.12)
Gallegos, Nick	Payroll	\$ (1,245.60)
Martinez, William	Payroll	\$ (1,426.26)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Cassi MacUmbler to approve the General Account bill pay, seconded by Bob Hill, unanimously approved.

**2. Enterprise Account**

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (684.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (61.26)
FirstBank	5181 · Bank Service Charges	\$ (2.00)
Water Quality Control Professionals	5021 · WTP Operators/5022 · Repairs	\$ (1,599.87)
Water Quality Control Professionals	5031 · WWTP Operators/5032 · Repairs	\$ (2,035.24)

Motion by Bob Hill to approve the Enterprise Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

3. Community Fund Account

FirstBank	5181 · Bank Service Charges	\$ (2.00)
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Motion by Cassi MacUmbler to approve the Community Fund Account bill pay, seconded by Duke Gerber, unanimously approve.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler, unanimously approved at 7:56 pm.