



MINUTES
Meeting of the Board of Trustees
Town of Red Cliff Chambers, 400 Pine Street, Red Cliff
TUESDAY, MAY 16, 2023

CALL TO ORDER at 7:01 pm

ROLL CALL

Mayor Duke Gerber

Trustee Cassi MacUmbert

Clerk Melissa Matthews

Trustee Mary Walker

Mayor Pro Tem Art Fox

Administrator Barb Smith

Trustee Ben Kleimer

Open Seat

Absent: Trustee Dana Veljacic

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA - *Items to be added or pulled from the agenda*

Motion by Duke Gerber to approve the agenda, seconded by Ben Kleimer, unanimously approved.

APPROVAL OF MINUTES

1. May 2, 2023

Motion by Cassi MacUmbert to approve the minutes, seconded by Art Fox, unanimously approved.

PUBLIC COMMENTS - *For items not on the agenda, please keep comments to five minutes or less.*

None.

DISCUSSION AND ACTION ITEMS

1. Eagle Valley Wildland Program update by Hugh Fairfield-Smith

The Fire Management Office (FMO) presented the findings of the Eagle Valley Wildland Program in regards to mitigation efforts in and around Red Cliff.

- Regarding the log piles that have been on the Battle Mountain Ranch since 2008: they burned 25 very large piles over the winter and will continue to work with the land owner to take care of the remaining 75, reducing the fuel load.
- Received one response to the RFP for treatment on Red Cliff owned land and the bid came in at about a quarter of a million dollars, which was what was expected. They did not get awarded the grant for this, and will reapply for it this coming year. They will look at other funding options as well.
- Over all EVWP was rewarded a significant amount of funding for their program and will continue to partner with the Colorado State Forest Service.
- The US Forest Service has opened significant funding for a Good Neighbor Authority. This essentially gives operational authority to perform wildfire mitigation near and around critical infrastructure. This group sees watershed areas as critical infrastructure, and are therefore working to enter into an agreement to include the Highway 24 corridor. If this works out, the program would fund 100% of these projects so they are working vigorously to get this on track.
- They have expressed a need for federal partners to be on board to reduce the risk of catastrophic wildfire, as the smaller projects like the one in Red Cliff is truly effective when surrounding areas are worked on as well.

The Board inquired about possibilities of Red Cliff getting the needed projects funded. Smith assured the Board that Red Cliff will continue to be high on the priority list. There was also discussion about the

probability of the Homestake Peak area being mitigated in which Smith feels confident that these areas will continue to be high risk and therefore high priority.

2. Actions regarding stop work order at 275 Water Street

Planner Scot Hunn presented the history of the project, which spans back to May, 2021, and includes multiple discussions between staff and the homeowner. Staff updated the Board on the current status which included that based on a site visit last week, there had been a considerable amount of work done without proper permitting and a stop-worker order had been issued. Staff explained frustrations around the specific directions that were given which have not been followed. A normal course of action would have included a survey, engineering, and reviews by the Town Planner, the P&Z commission, the town engineer, and possibly the town attorney. Discussion by the Board included the safety concerns and river health concerns with the unpermitted work. The home owner, Christian Alavi, explained that there has been erosion by run off/storm water and that he believes that many of the problems he has been trying to address should be handled by he and the neighboring property owner which happens to be the Town of Red Cliff. Other comments included the idea/concept that this could be seen as a repair which would possibly not require a permit. Staff recommends that the Town draft a notice of violation and a code enforcement letter with options for remedying the situation. This would start the code enforcement process.

The Board directed staff to work with the Town attorney to move forward with a Notice of Violation and a Code Enforcement Letter and to work with the homeowner towards a viable solution.

3. Resident request to park and use an RV on Town owned lot temporarily

George Martinez at 219 Eagle Street has asked to have his brother park an RV adjacent to his residence on the north side, which would be on a Town owned lot, for approximately one month. The brother would be staying in the RV, and Martinez said that the RV could be moved out of the way at any time if needed. After discussion by the Board, it was decided that this violates Town code and exceptions could not be made for all residents, therefore denying this request.

