



**MINUTES**  
**Meeting of the Board of Trustees**  
**Town of Red Cliff Chambers, 400 Pine Street, Red Cliff**  
**TUESDAY, MAY 2, 2023**

**CALL TO ORDER at 7:04 pm**

**ROLL CALL**

Mayor Duke Gerber  
Trustee Cassi MacUmbert  
Clerk Melissa Matthews

Trustee Mary Walker  
Trustee Dana Veljacic  
Administrator Barb Smith

Trustee Ben Kleimer  
Mayor Pro Tem Art Fox  
Trustee Bob Hill

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA** - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda with the addition of a Discussion Item #2 regarding an auditorium rental application by Mary Squires, seconded by Art Fox, unanimously approved.

**APPROVAL OF MINUTES**

1. April 18, 2023

Motion by Ben Kleimer to approve the minutes, seconded by Dana Veljacic, unanimously approved.

**PUBLIC COMMENTS** - *For items not on the agenda, please keep comments to five minutes or less.*

Bob Oppenheimer – Moved into Town at the end of last year and wanted to introduce himself and expressed an interested to be involved with Town happenings in the future.

**DISCUSSION AND ACTION ITEMS**

1. Review of easement agreement for proposed Streetscape Project

Staff presented the easement agreement that will be proposed to all residents who live within the areas of impact during the Streetscape project construction. It gives permission for any parties working on this project to encroach on to private properties for up to 10 feet of their property line. In the case that any damage be caused on their property, this would be required to be repaired and put back to its original state. We will give them \$10 cash in exchange for signing this agreement. We will need to get a majority of the affected property owners to sign an agreement in order to have a good chance at being awarded grants. There are about 100 properties that will be affected. We will do some community engagement events, giving residents the opportunity to be educated on the process and the ability to ask any questions that they may have. Discussion included the idea that it would be good to reach out to some residents ahead of time with thorough explanations to obtain buy in. The agreements go into effect when work commences and lasts for 1 year from that date. Staff will begin getting outreach events scheduled.

2. Auditorium rental application: Mary Squires on June 3, 2023

Resident Mary Squires has requested to use the auditorium and the baseball field for a memorial service for her late husband, Bill Squires. Bill was a lifelong, generational resident of Red Cliff with countless contributions to this community. Staff recommends approval of the event and for the Board to waive the associated fees. Discussion included the many contributions of Bill Squires and his family and that this memorial will likely be well attended so we should be prepared for significant traffic/parking congestion. Motion by Duke Gerber to approve the event on June 3, 2023, for Bill Squires' memorial and waive all fees associated with said event, seconded by Cassi MacUmbert, unanimously approved.

## **STAFF/TRUSTEE UPDATES**

Mayor, Duke Gerber:

- The bears have come out of hibernation and are around Town – at least two. They have been causing damage to trash cans and making messes all around town. Recommending that staff continue to remind and educate residents about this problem and ways to help mitigate it.
- Picked up the vests and trash bags for the Highway Clean Up, which have been transferred to Trustee Bob Hill who will be the onsite leader on the day of the event.

Administrator, Barb Smith:

- The county has a web page that shows fairly live readings of river gauges in the area. The initial report did not include the Turkey Creek gauge. We alerted them and this will be included in future reports.
- Regarding river flows, the maintenance team is checking the gauges regularly to watch for high waters which could cause flooding. We will be getting sand bags from the County and filling them in preparation for any potential flooding. In the case that we need volunteers to help with this (such as the situation in 2019), we will need to be able to guide volunteers on how to do this properly. The main thing is to be aware that when filling bags, do not fill them to 100% capacity. Keeping some space allows them to work most precisely.
- The truck that the town ordered last year finally arrived and was picked up from Glenwood Springs this week. Although it is the most basic model possible, it still has a lot of luxuries and accessories. Staff will be working to transfer one of the plows to it. There are some rules associated with this new truck including: no eating, no pets, no personal use, no non-employees in it, etc. We are waiting for the maintenance team to decide which of the other 3 trucks to sell.
- Update on current Administrator retirement plan/transition: current administrator, Barb Smith, may be relocating to Grand Junction before the end of the year. She will continue to work with staff on a smooth transition. Dave Bauer has been trained and will continue to work as the lead in the building department. Lorenzo Sandoval is doing a great job at leading the maintenance department management. Training with Melissa Matthews will continue, specifically on budgeting and other financial issues. Barb will be able to commute back and forth for Town meetings and other necessary meetings/work.
- There was a conversation with Honeywagon regarding possibilities of a large trash compactor that could be available for all residents. The cost of this could be included in resident's water/sewer bills. We will work to get quotes and more specifics on what options there may be. In regards to the smaller compactor that could be used by individual residents and paid for on a per use basis, this is still not an option because of concerns of a lack of internet stability which is required for payment. Discussion included concerns of smelliness and of people leaving other trash on the outside of any compactor which would be an eye sore and more work for our maintenance team.

