



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, APRIL 18, 2023

CALL TO ORDER at 7:07 pm

ROLL CALL

Mayor Duke Gerber	Trustee Mary Walker	Trustee Ben Kleimer
Trustee Cassi MacUmbert	Trustee Dana Veljacic	Mayor Pro Tem Art Fox
Clerk Melissa Matthews	Administrator Barb Smith	Absent: Trustee Bob Hill

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Cassie MacUmbert, unanimously approved.

APPROVAL OF MINUTES

1. April 4, 2023

Motion by Cassie MacUmbert to approve the minutes, seconded by Art Fox, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

David Many, 465 Spruce Street – The pipes leading into his home froze in the fall, which he believed to be on the Town side of the shut off. Manny hired a company thaw/repair the situation and paid for this. He spoke with Town staff who encouraged him to start bleeding the line to prevent another freeze. He went over the allotted usage and has incurred over \$400 in overage charges and is asking for some forgiveness on these charges because the Town had authorized the bleeding of the lines. Staff agreed that these charges should be forgiven and will get the charges reversed.

RESOLUTIONS

JOINT RESOLUTION 1, SERIES 2023

A JOINT RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF EAGLE, STATE OF COLORADO AND THE TOWNS OF GYPSUM, MINTURN, EAGLE, REDCLIFF, AVON AND VAIL, PROCLAIMING MAY 2023 AS WILDFIRE PREPAREDNESS MONTH

Motion by Ben Kleimer to approve Joint Resolution 1, Series 2023, seconded by Cassie MacUmbert, unanimously approved.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- First Bank reached out to let us know that we can only have one person as an ‘inquirer’. We added Melissa Matthews recently, so Barb Smith has been removed.
- The run off will likely be more intense than a normal year, so we should be prepared for potential flooding. Staff will begin preparations.
- There have been some bear sightings in Town. Staff will begin reminding people about bear preparedness.

Administrator, Barb Smith:

- In the food pantry we have pulled all food except for canned food inside to avoid any bear issues.

- Birch Barron, Eagle County Emergency Service, stopped by and discussed wildfire and run off potential hazards. Per his advice, our maintenance crew will check the water levels on the River and Creek each afternoon.
- Barb and Melissa attended the Downtown Colorado Inc. conference all last week. Working through the challenges of other small, rural towns such as the Town of Centre was especially helpful in generating ideas that we can use in our town. In addition, we learned about funding opportunities and made contacts with organizations that will be able to help Red Cliff with upcoming needs.
- The Audit started this week. The auditor and accountant were in the office Monday and Tuesday of this week and this process will continue for about a month. The first draft should be complete and presented to the Board in May or early June.
- SB23-213 update: There were multiple amendments added to the Bill today, that were brought to them by mountain towns. The details of the amendments were not made public yet, but should be available by tomorrow.
- Regarding succession planning – the next generation of public servants – staff is interested in looking into bringing in youth as Junior Board Members. Typically with these programs, the youth can participate just as any board member except they can't vote. If we adopted something like this, it should include a small stipend. The Board directed staff to look into this opportunity.

Clerk, Melissa Matthews:

- The CML Spring Outreach local meeting is on June 1st in Vail at 3:00pm. This is an opportunity to meet with neighboring communities and get an update on the end of the recent legislative session and what it means for our community. The meeting is free and expected to last about 1.5 hours. Trustees and staff are encouraged to attend. Trustee Ben Kleimer will attend and staff will get him registered.
- The EVTA Board meeting was on 4/12/23. Staff tried to call in, but couldn't hear anything. Based on the agenda, some key points were:
 - After the RFP for Marketing and Branding Services, they received 7 responses. After review/interviews, staff recommended to the Board to work with Studio Six and asked to be directed to negotiate a contract with them within the current budgeted limits (\$50,000).
 - Following the retreat, the notes were distilled into a draft Interim Strategic Plan and Board Operating Principles. Staff recommended the Board review these items and, if desired, approved them by resolution. Mission and Vision statements were also discussed extensively and staff recommended finalizing these elements for the marketing vendor to be able to work from.
 - They will be receiving the sales tax collected in January and February very soon and will begin paying past vendor obligations.
 - Staff is working with Fehr & Peers, continuing planning work to implement the fare-free transit zones.
 - The process of transitioning the County services (ECO Transit) has begun and will be a 12–24-month process.
 - Staff asked the Board to authorize the creation of a Personnel Committee, allowing for quicker and more focused action related to hiring and human resource policy development.
- The work that we are doing with Minturn as part of the CTO's Reimagine Destinations program to promote us as a single destination and focus on responsible visitation and recreation is still moving forward. However, we did not receive the Tourism Management Grant which would have covered the costs of a printed guide, signage, and additional photography. We are pivoting to a complete online version, which will still be a valuable tool. There are a lot of pros to an online version such

as being able to update it frequently and reach people when they are planning a trip instead of after they arrive. Most of the content for this is completed, and our representative from the CTO will be working to build out the online guide.