STAFF/TRUSTEE UPDATES

Mayor, Duke Gerber:

- We need to add a signer on the bank account since Bob Hill is no longer on the Board. Mayor Pro Tem, Art Fox, agreed to do this. Staff will work with him to get the necessary paperwork submitted to add Fox as a signer.

Administrator, Barb Smith:

- The 2022 Audit presentation by accountant, Linda Overcash, will be at the next meeting (6/6/23).
- We have done our annual renewal for CIRSA, and we completed our audit for workman's compensation through Pinacol. Staff is looking into options for moving this insurance over to CIRSA, as they are more action oriented and seem to have more applicable training opportunities. This would also streamline the town's insurance, making managing it less complicated.

Clerk, Melissa Matthews:

- SB23-213 did not get a vote and died. This type of thing will likely come up again. There is discussion currently about how to be out ahead of it and work with the State legislators instead of being in a reactionary mode.
- We have connected with the company recommended at the last meeting regarding researching other trash service options. Their initial ideas included compactor(s) options with leasing or purchasing choices and/or truly bear proof dumpsters located at a few places around town. There will likely be significant pros and cons for any of these ideas. They have begun discussions with Waste Management and we hope to have their full report by the next meeting.
- The Annual Community Pride Highway Cleanup was Saturday, May 6th. The weather was cold and wet and there were only a few volunteers on that day, and at least one went out on Sunday.

- The annual Town Clean Up Day/Event will be this Saturday, May 20. We will have three roll-off dumpsters. Staff will be available throughout the day handing out vests and trash bags as well as assisting volunteers as needed. There will be a thank you party in the afternoon at the baseball field. We will have free beverages, food, and prizes. Staff will set up and breakdown the event. We need a volunteer to run the grill.
- The CML Spring Outreach local meeting is on June 1st in Vail at 3:00pm. This is an opportunity to meet with neighboring communities and get an update on the end of the recent legislative session and what it means for our community. The meeting is free and expected to last about 1.5 hours. Trustees and staff are encouraged to attend. Currently, Trustee Ben Kleimer, Barb Smith and Melissa Matthews will attend.
- EVTA update:
 - The EVTA Board unanimously appointed an Executive Director: Tanya Allen. She is currently the interim ED and will officially take this role on July 6th. She will continue to serve as the interim ED until then.
 - ECO and EVTA are continuing to move forward with transitional planning.

Trustee Cassi MacUmbur:

- Attended the EVTA Board was on 5/10/2023
 - Recruitment of drivers is a high priority and challenging. They discussed the need to recruit outside of the valley possibly as well as being more competitive with salary ranges.
 - ECO quarterly update: ridership has recovered to pre-2020 numbers; they have launched a new SMS text system that allows riders to get notifications about arrival from a stop, can text and get a notifications for arrival times at stops; and the driver's safety record is better than the previous quarter.
 - Edwards Metro District Board member attended to report back to their Board asking the RTA to be consistent across the community with their footprint in regards to shelters and crosswalks
 - ECO summer fare free pilot – funds made available by the State of Colorado
 - ECO has an opportunity to participate in receiving funding from the State for fare free zones to help with lowering emissions by increasing public transit usage in July and August
 - On pro of this would be to test the policy out allowing administrative staff to observe ridership and any unforeseen challenges – allow for testing of assumptions of a fare free zone in the EVTA era
 - ECO would need to hire more drivers, as expect large increase in ridership
 - Concern that it is short term – significant potential for confusion with the public since EVTA has announced that there will be fare free areas – confusion of riders with free zones that return to fared zones in the winter.
 - After discussion by the EVTA Board, they decided to not take advantage of this for reasons such as: not being confident that they will be able to have enough drivers and busses, as well as not wanting to give something for free and then take it away when the public typically doesn't discern between ECO and EVTA at this time.
- Will be out of town for the next meeting (6/6/23).
- Inquired about Administrator Barb Smith's retirement in regards to timeline and preparation. Smith explained that she hopes to continue to help out after she moves away and to go down to 2 days a week starting next year. We do need to hire a clerk to take on some of Melissa's responsibilities.