Clerk, Melissa Matthews:

- SB23-213 update: Staff update the Board on the current status which was that amendments had been added, bringing back in many of the issues that were previously stripped basically making the bill very similar to how it originally was. It was passed by the Senate and is off to the House. Our representative is working hard against the bill, and is encouraging locals to voice their concerns. Discussion by the board reestablished opposition to this bill and members will take steps to express opposition.
- Attended the CCCMA (Colorado City & County Management Association) annual conference last week in Glenwood Springs. Thank you for the opportunity to join Town Managers from Vail, Minturn, Leadville, Basalt, and Eagle as well as Eagle and Lake County Managers, and of course many other City and County managers from all over the state. There was a focus throughout the conference on maintaining a strong team culture, servant leadership and a lot of panel discussions

on everyday challenges and successes of these managers. The biggest takeaway for me was the slew of contacts that I met and built relationships with who could be potential resources in the future.

- The EVTA Board members need to be officially sworn in. Trustee Bob Hill will be stepping down, leaving a vacancy. After discussion, Trustee Dana Veljadic volunteered to take on this role. Motion by Duke Gerber to appoint Dana Veljadic as the Red Cliff Representative to the EVTA Board, second by Bob Hill, unanimously approved. Trustee Dana Veljadic was sworn in as the EVTA Board representative, and Trustee Cassi MacUmbur was sworn in as the EVTA Board alternate by Clerk Melissa Matthews.
- The Annual Community Pride Highway Cleanup is this Saturday, May 6<sup>th</sup>. Our area is on Hwy 24 from mile markers 154-155. Mayor Duke Gerber volunteered to attend the team leader pickup party to get the team's bags and vests. Trustee Bob Hill volunteered to be the team leader on the day of the event. He will be available in front of the Green Bridge Inn from 8-9am on 5/6/2023.
- The annual Town Clean Up Day/Event will be on Saturday, May 20 (the weekend before Memorial Day). We will have three roll off dumpsters and an after party will be sponsored by Mango's.
- The CML Spring Outreach local meeting is on June 1<sup>st</sup> in Vail at 3:00pm. This is an opportunity to meet with neighboring communities and get an update on the end of the recent legislative session and what it means for our community. The meeting is free and expected to last about 1.5 hours. Trustees and staff are encouraged to attend. Currently, Trustee Ben Kleimer, Barb Smith and Melissa Matthews will attend.

Trustee Bob Hill:

- Hill has accepted a new job which will require significant traveling making attendance at BOT meetings very inconsistent. After discussion amongst the board, other members encouraged Hill to do what is best for him and his family. Trustee Bob Hill will officially be resigning as a member of the Board of Trustees.

## **BILL PAY**

### 1. General Account

ABC Parts	5093 · Repairs & Maintenance	\$	(559.22)
CCCMA	5043 · Education/Training	\$	(150.00)
Mountain Chevrolet	6015 · Capital Outlay - New Truck	\$	(49,308.84)
Pinnacol Assurance	5072 · Worker's Compensation	\$	(2,000.00)
Xcel Energy x7086-0	5083 · Gen Ops: Xcel Town Hall	\$	(1,902.20)
Duke Gerber	5061 · Mayor	\$	(250.00)
Art Fox	5062 · Board Member	\$	(150.00)
Ben Kleimer	5062 · Board Member	\$	(150.00)
Bob Hill	5062 · Board Member	\$	(150.00)
Cassandra MacUmbur	5062 · Board Member	\$	(150.00)
Dana Veljadic	5062 · Board Member	\$	(150.00)
Mary Walker	5062 · Board Member	\$	(150.00)
Smith, Barbara J	Payroll	\$	(1,842.11)
Smith, Barbara J	Reimbursement - Health Insurance	\$	(349.15)
Beyer, David	Payroll	\$	(1,135.25)
Sandoval, Lorenzo	Payroll	\$	(979.29)
Sandoval, Lorenzo	Reimbursement - Mileage	\$	(94.32)
Sandoval, Lorenzo	Expense Reimbursement	\$	(87.19)
Matthews, Melissa	Payroll	\$	(1,593.36)

Matthews, Melissa	Reimbursement - Health Insurance	\$	(349.15)
Matthews, Melissa	Reimbursement - Mileage	\$	(87.77)
Matthews, Melissa	Expense Reimbursement - Conference	\$	(273.33)
Gallegos, Nick	Payroll	\$	(1,235.67)
Martinez, William	Payroll	\$	(1,435.31)
Martinez, William	Reimbursement - Health Insurance	\$	(349.15)

Motion by Ben Kleimer to approve the General Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

**ADJOURNMENT**

Motion by Art Fox to adjourn, seconded by Duke Gerber, unanimously approved at 8:36 pm.