- The Advisory Committee for the Scenic Byway met today for their first official Board meeting. Discussions included: the role and function of the Committee (decided that the group wants to do more than just be in compliance, and also focus on projects that are already being done along the byway while adding in a few new goals); organizational and governance decisions (such as bylaws, term limits, meeting cadence, expectations, etc.); and next steps which currently are to get into compliance, establish a Camp Hale Project Team, and get bylaws established.
- The Annual Community Pride Highway Cleanup is on Saturday, May 6th. Our area is on Hwy 24 from mile markers 154-155. Mayor Duke Gerber volunteered to attend the team leader pickup party to get the team’s bags and vests (either Thurs 4/27 at Moe’s in Eagle 4-6pm OR Tuesday, 5/2 at Loaded Joe’s in Avon 4-6pm). Trustee Bob Hill volunteered to be the team leader on the day of the event. He will be available in front of the Green Bridge Inn from 8-9am on 5/6/2023.
- The Easter Egg Hunt was on Sunday, 4/9/23. Per Kristina who ran the event, it was a great success with a turnout of about 10 kids ranging from 2-15 years old. Thank you to Whitney Young who volunteered to help Kristina out!
- The annual Town Clean Up Day/Event will be on Saturday, May 20 (the weekend before Memorial Day). Last year, we had 3 roll off dumpsters and the after party was sponsored by Mango’s who covered the food and staff. The Community Fund paid for the bar tab and gratuity. The Board agreed to run the event the same as in the past. Staff will organize the dumpsters and the afterparty with Mangos.
- The town will be hosting the “Then and Now” photography exhibit which celebrates Eagle County turning 140 this year. The exhibit tour started in February and will run through September, moving to a new location each month. Red Cliff will host it in June at Town Hall.
- At the DCI conference last week, there were a lot of great resources and contacts made regarding moving forward with the Old Town Hall project. Staff will be connecting with them and determining the best ‘next steps’ for this project. We will also be submitting our application for Colorado’s Most Endangered Places. If chosen as one, we will receive a significant amount of assistance with the project.
- The Green Bridge Inn and their stores will be closed April 29 – May 11.

Trustee Ben Kleimer:

- Attended the Climate Action Collaborative annual planning meeting which focused on logistics so nothing new to report.
- The property adjacent to the Town Park on Eagle Street discussed at the previous meeting will be listed for sale soon. Kleimer has talked to the listing agent and received a few more details. He will continue to research an appraisal. The Board directed staff to move forward with exploring the potential of acquiring this property, including an appraisal.

BILL PAY

1. General Account

Acorn Petroleum, Inc	5092 · Fuel	\$ (1,359.94)
CCCMA	5182 · Dues & Memberships	\$ (150.00)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (191.37)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (104.07)
Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Honnen Equipment	5093 · Repairs & Maintenance	\$ (61.38)

Waste Management	5086 · Trash Collection	\$ (143.62)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (14.11)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (60.67)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$ (2,340.47)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (209.62)
Smith, Barbara J	Payroll	\$ (1,842.11)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Reimbursement - Mileage	\$ (209.60)
Smith, Barbara J	Expense Reimbursement	\$ (116.61)
Beyer, David	Payroll	\$ (1,152.74)
Sandoval, Lorenzo	Payroll	\$ (880.39)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (83.84)
Sandoval, Lorenzo	Expense Reimbursement	\$ (363.98)
Matthews, Melissa	Payroll	\$ (1,494.91)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Expense Reimbursement - Conference	\$ (1,232.64)
Gallegos, Nick	Payroll	\$ (1,226.73)
Martinez, William	Payroll	\$ (1,649.77)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)
Martinez, William	Expense Reimbursement	\$ (38.95)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (684.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (61.26)
Ferrellgas	5026 · Utilities: Propane	\$ (2,536.09)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)
WIN-911	5032 · Repairs, Testing & Maintenance - SCADA	\$ (800.00)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (786.66)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,910.38)

Motion by Cassie MacUmbler to approve the Enterprise Account bill pay, seconded by Ben Kleimer, unanimously approved.

3. Community Fund Account

Kristina Finamore	5051 · Marketing & Town Events	\$ (148.46)
Melissa Matthews	Reimb-5051 · Marketing & Town Events	\$ (49.58)

Motion by Duke Gerber to approve the Community Fund Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler, unanimously approved at 8:25 pm.