BILL PAY**1. General Account**

Amazon Marketplace	5100 · Building/Grounds	\$ (162.07)
Century Link - x199B	5041 · Postage, Print, Telephone, Supplies	\$ (185.66)
Century Link - x664B (FAX)	5041 · Postage, Print, Telephone, Supplies	\$ (102.34)
CIRSA	5071 · Liability/Commercial Insurance Premium - NEW TRUCK	\$ (275.48)
Eagle County Animal Services	5050 · Animal Control	\$ (213.00)
Home Depot	5100 · Building/Grounds	\$ (265.50)
IRS/US Treasury	Payroll Liabilities - Federal Wage Withholding - April 2023	\$ (4,772.97)
Linda Overcash-By the Numbers	5014 · Accounting/Bookkeeping/Finance	\$ (2,963.00)
Mitchell & Company, LLC	5046 · Computer & Internet	\$ (190.00)
Nature Seed	5100 · Building/Grounds	\$ (95.04)
Prospective Business Solutions	5011 · Auditors	\$ (2,167.80)
Shop N Hop	5100 · Building/Grounds	\$ (40.00)
SimplyGro	5100 · Building/Grounds	\$ (69.96)
Statewide Internet Portal Authority	5046 · Computer & Internet	\$ (231.00)
Waste Management	5086 · Trash Collection	\$ (143.28)
Wear Parts & Equipment	5093 · Repairs & Maintenance	\$ (51.35)
Xcel Energy x7923-0	5084 · Xcel Street Lights	\$ (14.01)
Xcel Energy x7080-4	5082 · Xcel TV Tower	\$ (61.72)
Xerox Financial Services - Copier	5041 · Postage, Print, Telephone, Supplies	\$ (209.62)
Smith, Barbara J	Payroll	\$ (1,842.10)
Smith, Barbara J	Reimbursement - Health Insurance	\$ (349.15)
Smith, Barbara J	Reimbursement - Mileage	\$ (111.35)
Beyer, David	Payroll	\$ (1,204.16)
Sandoval, Lorenzo	Payroll	\$ (1,056.10)
Sandoval, Lorenzo	Reimbursement - Mileage	\$ (78.60)
Matthews, Melissa	Payroll	\$ (1,623.70)
Matthews, Melissa	Reimbursement - Health Insurance	\$ (349.15)
Matthews, Melissa	Reimbursement - Mileage	\$ (47.16)
Matthews, Melissa	Expense Reimbursement - Conference	\$ (218.33)
Gallegos, Nick	Payroll	\$ (1,226.73)
Martinez, William	Payroll	\$ (1,520.91)
Martinez, William	Reimbursement - Health Insurance	\$ (349.15)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Ben Kleimer, unanimously approved.

2. Enterprise Account

American Conservation & Billing Solutions	5028 · Meter Reads/Billing	\$ (684.75)
CenturyLink	5033 · Wastewater Ops - Utilities	\$ (60.78)
Ferrellgas	5026 · Utilities: Propane	\$ (2,284.16)
Union Pacific	5115 · Rent/Lease Expense	\$ (2,937.08)
USDA/Rural Development	2075 · Refunding Bonds - Series A	\$ (777.00)
USDA/Rural Development	2085 · Refunding Bonds - Series B	\$ (829.00)

Water Quality Control Professionals	5021/5031 · WTP/WWTP Operators 5022/5032 · Repairs	\$ (3,421.97)
Xcel Energy -x1529-6	5023 · Utilities - WTP	\$ (783.40)
Xcel Energy -x8434-7	5033 · Utilities - WWTP	\$ (1,731.69)

Motion by Duke Gerber to approve the General Account bill pay, seconded by Cassi MacUmbler, unanimously approved.

ADJOURNMENT

Motion by Art Fox to adjourn, seconded by Cassi MacUmbler, unanimously approved at 8:29 pm.